

**CLINTON TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
December 28, 2023 3:30 PM  
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056**

**BOARD OF SUPERVISORS:**

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
James Halstead, Supervisor

**STAFF PRESENT:**

Ashley Kohley, Township Director  
Luke Brewer, Road Foreman  
Lori Grebeck, Administrative Assistant

**VISITORS PRESENT:**

John Ham, Resident and Spring Valley Park Board  
Amanda Peterson, Penn Energy  
Jason Davidek, Resident

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order at 3:30 PM with the Pledge of Allegiance.

**PUBLIC COMMENT ON AGENDA ITEMS**

No Public Comment on Agenda Items.

**SECRETARY/TREASURER'S REPORT- Review and Discuss**

- Review the Minutes of December 13, 2023 Board of Supervisors Regular Meeting.
- Review of Payroll #26 dated December 22, 2023.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to VSP for \$230.05, United Concordia for \$493.55, and UPMC for \$2577.47 for Vision, Dental, and Health Insurance.

*A motion was made by Vice-Chairperson William Duncan to approve the Minutes of the December 13, 2023 Board of Supervisors Regular Meeting, Payroll #26 and all bills presented for payment including ratification of payments to United Concordia for \$493.55, UPMC for \$2577.47, VSP \$230.05. The motion was seconded by Chairperson James Halstead. The motion passed unanimously.*

**COMMITTEE REPORTS:**

- **Spring Valley Park-** Liaison James Halstead reported that the 2<sup>nd</sup> board failed on the park gate and needed replaced.
- **Planning Commission-** Liaison Kathy Allen reported that the Planning Commission would be meeting on January 2<sup>nd</sup>, 2024 for a 6:00 Workshop and a 7:00 Re-Organizational Meeting with Regular Meeting Included.

**CORRESPONDENCE:**

No Correspondence.

**DIRECTOR'S REPORT:**

**Director Ashley Kohley provided the following reports to the Board for review.**

- Building Permits
- YTD Budget for 2023 from Quickbooks

**OLD BUSINESS:**

- Office Remodel (Redcon provided the construction drawings for review)

*A motion was made by Vice-Chairperson William Duncan to Advertise for the Construction/ ADA Renovations of the Clinton Township Municipal office building. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**NEW BUSINESS:**

- Ordinance 2023-03 Reducing Speed Limit on Portion of Road. (Brewer Road from Saxonburg Blvd to just North of the railroad tracks). This Ordinance was prepared and reviewed by Solicitor John Bench. This Ordinance was advertised twice in the Butler Eagle and was on Display at the Clinton Township office for review. A hearing was held prior to this meeting for Public Comment.

*A motion was made by Vice-Chairperson William Duncan to adopt Ordinance 2023-03 Reducing Speed Limit on Portion of Brewer Road. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*



- Amended Zoning Map- This included visual changes to make the map easier to decipher. Proposed the parcel located at 752 Saxonburg Blvd, changed from CP Corridor Preservation to AC Agriculture Conservation as it was believed to have been an oversight in the prior map design. This property is an active farm. Proposing to change 220 Victory Road, currently Spring Valley Park, from IP Industrial Park to C Conservation District. This property was originally part of the IP Industrial Park, however, due to the use and topography, it was suggested that parcel become part of the C Conservation District. The proposed amended zoning map was advertised twice and made available to the public for review. A hearing was held prior to this meeting for Public Comment.

*A motion was made by Vice-Chairperson William Duncan to Amend the Zoning Map to the proposed changes listed about. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

- Ordinance 185-65 Amendment of Zoning Ordinance 185-65 Agricultural

*A motion was made by Vice-Chairperson William Duncan to Adopt Ordinance 2023-04 that Amends a portion of Zoning Ordinance 185-65 Agricultural. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

- Resolution 2023-05 / 2024 Budget Approval

*A Motion was made by Vice-Chairperson William Duncan to Approve Resolution 2023-05 approving the 2024 Proposed Budget. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

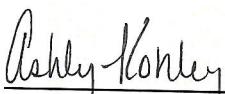
No public comment on non-agenda items.

**MOTION TO ADJOURN:**

*A motion was made by Vice-Chairperson William Duncan to adjourn the December 28, 2023 Special Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

TIME: 3:36 PM

By:

  
Ashley Kohley  
Township Director

