

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

March 13, 2024 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:01 pm with the Pledge of Allegiance.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
Jason Davidek, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Secretary
Clinton Bonetti, Code Enforcement Officer
John Bench, Solicitor

VISITORS PRESENT:

State Representative Marci Mustello,
Resident, Mark Duster
Resident, John Ham

EXECUTIVE SESSION: Chairperson Kathy Allen called for an executive session regarding ongoing litigation for damages to a Township Road. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, Solicitor John Bench, and Township Director Ashley Kohley were in attendance. The executive session was over around 7:10 PM and the Regular meeting continued.

PUBLIC COMMENT ON AGENDA ITEMS:

No Comments were given on Agenda Items.

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report March 2024 (For Period February 1, 2024 thru February 29, 2024)
- Minutes of the February 26, 2024 Board of Supervisors Agenda Setting Meeting
- Review of Payroll #5 and #6
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to United Concordia for \$431.96

A Motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Reports, all meeting minutes, Payroll #5 and #6, and all bills presented for payments and ratifications. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

COMMITTEE REPORTS:

- **Spring Valley Park:** John Ham reported that the usage of the park is up considerably due to the nice weather western Pennsylvania is having this week. March 25th is the first meeting for the Friends of Spring Valley Park, and it will take place in the Public Works Office Building. Secretary Lori Grebeck reported that she has four bookings for the pavilion at the park already for the year.
- **Planning Commission by Liaison Kathy Allen-** Liaison Kathy Allen reported that during the last Planning Commission Workshop, members worked on tweaking the comprehensive plan to stay current and relevant with the community. The next non-voting meeting is scheduled for March 25, 2024, at 7:00 PM in the Public Works Office. The next Regular Meeting is scheduled for April 1, 2024, which included a 6:00 PM workshop and 7:00 PM regular meeting. Coherent was in attendance and they are working through a plan for a building expansion on the back of their property. This submission is still in process with the Planning Commission. The Planning Commission is still accepting applications for members.
- **History Committee by Kathy Allen-** The history committee will be holding a meeting on Thursday March 21st at the Clinton Township Municipal Building. They currently are seeking a grant from the Butler County Tourism Bureau for a history marker relating to one room school houses.

CORRESPONDENCE:

No Correspondence currently.

SOLICITOR'S REPORT:

Solicitor John Bench reported he will be filing a declaration of taking in the coming week, for a small portion of land in the Victory Road Industrial Park so that a Right-of-way can be extended to bring electric services to Spring Valley Park.

DIRECTOR'S REPORT:

Director Ashley Kohley provided the following items to the Board for Review.

- Building/Road Occupancy/Driveways/Demo/Sign/Logging Permits- (14) Permits total so far for 2024
- Updated Budget- Through the date of this meeting.
- BCATO Spring Convention May 16, 2024 at Country Club.

CODE ENFORCEMENT OFFICER REPORT:

Code Officer Clinton Bonetti reported that he was working on a driveway complaint on Cannon Hill Road and cleanup continues a property on Cherry Valley Road with many junk cars. Mr. Bonetti sent out a letter asking for the removal of an abandoned motor home that is sitting in the public right-of-way on Cherry Valley Road.

ROAD DEPARTMENT REPORT:

- Victory Road Superstructure Replacement-Review and Possibly Award a bid for the fabrication and delivery of a prefabricated Steel Bridge Superstructure. Sealed bids were received online VIA PennBID until Wednesday, March 13, 2024.

Bid Results

US BRIDGE \$130,900

A motion was made by Vice-Chairperson William Duncan to award US Bridge as the low bidder for the prefabricated Steel Bridge Superstructure at a cost of \$130,900. The motion was seconded by Supervisor Jason Davidek.

- Road Report (Facilities and Equipment)

Road Foreman Luke Brewer gave his road report to the board. Please see road report attached to back of approved minutes to view the full report.

- Walk behind Saw

A motion was made by Vice-Chairperson William Duncan to purchase a walk behind concrete saw from Knickerbocker Russell Co. Inc. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

A motion was made by Vice-Chairperson William Duncan to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

OLD BUSINESS:

- Coherent Stormwater- Nothing new to report at this time.

NEW BUSINESS:

- Road Paving/ Chip Seal Projects for 2024- Director Ashley Kohley and Road Foreman Luke Brewer have been working with Cory Shaffer from PennDOT for the 2024 Paving/Chip Seal Projects. A large

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portion of the projects will be paid for by Liquid Fuels Money. The roads listed for tar and chip include Sarver Road, McKay Road, Brewer Road, Cherry Valley, and Victory Road IP. A portion of Cherry valley Road from Keller Lane to Christi Road will be on the paving list for 2024. A motion is needed to begin the bidding process.

A motion was made by Vice-Chairperson William Duncan to allow Township Director Ashley Kohley to begin the bidding process for Township Paving and Chip Seal Projects for 2024 using PennBID. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- Audit Representation Letter- Provided by Maher Duessel and given to the Director Ashley Kohley to provide to the board.

A motion was made by Vice-Chairperson William Duncan to approve the Draft Audit Letter provided by Maher Duessel. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

Jason Davidek- Had asked a few questions to Representative Mustello. Mustello Reported on some events that will be coming up. On April 1st at the Government Center, they will be having a Wastewater Seminar. They will host a Transportation Update April 3rd at the Founders Hall. And April 4th, the Ag Secretary will be in Town at the American Legion for the Farmers Breakfast.

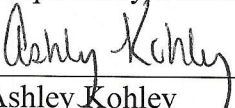
Mark Duster- Resident Mark Duster asked a few questions regarding the Jack Road Project. Vice-Chairperson William Duncan reported that it is still on hold until the Township hears back from the Conservation District on additional funding for that project.

MOTION TO ADJOURN:

A Motion was made by Vice-Chairperson William Duncan to adjourn the March 13, 2024 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

TIME:

Respectfully Submitted:



Ashley Kohley
Township Director

