

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES

March 25, 3:30 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 3:30 P.M. with the Pledge of Allegiance.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
Jason Davidek, Supervisor

STAFF PRESENT

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Secretary
Keith Straight, Engineer

VISITORS PRESENT:

Mark Duster, Resident and Zoning Hearing Board Member
Amanda Peterson, Penn Energy
John Ham, Resident and Spring Valley Park Board
Stone Brothers Construction

EXECUTIVE SESSION:

Chairperson Kathy Allen called for an executive session regarding personnel matters. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, and Township Director Ashley Kohley attended the executive session. The executive session only lasted a few minutes and the Agenda Setting Meeting Resumed around 3:40 pm.

PUBLIC COMMENT ON AGENDA ITEMS:

No public comment on Agenda Items.

AWARDING OF BIDS SUBMITTED FOR OFFICE RENO PROJECT:

- Awarding bid for Clinton Township Municipal Office Project.

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- Engineer Ketih Straight from Redcon Engineering read the bids submitted for the Clinton Township Municipal Building ADA Renovation Project.

Remodel Smart LLC	\$214,500
Grahamboys LLC	\$226,694
TBI Contracting	\$263,355
Stone Brothers	\$267,514.63
Shick Contracting	\$350,351

Vice Chairperson William Duncan made a motion to table bid awarding until bids can be reviewed by all supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

TREASURER'S REPORT

- Minutes of the March 13, 2024 Board of Supervisors Regular Meeting.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratification of payments to UPMC for \$2873.57 and VSP for \$201.04.

A motion was made by Vice-Chairperson William Duncan to approve the Minutes of the March 13, 2024 Board of Supervisor's Regular Meeting, and all bills presented for payment including ratification of payments to UPMC for \$2873.57 and VSP for \$201.04. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

CORRESPONDENCE:

- Notification of Public Water Withdrawal from PennEnergy
- Water Source Notification for 11 M Well from Olympus Energy, West Deere

COMMITTEE REPORTS:

- Park- John Ham stated the next park meeting will be held tonight at 7:00 PM and they have not heard anything back regarding the grant application for park improvements that was submitted to replace outdated security cameras.
- Planning Commission- Liaison Kathy Allen reported that the non-voting meeting for March was cancelled and the next Regular Meeting with Workshop is scheduled for April 1st at 6:00 pm
- History Committee-Liaison Kathy Allen reported that the history committee met last Thursday, and they are working with residents who are still living and attended the one-bedroom schoolhouses in Clinton Township.

ENGINEER'S REPORT:

- Provided by Redcon Engineering for March 2024

Building Renovation Project – Redcon completed the design package, submitted a building permit, and coordinated with MDIA to obtain the building permit. Redcon addressed questions during the bidding process, issued an addendum, and have evaluated the bids. A formal bid opening and review will be held at the meeting on March 25.

Victory Road Bridge Replacement – Redcon has supported and assisted Jason Snyder regarding the design of the project. Redcon will begin to work on the permit modification as soon as the design plans are ready.

Jack Road Reconstruction Project – Bids were opened at last month's meeting and the project was tabled due to budgetary issues. Redcon provided estimate revisions and explanations regarding potential changes and assisted in the development of figures to assist in the request to the Butler County Conservation District for a request of additional funds.

Victory Road Industrial Park Stormwater Management Investigation – Redcon finalized and sent a letter to the Industrial Park Owner's Association outlining the current deficiencies and outlining what is necessary. No response has been received.

Spring Valley Park Electric Right of Way – Redcon assisted the Solicitor in the development of easement documents for an electrical distribution right-of-way on property owned by the Victory Road Industrial Park Owner's Association.

DIRECTOR'S REPORT:

- PURTA Report Completion- Director Ashley Kohley completed the PURTA Report for the year 2023.
- Attendee List Needed for County Convention May 16, 2024 At The Country Club. Director Ashley Kohley asked the board who would be interested in attending the County Convention May 16, 2024. All three Supervisors and the Township Director will be attending.
- Audit 2023- Maher Duessel prepared and submitted the 2023 Audit. Director Ashley Kohley asked the board to review the audit and she will have it on the Agenda for the Regular Board of Supervisors Meeting April 10th to consider for approval and have advertised in the Butler Eagle.

NEW BUSINESS:

- No New business at this time.

OLD BUSINESS:

- Coherent Stormwater Project- *Initially Submitted September 1, 2022* – Nobody was in attendance from Coherent and no action was taken or discussed.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

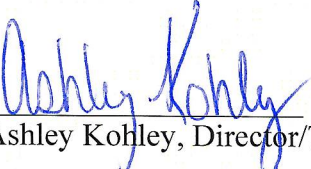
- Amanda Peterson of Penn Energy- Mrs. Peterson gave an update on W-80 Well Pad activity. They would begin fracking later this week and it would last around 6 weeks.

MOTION TO ADJOURN:

A Motion was made by Vice-Chairperson William Duncan to adjourn the March 25, 2024 Agenda Setting Meeting for the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

TIME: 4:08 PM

Respectfully Submitted:


Ashley Kohley, Director/Treasurer

