CUSTOMER ASSISTANCE GUIDE PERMIT APPLICATION SUBMITTAL REQUIREMENTS

SOLAR ARRAYS

- Please read all of the following information.
- The following is a check list. You must have a "checkmark" in all the sections listed below prior to submitting your application.

your structure carrier provide contractor with	vit of Exemption" (See attached form) If you are hiring a contractor to construct, and they have workers' compensation, have the contractor or their insurance as us with a "Certificate of Insurance" showing proof of such. If the homeowner or a nout workers' compensation is constructing the structure, the attached form must and notarized.
	2 (two) complete sets of drawings that show the design and construction including all material and system components.
	Site plan showing location of major components on the property: This drawing need not be exactly to scale, but it should represent relative location of components and structures at site.
	Electrical worksheets showing PV array configuration, wiring system, overcurrent protection, inverter, disconnects, required signs, and utility interconnection detail. Include a three line diagram. Wiring shall be in compliance with the National Electrical Code, specifically Articles 690 and 705.
	Specification sheets and installation manuals (if available) for all major PV system components such as, PV modules, dc-to-dc converters, inverters, and mounting systems.
	Where a solar array is installed on an existing structure, provide an engineering report from a Pennsylvania registered design professional verifying that the structure will safely support the additional load in compliance with International Residential Code Section R301.1. Provide an attachment detail.
	Workers compensation insurance certificate or an affidavit of exemption.
Compl	eted permit application.

MDIA will review plans submitted to determine code compliance. If the minimum submittal requirements are not met, we will ask the applicant to supply additional information. If the minimum requirements are met, the plans will be marked "approved". A permit will be issued and the applicant will be notified of the inspection fees and when they can pick-up the permit at the Municipal Building. All fees shall be paid prior to the issuance of the permit. Then use the inspection procedures provided to have all of the required inspections performed.

INSPECTION PROCEDURES SOLAR ARRAYS

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times for inspections. These are the plans that were submitted with your application and were marked "Approved" by the Building Code Official.
- The permit applicant or authorized agent is responsible for scheduling all inspections.
- DO NOT schedule an inspection if the work is not ready!!!!
- When scheduling an inspection, you must supply your permit number to the inspector.

PLEASE GIVE THREE (3) WORKING DAYS ADVANCE NOTICE FOOTING INSPECTION WILL BE GIVEN PRIORITY

MIDDLE DEPARTMENT INSPECTION AGENCY, INC.

Free standing arrays:

1. Footing inspection – hole must be dug for support posts. The inspection must be approved prior to placing of concrete.

Inspector: Keith Reiser Phone: 1-800-732-6342

- 2. Electrical inspection
 - Trench inspection prior to backfill (if applicable)
 - Final electrical inspection

Inspector: Keith Reiser Phone: 1-800-732-6342

3. Final inspection – when job is completely finished and after all other required inspections have been done and approved.

Inspector: Keith Reiser Phone: 1-800-732-6342

Structure mounted arrays:

1. Attachment inspection

Inspector: Keith Reiser Phone: 1-800-732-6342

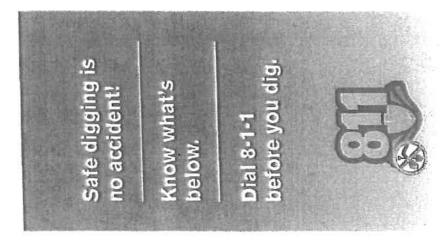
2. Electrical inspection

Inspector: Keith Reiser Phone: 1-800-732-6342

3. Final inspection – (may be combined with #1) when job is completely finished and after all other required inspections have been done and approved.

Inspector: Keith Reiser Phone: 1-800-732-6342

BEFORE DIGGING CALL 811 - SEE ATTACHED BROCHURE



Eactric Power Unes, Cables, Cardell and Lighting Cables Gas, Oll, Steam, Petroleum or Gassous Materials, Hazardous Naterial Communication, Alarm or Signal Lines, Cables or Conduit and Thirtic Loops TEMPORARY MARKING GUIDELINES Temporary Survey Markings PURPLE and Slumy Lives Sawan and Drain Lines Potebie Water ORANGE YELLOW GREEN

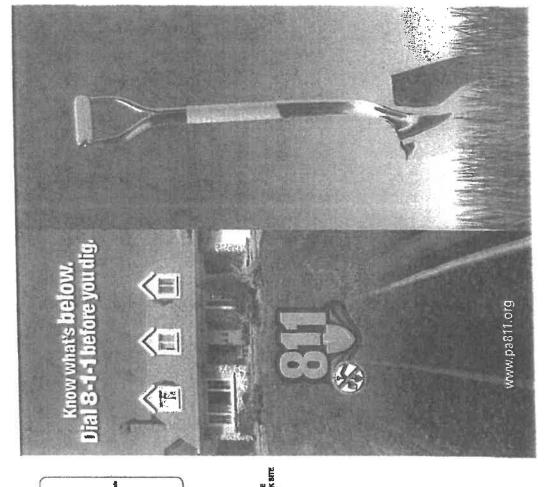
The tollowing thinnmatton is needed when you call PA One Call System.

YOUR TELEPHONE NUMBER YOUR MAILING ABORESS COUNTY - The name of the county where the work will

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You will be given a 10 digit saris! number as confirmation of your est land our system will sand you the responses from the selfither on the morthing of your a binesided occavation date wile fax or small basiness days. Duration of a job — How long wil the Job take Any Additional Remarks you may have



What do we do?

We are the "Call before you dig!" company for all of Pennsylvahia. If you plan to disturb the earth with powered equipment, you are required by Pennsylvahia law to notify the underground utility companies of your intent to do so. Notification occurs, by calling 8.1-1 or-1-800-242-1776, 24 hours of the day, every day of the year Notification can also be done on our website at www.papinecall.org.

We will then notify the utility companies nearby of your intent to dig. The utility companies are responsible to mark where their anderground lines are located with goldsred flegs, paint or dialk.

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Why should you call?

Safe digging is no accident if you are installing a fence or deck, or digging for a mailbox post, patio or other excavation project, if is important to know What's Below bial 8-14, or 1-800-242-1776 before you dig. The utility companies do mouvant an accident either. The best way to team where underground utility lines are located is to call before you dig.

For more information, visit www.pat8fr1.org



Homeowner Quick Tips

- One easy phone call to 8-1-1 three to ten business days before digging begins helps keep your neighborhood safe.
- Call on Monday or Tuesday if you plan to dig on Saturday or Sunday.
 - The utinty companies will mark where their underground fines are located with colored paint, flags or chalk.
- Do not remove the flags if you see them in your yard.
- Our sawice is no cost to homeowners.
- bid you hite someone to install your fence, deck or new pation Ask to see the PA One Call sental number defore allowing them to dig on your property.

The Excavator's Responsibility

- Dial 8-1-1 or 1-800-242-1776.
- Do not allow anyone to excavate on your property without calling.
- Always look for the markings on the ground before your dig date. It you do not see markings, do not
- If you do not see markings, do not allow anyone to dig. Waif for the lines to be marked by the utility.
 - Whoever places the call will receive an email or fax with a list of facility owners who have marked or have not marked.

 Pay attention to this message.
- Rospect the markings by not removing flags or disturbing the actual markings.
- Exercise care around the marked fines by hand digging.
- When the project is complete, the exception should remove the flags or marks from the ground or payoment.
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THIS FORM REQUIRES A NOTARY SEAL

AFFIDAVIT OF EXEMPTION

	not required to provide workers compensation nnsylvania's Workers' Compensation Law for one :
to perform any work pursuant to build	own work. If property owner does hire contractor ing permit, contractor must provide proof of the municipality. Homeowner assumes liability for tement.
Contractor has no employed any individual to perform work pursual provides proof of insurance to the mu	ees. Contractor prohibited by law from employing ant to this building permit unless contractor inicipality.
Religious exemption under of contractor are exempt from worker religious exemption letter for all emple	the Workers' Compensation Law. All employees s' compensation insurance (attach copies of oyees).
Signature of Applicant	-
County of	
Municipality of	
	Subscribed, sworn to and acknowledged before me by the above this Day of
SEAL	
	Notary Public