

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

February 14, 2024 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:02 PM with the Pledge of Allegiance.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
Jason Davidek, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant
Clinton Bonetti, Code Enforcement Officer
John Bench, Solicitor

VISITORS PRESENT:

Mark Duster, Resident and Zoning Hearing Board
John Ham, Resident and Spring Valley Park Board
Jessica Ferraro, Resident
Linda Dalek, Resident
Kelly Vango, Resident

EXECUTIVE SESSION:

Chairperson Kathy Allen called an executive session to discuss litigation matters. Solicitor John Bench, Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor Jason Davidek, and Code Enforcement Officer Clinton Bonetti attended the executive session. The executive session was over at approximately 7:12 and the regular meeting was resumed.

PUBLIC COMMENT ON AGENDA ITEMS:

Kathy Allen asked for a motion to add the Bocek/Crisswell Lot Line Revision to New Business to be considered for approval. The motion was made by Vice-Chairperson William Duncan to add the Bocek/Crisswell Plan to the Agenda under New Business. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report January 2024 (For Period December 1, 2023 thru December 31, 2023)

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- Treasurer's Report February 2024 (For Period January 1, 2024 thru January 31, 2024)
- Minutes of the January 2, 2024 Board of Supervisors Organizational and Regular Meeting
- Minutes of the January 22, 2024 Board of Supervisors Agenda Setting Meeting
- Review of Payroll #3 and Payroll #4
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to United Concordia for \$431.96, UPMC for \$2873.57 including payments made for the Pension Plan to Nationwide (PSATS)

A motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Reports, all meeting minutes, Payroll #3 and #4, and all bills presented for payments and ratification. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park: Liaison William Duncan asked to speak under New Business regarding the Resolution for the Park Grant.
- Planning Commission by Liaison Kathy Allen. Mrs. Allen stated that the Planning Commission has a non-voting meeting scheduled for February 26, 2024 if needed and a Regular voting meeting with workshop scheduled for March 4, 2024. Director Ashley Kohley provided the draft minutes from the last PC meeting for the board to review. Work will continue on the Comprehensive Plan updates through workshop dates. Mrs. Allen also reported that the Planning Commission is looking for applicants to join the board. Currently they have 6 sitting members and need an additional sitting member as well as alternates to join the board. The applications can be provided in the office or on the township website.
- History Committee by Kathy Allen- The history committee is meeting February 15, 2024 at the Clinton Township Municipal Building. The topic includes interviewing Bruce Kennedy and discussing the one room schoolhouses that were once located in the township.

CORRESPONDENCE:

*Consolidated Communications- Disconnecting TV service from Township.
Penn Energy- "A grade" certification notification
Armstrong- Rate adjustments for cable, no change in internet pricing.*

SOLICITOR'S REPORT:

Solicitor John Bench stated that the Victory Road Owner's Association has declined to grant an easement to bring electric to POD 4 of Spring Valley Park. He will be filing a declaration of taking for the easement required.

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley reported to the board that there was one new single family home permit, one Ag building with driveway permit, and one porch roof addition permit for the year so far.
- Updated Budget- Director Ashley Kohley provided a YTD QuickBooks budget for the board to review.
- BCATO Spring Convention will be held May 16, 2024 at Country Club- Director Ashley Kohley gave the board an update on the Butler County Association of Township Officials meetings.

CODE ENFORCEMENT OFFICER REPORT:

Code Enforcement Officer Clinton Bonetti issued two letters since the last meeting. One letter addressing construction without permits and another regarding garbage and disabled vehicles. An appeal was made in regard to a side yard setback a zoning hearing will be scheduled in the near future.

ROAD DEPARTMENT REPORT:

- **Road Report (Facilities and Equipment) – Road Foreman Luke Brewer gave the road report to the board. The road report will be attached to the approved minutes.**

A motion was made by Supervisor Jason Davidek to approve the Committee Reports, Director's report, Solicitor's Report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

OLD BUSINESS:

- Coherent Stormwater-This item was tabled as a representative from Coherent was not in the audience.

NEW BUSINESS:

- **Victory Road Bridge Deck Replacement, Jason Snyder of PennDOT**

A motion was made by Vice- Chairperson William Duncan to hire Jason Snyder of PennDOT to oversee the Victory Road bridge deck replacement project with the assistance of the Township Engineer (Redcon Engineering). The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **AED and CPR Training for Employees**

A motion was made by Vice- Chairperson William Duncan to send participating employees for AED/CPR training classes. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Apply for AED Grant through AEDGRANT.COM.** Approved grants can fund up to \$1300 toward the purchase price of an AED.

A motion was made by Vice- Chairperson William Duncan to have Director Ashley Kohley apply for an AED grant through AEDGRANT.com. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Purchase (2) AED (Automated External Defibrillators) for the Township Office and Garage.**

A motion was made by Vice- Chairperson William Duncan to purchase (2) AED (Automated External Defibrillators) for the Clinton Township office and garage facilities. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Resolution 2024-02- Non-Working Supervisor Compensation**

A motion was made by Vice- Chairperson William Duncan to adopt Resolution 2024-02 Non-Working Supervisor Compensation that allows non-working supervisors to participate in benefits offered by the Township. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Resolution 2024-03- Spring Valley Park Grant**

A motion was made by Vice- Chairperson William Duncan to adopt Resolution 2024-03 Butler County Parks Renovation/Development Grant Program in which Clinton Township of Butler County desires to renovate the Spring Valley Park for public use in accordance with the current accepted standards. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

- **Bocek/Crisswell Plan- Lot Line Revision to convey Tract A (1.8) from parcel 2D to parcel 2DA.** Parcel 2D, shown as Lot 2R, will be 14.82 acres which is vacant and has previously been approved for an on lot septic system. Parcel 2DA will be 5 acres and has a single-family residential dwelling.

A motion was made by Vice-Chairperson William Duncan to approve the Bockek/Crisswell Plan. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

No public comment on non-agenda items.

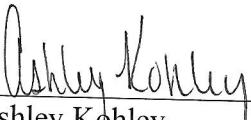
MOTION TO ADJOURN:

A Motion was made by Vice- Chairperson William Duncan to adjourn the February 14, 2024 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor Jason Davidek. The motion passed unanimously.

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Regular Meeting

TIME: 7:49 PM

Respectfully Submitted:



Ashley Kohley
Township Director



ROAD DEPARTMENT REPORT
February 14th, 2024
BOARD OF SUPERVISORS' REGULAR MEETING

FACILITIES AND EQUIPMENT

- Continued routine maintenance on the trucks and equipment, including washing and cleaning.
- Changed the Bristles on the Pull Behind Broom and the Broom for the Skid loader.
- Peterbilt #1 and Peterbilt #2 had the Cameras installed in the bed and on the back of the trucks. This was installed by the U.S Municipal.
- 2016 Ford F550 and 2020 Ford F550 got inspected at Crystal Truck and Auto. 2016 needed a tie rod end replaced.
- Graff Surveying marked out the rest of the township's property. The road crew installed markers to mark the post and put up no hunting and trespassing signs.
- All the equipment has been serviced and got a full preventive maintenance.
- Received price quotes on the 2024 Pipe project so far, the cheapest was Interstate Pipe in Butler.
- The Traffic counter is still getting moved around the township roads.

ROADS

- The township has been out Tree Trimming the Roads. The roads that have been trimmed so far are Cannon Hill Rd, Christy Rd, Tower Rd, and Timber Ridge Road.
- February 13th had a Non-Mandatory Pre-Bid Meeting regarding Jack Rd Project.
- Received a price quote from Falling Timber for Cherry Valley Rd to finish the rest of the tree trimming on that road.
- From Beginning of January to Date the Township was out 11 times to salt the roads. We have ordered to date 366 ton of salt and used a total of about 200 tons of salt to date.
- Sarver Rd is being monitored. For the work that Toy Pipeline is doing for Penn Energy. Also, the other roads that Penn energy is doing work on are getting watched also.
- Delineators have been installed throughout the township. Along with clearing catch basins.
- Street signs that were damaged have been replaced and fixed.
- Potholes and Berm repair have been getting done throughout this month.
- PA. One Calls were marked for speed limit, weight limit signs, and other signs throughout the township.

Respectfully submitted,
LUKE BREWER, ROAD FOREMAN