

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

October 11, 2023 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order at 7:00 pm with the Pledge of Allegiance.

### BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

### STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant, excused

Clinton Bonetti, Code Enforcement Officer, excused

John Bench, Solicitor

### VISITORS PRESENT:

Kevin Corace, Resident

Mark Duster, Resident

Todd Pfeifer, Coherent

Jim Burd, Resident

Gary McCall, Resident

Steven Graff, Graff Surveying

### BID OPENINGS FOR REPAIRS TO MCKAY ROAD

**Chairperson Kathy Allen opened the sealed bids for McKay Road, Base Repairs, In Place**

### Bidding Results

Bidder	Binder Course	Unit Price	Total \$
Wiest Paving	400 S.Y.	72.69	29,076

*A motion was made by Vice-Chairperson William Duncan to award the bid results for Base Repairs to McKay Road to low bidder Wiest Paving of Butler, PA in the amount of \$29,076 pending review. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

### EXECUTIVE SESSION

## Clinton Township Board of Supervisors Regular Monthly Meeting

An executive session was held to discuss litigation and personal matters. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor James Halstead, Director Ashely Kohley, and Solicitor John Bench attended the executive session. The Regular meeting resumed at 7:18 PM

### **PUBLIC COMMENT ON AGENDA ITEMS:**

No public Comment on Agenda Items.

### **DIRECTOR/TREASURER'S REPORT**

- Treasurer's Report October 2023 (For Period September 1, 2023 September 30, 2023)
- Minutes of the September 25, 2023, Board of Supervisors Agenda Setting Meeting
- Payroll #20, including payments made for the Pension Plan to Nationwide (PSATS)
- All Bills presented for payment and ratification of payments made to Armstrong \$245.74.

*A Motion was made by Vice-Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report for October 2023, all meeting minutes, Payroll #20, and bills presented for payment and ratification. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

### **COMMITTEE REPORTS:**

- Spring Valley Park Committee by Liaison Jim Halstead- Liaison and Township Supervisor James Halstead reported that the last park meeting was very short and nothing new to report. The park gate is still open to the parking area.
- Planning Commission by Liaison Kathy Allen- Liaison and Township Chairperson Kathy Allen reported that the Planning Commission was working through the Draft Zoning Map changes and had a few recommendations for the Supervisors to review as well as a lot line revision for the Daugherty Plan.
  - Draft Minutes from PC meeting provided by Director Ashley Kohley
- History Committee by Kathy Allen- Liaison Kathy Allen reported that she would like the next Township newsletter to include a section asking residents if they could share pictures or artifacts in regard to the History of Clinton Township.



**CORRESPONDENCE:**

- Notification as Required by PADEP. PennEnergy Resources, LLC intends to submit for Temporary Water Lines for W76 and W80 well pads in parts of Saxonburg Borough, Buffalo, Clinton & Jefferson Townships, Butler County, PA. The board made a comment and Director Ashley Kohley will pass the following comment along to Cody Salmon from Penn Energy Resources. The Board acknowledges that Penn Energy is seeking Permits in regard to placing a Temporary Waterline, however, if the plan was to become a high pressure gas line in the future, it would be too close to The Plantation Housing Plan.

**SOLICITOR'S REPORT:**

Township Solicitor John Bench prepared a Draft Ordinance 2023-03, Establishing a maximum Speed Limit on a portion of Brewer Road (T#554) of 25 MPH. The portion of Brewer Road running from Saxonburg Boulevard to the north side of the railroad tracks is established at twenty-five miles per hour. No action was taken at this time.

**DIRECTOR'S REPORT:**

- Building Permits- Director Ashley Kohley provided the Board with an update on Building Permits and Zoning Certificates issued since the last meeting.
- Updated Budget- Director Ashley Kohley will have an updated Budget available at the next Budget meeting that will take place on October 23, 2023 following the Board of Supervisors Agenda Setting Meeting.
- ADA updates to Clinton Township Office- Director Ashley Kohley is having a meeting with Redcon Engineering on October 16<sup>th</sup> to discuss the next steps of the office ADA Reno and will update everyone at the next meeting.
- Safety Day- Director Ashley Kohley shared that the road department and the office staff attended the BCATO safety day at Herman Fire Hall. The event also counts towards the PA State Workers Right to Know Training Program.
- Recycling Grant- Director Ashley Kohley completed the Recycling Grant for the 2022 Fiscal Year.

**CODE ENFORCEMENT OFFICER REPORT:**

Code Enforcement officer Clint Bonetti was not able to attend the meeting and Director Ashley Kohley read his report to the board. The S.Noah Drive lot with overgrown foliage has been mowed and cleaned up and an additional letter will be sent to the homeowner on Sarver Road with mud coming from their driveway and onto a public road.

**ROAD DEPARTMENT REPORT:**

- Road Report (Facilities and Equipment)- Please see the Road Report attached.
- Salt Shed Roof Cover

## Clinton Township Board of Supervisors Regular Monthly Meeting

*A motion was made by Vice-Chairperson William Duncan to approve the Britespan Salt Shed roof cover for \$36,812. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

- Multimodal Grant- Road Forman Luke Brewer is meeting with Cory Shaffer from PennDot to wrap up the Clinton Township Multimodal Grant Submission for paving of various Township Roads
- Dirt and Gravel Road Grants- Clinton Township was awarded a Dirt, Gravel, and Low Volume Road Grant in the amount of \$69,000 with the Butler County Conservation District for repairs to Jack Road that will take place in 2024.

*A motion was made by Vice-Chairperson William Duncan to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

### OLD BUSINESS:

**Coherent** - Storm Water corrective action update. - Todd Pfeifer reported that Holbein was awarded the building expansion job and Coherent is close to obtaining a signed easement from the landowner on adjacent land for Stormwater Purposes.

**Zoning Map Draft #2**-Township Supervisors discussed two parcel changes at this meeting before continuing with a final draft. The first would be to have the parcel of 752 Saxonburg Blvd, changed from CP Corridor Preservation to AC Agriculture Conservation as it was believed to have been overlooked on the prior zoning map design. This property is an active farm. The second item would be to change 220 Victory Road, currently Spring Valley Park, from IP Industrial Park to C Conservation District. This property was originally part of the IP Industrial Park, however, due to the use and topography, it was suggested that parcel become part of the C Conservation District.

### NEW BUSINESS:

**Daugherty Lot Line Revision**- Daughtery Plan combines two existing tax parcels being 2.58 & 3.13 acres for a total of 5.71 acres with an existing dwelling given the following corrections have been made to the revised drawings. The Glade Mill Rd centerline is not shown but Stan has a note saying the road width varies. Street bearings? The width of the easement is not clearly shown. Place a revision date on the drawings.

*A motion was made by Supervisor James Halstead to approve the Daugherty Lot Line Revision which combines two existing tax parcels being 2.58 and 3.13 acres for a total of 5.71 acres with an existing dwelling given the corrections have been made to the revised drawings. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.*



**Lipinski Lumber looks to Bond (1.2) Miles of Cherry valley Road via Saxonburg Blvd. A motion is needed to approve the Excess Maintenance Agreement. They have provided the proper documentation including but not limited to Insurance, Performance Bond, Erosion and Sediment Control Plan, and mapping of the affected property to the Zoning Officer Ashley Kohley**

*A motion was made by Vice-Chairperson William Duncan to approve the EMA for Lipinski Lumber of Kennerdale Pennsylvania. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**Bond Release for Infinity Home Builders. A (1) mile portion of Cannon Hill Road bonded for the construction of a new single-family dwelling. The construction has been completed and Road Forman Luke Brewer completed final inspections.**

*A motion was made by Vice-Chairperson William Duncan to release the EMA Bond in the amount of \$12,500 that is being held in the Townships Developer Escrow Account back to Infinity Custom Homes, LP. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**Employee Holiday Appreciation-**

*A motion was made by Vice-Chairperson William Duncan to approve the purchase of VISA gift cards in the amount of \$75 for Clinton Township Employee Appreciation Christmas Gifts. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

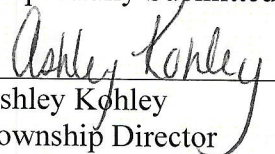
Kevin Corace- Please see attached Letter to Residents and Supervisors regarding the local election status for Township Supervisor.

Mark Duster of Jack Road wanted to thank the road crew for their attention to Jack Road since the last meeting. He appreciated the temporary hot patch to Jack Road until the Spring Road project can begin to Jack Road to make the necessary long term repairs.

**MOTION TO ADJOURN:**

*A motion was made by Vice-Chairperson William Duncan to adjourn the October 11, 2023 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

TIME: 7:48 PM  
Respectfully Submitted:

  
Ashley Kohley  
Township Director

