

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

May 8, 2024 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order at 7:00 PM with the Pledge of Allegiance.

### **BOARD OF SUPERVISORS:**

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
Jason Davidek, Supervisor

### **STAFF PRESENT:**

Ashley Kohley, Township Director  
Luke Brewer, Road Foreman  
Lori Grebeck, Administrative Assistant  
Clinton Bonetti, Code Enforcement Officer  
John Bench, Solicitor

### **VISITORS PRESENT:**

CJ Burns, Resident  
Will Burns, Non-Resident  
Mark Duster, Resident  
Bob Bechtold, PA Soil and Rock Inc.  
Jason Kamer, Resident  
John Ham, Resident and Spring Valley Park Board Member  
Gary McCall, Resident and History Committee Member  
Catherine Davidek, Resident

### **EXECUTIVE SESSION:**

Chairperson Kathy Allen called for an executive session to discuss ongoing litigation. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, Township Director Ashley Kohley, and Township Solicitor John Bench attended the executive session. The session concluded and the Regular Meeting resumed at 7:10 PM.

### **PUBLIC COMMENT ON AGENDA ITEMS:**

No public comment on Agenda Items.

### **DIRECTOR/TREASURER'S REPORT**

- Treasurer's Report May 2024 (For Period April 1, 2024 thru April 30, 2024 )
- Minutes of the April 22, 2024 Board of Supervisors Agenda Setting Meeting

Clinton Township Board of Supervisors  
Regular Meeting

- Review of Payroll #9 and #10
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments if needed.

*A Motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report, all meeting minutes, Payroll #9 and #10, and all bills presented for payments. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

**COMMITTEE REPORTS:**

- Spring Valley Park- John Ham reported that park use is up and they have a potential work day scheduled at the park for June 1<sup>st</sup>.
- Planning Commission by Liaison Kathy Allen- Liaison Kathy Allen reported that the Planning Commission is working through updates to the Comprehensive Plan during their 6:00 PM workshop. New member Pete Heisey was appointed by the Board of Supervisors to fill the term of Pat Hebda with a term expiring 12/2026. Director Ashley Kohley provided draft minutes from the Planning Commission Meeting that was held Monday night. The Supervisors are continuing to accept applications for Planning Commission member. Applications are available in the office or on the website. Reach out to the Director with any questions.
- History Committee by Kathy Allen- The history committee had to cancel their last meeting due to illness, however they will be scheduling again soon. The committee is waiting to hear about the status of a grant they applied for to purchase a historical marker for the Township.

**CORRESPONDENCE:**

- Range Resources: Well Location Plat for Sunmine 18124 4H Allegheny County

**SOLICITOR'S REPORT:**

*A motion was made by Vice-Chairperson William Duncan to have Clinton Township intervene as a party in the case of Jessica Pandocchi vs. ZHB of Clinton Township by sending Township Solicitor John Bench to attend the hearing scheduled for August 2, 2024. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

**DIRECTOR'S REPORT:**

Township Director Ashley Kohley provided the board with an updated Budget and status on Building Permits. Mrs. Kohley is working on completing a Butler County Use Fee Grant Application to submit to the county in relation to the Victory Road Bridge Replacement. Mrs. Kohley is hoping to have that submitted within the coming days. The Butler County Association of Township Officials is holding their Spring Convention at the Butler Country Club. Various township officials are welcome to attend. That will be held May 16, 2024, and the doors open at 8:00am with a 9:00 am start time. Director Ashley Kohley and Chairperson Kathy Allen were contacted by Bayer Corporation earlier this month. They would like to graciously host the Township Employee and Volunteer Appreciation Christmas Party. The tentative date for the Christmas party would be December 11, 2024 from 6:30 PM to 8:30 PM.

**CODE ENFORCEMENT OFFICER REPORT:**

Clinton Bonetti reported that he was working on a letter to send to a property owner on Jason Drive.

**ROAD DEPARTMENT REPORT:**

- Bridge Inspection Report for Victory Bridge prepared by SEI Consulting- Vice-Chairperson/Roadmaster William Duncan reported that the Township received an updated Bridge Inspection Report prepared by SEI consulting. Mr. Duncan said that he was displeased with the outcome of the report and was working through some clarifications with the firm that provided that report.
- Road Report (Facilities and Equipment)- Road Foreman Luke Brewer gave his road report to the Supervisors. It read as follows:

**ROAD DEPARTMENT REPORT  
May 8<sup>th</sup>, 2024  
BOARD OF SUPERVISORS' REGULAR MEETING**

**FACILITIES AND EQUIPMENT**

- Continued routine maintenance on the trucks and equipment, including washing and cleaning.
- The 2016 Ford F550 Truck, Plow, and Tailgate spreader along with the pull behind diamond mower are listed on Auctions International. Both have a reserve price set on them.
- 2019 Dodge Crew Cab had its tires rotated.
- The 2023 Ford F600 had wheel simulators installed by the road department.
- HTC was installed on Peterbilt #2.
- Stone has been ordered to be stockpiled at the township yard.
- The Traffic counter is still getting moved around the township roads.



## ROADS

- Tri State Maintenance will be here May 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup> to clean out catch basins and cross pipes that are marked. We will be getting water from the Saxonburg Fire Department.
- People's Natural Gas is installing a new gas line on part of Albin Rd and Westminster Rd.
- The Month of April has been very busy with the amount of rain we have gotten. Throughout the month. This has caused a lot of issues throughout the township. With Flooding out roads to washing out berms. Two areas where we have had the most problem one being Victory Rd Bridge with an obstruction in the upper part of the stream above the bridge. Causing the road to flood out and intersection due to the size driveway pipe that was installed on private property. Not being able to handle all the water. The Road Department worked to install R5 rip rap along the bank by the bridge and installed Rip rap along the guardrail where it was washed out. The other issue is Stark Rd. The issue we are having is a homeowner has two pipes in the creek and when it rains hard it backs up the pipes and washes stone out onto the road causing problems for the township. The Road Department has worked endless hours on both locations. The Problem still arises. The Township met with Ian Harrell Butler County Conservation District and John Matticks DEP. To show them the issues that it is causing the township and hoping for them to come up with a solution to fix both issues with the homeowners.
- Tree callout on April 17<sup>th</sup> for 4 down trees on township roads. This evening was very busy. It also took power out in most of the township. The road department set up the portable generator at the traffic light for the night and worked late into the night cutting up trees that had fallen across the roadway. We also had falling timber come out to cut a tree that was leaning over the phone lines on deer creek rd. The other one was on May 9<sup>th</sup> for a tree across the road on Westminster Rd.
- A meeting was held with Shields paving on April 30<sup>th</sup> regarding the paving project getting done this summer.
- Various spots throughout the township have been getting bermed or rip rap has been getting installed where wash outs are.
- First Round of Mowing has started. The list of roads that have been done so far are Knoch Rd, Rachel Dr, Tower Rd, Victory Rd, Spring Valley Rd, Alderson Rd, Kozy Corner Rd, Upper Deer Creek and Ivy wood Rd, and Brewer Rd.
- May 1<sup>st</sup> we had a pre bid meeting for Jack Rd Restoration Project. Wiest Asphalt was the only contractor that showed up for the pre bid meeting.
- Shale and Dirt was Hauled down to Cherry Valley Rd where the road washed out along the edge of the road.
- The Crack Sealer cracked Sealed Victory Rd and the Business Park.
- Bill Duncan and I met with Ian Harrell Butler County Conservation District, and DEP in regard to a driveway on Victory Rd and Stark Rd cross pipes.
- Delineators have been installed throughout the township. Along with clearing catch basins.
- Street signs that were damaged have been replaced and fixed.
- Potholes and Berm repair have been getting done throughout this month.
- PA. One Calls were marked for speed limit, weight limit signs, and other signs throughout the township.

**Respectfully submitted,**  
**LUKE BREWER, ROAD FOREMAN**

*A motion was made by Mr. William Duncan to approve all committee reports, Solicitor's Report, Director's Report, Code Enforcement Officer Report, and Road Department Report. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

**OLD BUSINESS:**

- Coherent Stormwater- Received Easement

**NEW BUSINESS:**

- Resolution 2024-05 Use Fee Grant Application for Victory Road Bridge

*A motion was made by Vice-Chairperson William Duncan to approve Resolution 2024-05 Use Fee Grant Application for Victory Road Bridge. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

- Lynch Plan- Subdivision of 10 acres off an existing 50.41-acre parcel. The Clinton Township Planning Commission recommended this plan to the Supervisors.

*A motion was made by Vice-Chairperson William Duncan to approve the Lynch Plan, a subdivision of 10 acres off an existing 50.41 acre parcel. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

- Kamer Lot Line Revision- Combination of two lots located on Westminster Road. The Clinton Township Planning Commission recommended this plan to the Supervisors under the conditions that revision dates be added to the plans and the tax parcel number corrected.

*A motion was made by Vice-Chairperson William Duncan to approve the Kamer Lot Line Revision that combines two lots located on Westminster Road. The motion was seconded by Supervisors Jason Davidek. The motion passed unanimously.*

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

No public comments on non-agenda items.

**MOTION TO ADJOURN:**

*A Motion was made by Vice-Chairperson William Duncan to adjourn the May 8, 2024 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.*

Clinton Township Board of Supervisors  
Regular Meeting

TIME: 7:32 PM

Respectfully Submitted:

  
Ashley Kohley  
Township Director

