

**CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA SETTING MEETING
MINUTES**

November 27, 2023 3:30 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson, excused
James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant

VISITORS PRESENT:

Amanda Peterson, Penn Energy
Dwight Protzman, 575 Saxonburg Blvd
Mark Duster, 147 Jack Road

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 3:30 PM with the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment on agenda items.

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review the Minutes of November 8, 2023 Board of Supervisors Regular Meeting.
- Review of Payroll #24 dated November 24, 2023.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to VSP for \$230.05, United Concordia for \$493.55, and UPMC for \$2577.47 for Vision, Dental, and Health Insurance.

A motion was made Supervisor James Halstead to approve the Minutes of the November 08, 2023, Regular Meeting of the Board of Supervisors, Payroll #24 and all bills presented for payment including ratification of payments to United Concordia for \$493.55, UPMC for \$2577.47, VSP \$230.05. The motion was seconded by Chairperson Kathy Allen. The motion passed.

COMMITTEE REPORTS:

- Park Committee- Liaison/Supervisor James Halstead had nothing new to report.
- Planning Commission- Liaison/Chairperson Kathy Allen reported that the non-voting meeting scheduled for tonight was cancelled due to no business. The next regular meeting is scheduled for December 4th at 7:00 PM.
- History Committee- Liaison/Chairperson Kathy Allen reported that the next history committee meeting is scheduled for January 16th at 7:00 PM.

CORRESPONDENCE:

- Notice of stream crossing Peoples Natural Gas
- Armstrong Utilities request for renewal of Cable Franchise under Section 626 of the Cable Act
- BCTCC Cost Allocation Plan for 2024

DIRECTOR'S REPORT:

- Building Permits- Director Ashlye Kohley provided an update on building permit activities for the Township.
- YTD Budget for 2023- Director Ashley Kohley provided an updated Quickbooks budget for the Board that included the bills paid YTD.
- Transferred ARPA Fund Money to General Fund- Director Ashley Kohley transferred remaining ARPA fund Money to the General Fund to reimburse public works wages.
- 2024 Important Dates- The important dates Draft #1 has been sent to all committees for review. These will need to be approved at the next Board Meeting so they can be advertised.
- 2024 PSATS UC Group Trust is 5.45%- Director Ashley Kohley provided an update from PSATS regarding the Unemployment comp rate for next year.

ROAD REPORT:

OPEN BIDS FOR OLD TOWNSHIP SALT SHED ROOF

Joe Weist	\$750
Richard Murray	\$160

A motion was made by Supervisor James Halstead to accept the higher bid from Joe Weist in the amount of \$750 for the sale of the Township's old Salt Shed Roof. The motion was seconded by Chairperson Kathy Allen. The motion passed unanimously.

Road Forman Luke Brewer gave a brief update on the road department. The Christmas lights have been placed in the Roundabout for the season and he anticipates delivery of the new chipper from SEI to be ready soon.

A motion was made by Supervisor James Halstead to approve the Secretary/Treasurer's Report, Committee Reports, Director's report, and Road Report. The motion was seconded by Chairperson Kathy Allen. The motion passed unanimously.

OLD BUSINESS:

- Protzman Preliminary Lot Line Revision- This item has been tabled until the December 13th Meeting.

NEW BUSINESS:

- Resolution 2023-05 Plan Revision for New Land Development, 133 Miller Road, Single Residence Sewage Treatment Plant with Department of Environmental Protection

A motion was made by Chairperson Kathy Allen to approve Resolution 2023-05 Plan Revision for New Land Development, Single Residence Sewage Treatment Plant with Department of Environmental Protection. The motion was seconded by Supervisor James Halstead. The motion passed.

- Amendment to Ordinance 185-65 Agriculture as per recommendation of the Clinton Township Planning Commission.

185-65 Agriculture

- A. The Township supports the preservation and continuation of agriculture in the areas of Clinton Township where it has historically been present. Agriculture is a permitted use in all districts, but new animal agriculture operations will need to adhere to these performance standards.
- (1) No animal agriculture shall occur on a lot less than five acres, unless otherwise noted below.
 - (2) No permitted/permanent building housing livestock shall be within one hundred (100) feet of a dwelling.
 - (3) Manure from agricultural operations shall be managed in compliance with state and federal regulations and shall not be allowed to accumulate to the degree that it becomes a public health hazard or nuisance.
 - (4) All feed, water, and other items associated with the maintenance of agricultural operations shall be stored and managed in an appropriate manner to guard against infestation of rats, mice, or other rodents or vectors.
- B. The Township recognizes that from time to time, residents may desire to possess certain domesticated agricultural animals as pets, either for hobby or pleasure. (Egg laying chickens, ducks and geese on a pond, etc.) Possession is generally permitted provided strict adherence to all applicable state and federal laws. Possession shall also comply with all township codes governing noise, sanitation, odor and the like. Additionally, the following provisions shall apply.
- (1) Provisions must be made to ensure that such animals remain contained on the owner's property.
 - (2) Any owner of domesticated animals shall house the same at all times under sanitary conditions so that the keeping of such animals shall not become either a public or private nuisance.
 - (3) This ordinance is not applicable to the possession of animals classified as exotic.
 - (4) Any owner in violation of these provisions shall receive written notice. If non-compliance is still an issue two (2) weeks after the second written notice, removal of such animals may be required.

A motion was made by Chairperson Kathy Allen to schedule a public hearing for consideration to the Amendments of Ordinance 185-65 as it pertains to Agriculture. The motion was seconded by Supervisor James Halstead. The motion passed.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

No public comment on non-agenda items.

BUDGET WORKSHOP:

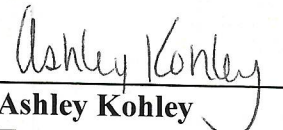
- Draft #3- Director Ashley Kohley presented Draft Budget #3. The budget adoption meeting is scheduled for December 28th at 3:30 PM.

MOTION TO ADJOURN:

A motion was made by Supervisor James Halstead to adjourn the November 27, 2023 Agenda Setting Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Chairperson Kathy Allen. The motion passed.

TIME: 4:15 PM

By:


Ashley Kohley
Township Director

