

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

July 10, 2024 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:02 PM with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

Jason Davidek, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant

Clinton Bonetti, Code Enforcement Officer

John Bench, Solicitor, excused

VISITORS PRESENT:

CJ Burns, Resident, Alternate Planning Commission Member

Mark Duster, Resident and Zoning Hearing Board Member

John Ham, Resident and Spring Valley Park Board Member

Gary McCall, Resident

EXECUTIVE SESSION: Chairperson Kathy Allen called for an executive session to discuss ongoing litigation matters. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, Township Director Ashley Kohley, and Code Officer Clinton Bonetti attended the executive session. The agenda setting meeting resumed at 7:20 pm.

PUBLIC COMMENT ON AGENDA ITEMS:

No public comment on Agenda Items.

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report July 2024 (For Period June 1, 2024 thru June 30, 2024)
- Minutes of the June 24, 2024 Board of Supervisors Agenda Setting Meeting
- Review of Payroll #14 and Pension Payments to Nationwide

Clinton Township Board of Supervisors
Regular Meeting

- Review and Approve Bills Presented for Payment at this Meeting.

A Motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the July Treasurer's Report, all meeting minutes, Payroll #14, and all bills presented for payment. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park: Park Board Member John Ham reported that the newly installed cameras at the park are a work in progress. Armstrong provides the internet to the park and will be sending a representative to the park to look at the current setup.
- Planning Commission by Liaison Kathy Allen- Planning Commission Liaison Kathy Allen introduced CJ Burns as the newest Planning Commission Member during the meeting. Chairperson Allen stated that the board will continue to accept applications for the Clinton Township Planning Commission. Director Ashley Kohley provided the board with draft minutes from the last Planning Commission meeting.
- History Committee by Kathy Allen- Liaison Kathy Allen reported that the history committee will be holding their next meeting on the third Thursday of the month and will be interviewing Township Resident Ella Mae Harvey.

CORRESPONDENCE:

No correspondence at this time.

DIRECTOR'S REPORT: Township Director Ashley Kohley provided the board with a list of all current building permits which includes driveway permits, road occupancy permits, demolition, logging, and sign permits. Director Kohley also provided an updated budget to all board members for reference. The first budget meeting will be coming up in September. Director Kohley did hear back from the County on the status of our Use Fee Grant. Congratulations to Clinton Township, we have received \$50,000 to help fund 2024 Road Projects.

CODE ENFORCEMENT OFFICER REPORT:

- Code Enforcement Officer Clinton Bonetti reported that he sent a letter to a resident on Monks Road regarding burning of tires but has not received a response yet.

OPEN BIDS FOR FIBERMAT ON SOUTH NOAH DRIVE:

| | |
|--|-------------------------------|
| Midland Asphalt Materials, Inc. | \$70,933.20 |
| Russell Standard | \$49,516.83 low bidder |
| | |

A motion was made by Vice-Chairperson William Duncan to approve Russell Standard as low bidder for the Fiber mat project on South Noah Drive pending submittal reviews. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

A motion was made by Vice-Chairperson William Duncan to send a letter to the Victory Road Industrial Park regarding road infrastructure projects for Victory Business Park. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

ROAD DEPARTMENT REPORT:

- Road Report (Facilities and Equipment)- Road Forman Luke Brewer gave the Road Report. Mr. Brewer asked the board for permission to begin the bid process for repaving once the bridge is completed.

A motion was made by Vice-Chairperson William Duncan to have the Township begin the bidding process for repaving the section of roadway concerning the Victory Road Bridge Project. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

A motion was made by Vice-Chairperson William Duncan to approve all committee reports, directors report, code enforcement officer report, and road department report. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

OLD BUSINESS:

- **Audubon Society Membership- Resolution 2024-07**

A motion was made by Vice-Chairperson William Duncan to approve Resolution 2024-07 with the Audubon society and further explore the Bird Township PA initiative. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

NEW BUSINESS:

- **Resolution 2024-08 regarding Line Painting on Township Roadways**

A motion was made by Vice-Chairperson William Duncan to approve Resolution 2024-08 regarding Line Painting on Township Roadways. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Resolution 2024-09 Easement Agreement with Property Owners Gary L. Davis and Sharon A. Davis and Clinton Township, Butler County.**

A motion was made by Vice-Chairperson William Duncan to approve Resolution 2024-09 regarding an Easement agreement with Property Owners Gary L. Davis and Sharon A. Davis and Clinton Township, Butler County. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Township VISA card limit increase for office and public works department.**

A motion was made by Vice-Chairperson William Duncan to increase the Township Visa Credit card limits to \$5000 per card user and there are currently two users. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

No public comment on non-agenda items.

MOTION TO ADJOURN:

A Motion was made by Vice-Chairperson William Duncan to adjourn the July 10, 2024 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

TIME: 7:51 PM

Respectfully Submitted:


Ashley Kohley
Township Director

