

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

April 10, 2024 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:02PM with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
Jason Davidek, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant, excused.
Clinton Bonetti, Code Enforcement Officer, excused.
John Bench, Solicitor

VISITORS PRESENT:

Judy Wagner, Resident and Planning Commission Member
Josh Halin, Coherent
Mark Duster, Resident and Zoning Hearing Board Member
John Ham, Resident and Board Member for Spring Valley Park

EXECUTIVE SESSION:

Chairperson Kathy Allen called for a brief executive meeting. The purpose of the meeting is to talk about ongoing litigation on a Township Road matter. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, Township Director Ashley Kohley, and Solicitor John Bench attended the meeting. The executive session was over around 7:10 PM and the Regular Meeting of the Board of Supervisors resumed.

PUBLIC COMMENT ON AGENDA ITEMS:

No public comments on Agenda Items.

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report April 2024 (For Period March 1, 2024 thru March 31, 2024)
- Minutes of the March 25, 2024 Board of Supervisors Agenda Setting Meeting

Clinton Township Board of Supervisors
Regular Meeting

- Review of Payroll #7 and #8 and all Pension Payments to Nationwide.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to PSATS Unemployment Comp. Qtr. 1 payment \$3,871.47.

A Motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Reports, all meeting minutes, Payroll #7 and #8, and all bills presented for payments and ratifications. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park: Board Member John Ham reported that they are having the pavilion cleaned and the water will be turned on shortly. The Park Grant with the county was denied at this time, however they are looking to apply for other park grants.
- Planning Commission by Liaison Kathy Allen- Liaison Allen reported that the Supervisors interviewed Pete Heisey for a seat on the Planning Commission. Coherent had a submission go through review with the Planning Commission. A motion was made to move to the Board of Supervisors for consideration. The planning commission did not hold a non-voting meeting in March. Director Ashley Kohley provided the draft minutes from the last Planning Commission meeting held April 1, 2024 at 7:00PM

A motion was made by Vice-Chairperson William Duncan to appoint Pete Heisey to the Planning Commission to fill the vacancy seat with a term to expire 12/2026. The motion was seconded by Supervisor Jason Davidek. The motion carried unanimously.

- History Committee by Kathy Allen- Liaison Kathy Allen reported that she attended an interview with the Butler County Tourism and Convention Bureau regarding a grant application for historical markers for one-room schoolhouses in Clinton Township. The next meeting is scheduled for April 25 at 7:00PM

CORRESPONDENCE:

- Tetra Tech, Inc. – Notification as required by PA DEP Intent to submit a Water Mgt plan renewal application for withdrawal of water associated with Oil & Gas. Notification of withdraw from the PA American Water meter vault located on Limbacher Lane on behalf of Range Resources for the purpose of oil and gas exploration activities.

SOLICITOR’S REPORT:

Nothing New to Report.

DIRECTOR’S REPORT:

- Building Permits- Director Ashley Kohley provided the board with an update on building permits. Solar panels, a deck with roof, and a new single-family residence were the most current permit applications since the last meeting. Director Kohley also reported that she had several sign permits and one driveway alteration permit since the last meeting.
- Updated Budget – Director Ashley Kohley provided the most recent YTD budget for the board to review.

CODE ENFORCEMENT OFFICER REPORT:

Nothing new to report as this time.

TAX COMMITTEE REPORT:

Chairperson Kathy Allen attended the Tax Committee meeting that was held in Butler Twp. Mrs. Allen reported that it was not well attended and nothing new to report for Clinton Township.

ROAD DEPARTMENT REPORT:

- Road Report (Facilities and Equipment)
- Award Bids- Road Paving/ Chip Seal Projects for 2024

Road Paving Bid Results	Chip Sealing Projects
Shields Asphalt Paving \$168,520	Youngblood Paving Inc. \$88,646.56
Wiest Asphalt Paving \$185,057.64	Midland Asphalt Materials \$109,241.34
Plum Contracting \$233,879.21	Russell Standard \$115,985.33
A. Liberoni, Inc \$270,439.63	

A motion was made by Vice-Chairperson William Duncan to award Shields paving as low bidder for the 2024 Road Paving Project pending review and Youngblood Paving as low bidder for the 2024 Chip Seal project pending review. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

A motion was made by Vice-Chairperson William Duncan to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, Tax Committee Report, and the Road report. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

OLD BUSINESS:

- Coherent Project – Mario (New 1,485 S.F., single story, Commercial Warehouse)

A motion was made by Vice-Chairperson William Duncan to approve the Coherent Project subject to the letter from our Stormwater Engineer and Planning Commission recommendation. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- Jack Road-

A motion was made by Vice-Chairperson William Duncan to reject all bids and notify Redcon Engineering of the scope change. The motion was seconded by Supervisor Jason Davidek. The Motion passed unanimously.

A motion was made by Vice-Chairman William Duncan to have Township Director Ashley Kohley put new bid specs on PennBid prepared by Cory Shaffer from PennDOT. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- Coherent Stormwater- Waiting for signed easement.

- Office Reno/ADA-

A motion was made by Vice-Chairperson William Duncan to award the low bidder Remodel Smart LLC with line items 3, 6, and 7 of the Township Office Reno/ADA Project. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

NEW BUSINESS:

- Audit by Maher Duessel – Approval & Advertising.

A motion was made by Vice-Chairperson William Duncan to approve the Audit provided by Maher Duessel and advertise in the Butler Eagle. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- Resolution 2024-04 A RESOLUTION of the Board of Supervisors, Township of Clinton, Butler County, Pennsylvania, authorizing the filing of a Declaration of Taking pursuant to the Eminent Domain Code and Second Class Township Code, for the purpose of obtaining a permanent right of way and easement to construct, install, maintain, repair, replace, and remove electric lines, utility poles, facilities, and all other necessary appliances for conveying, transporting, and delivering electricity to Spring Valley Park.

A motion was made by Vice-Chairperson William Duncan to pass Resolution 2024-04 authorizing the filing of a Declaration of Taking pursuant to the Eminent Domain Code and Second Class Township Code, for the purpose of obtaining a permanent right of way and easement to construct, install, maintain, repair, replace, and remove electric lines, utility poles, facilities, and all other necessary appliances for conveying, transporting, and delivering electricity to Spring Valley Park. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

MOTION TO ADJOURN:

A Motion was made by Vice-Chairperson William Duncan to adjourn the April 10, 2024 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

TIME: 7:44 PM

Respectfully Submitted:


Ashley Kohley Township Director

