

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

August 9, 2023 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant

Clinton Bonetti, Code Enforcement Officer

John Bench, Solicitor

VISITORS PRESENT:

Mark Duster, Resident

John Ham, Resident, Park Board

Todd Pfeifer, Coherent

Jim Burd, Resident

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:02 PM with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: An executive session was called to at 7:02 PM regarding legal matters with road damage to McKay Road. Solicitor John Bench, Code Enforcement officer Clinton Bonetti, Township Director Ashley Kohley, Chairperson Kathy Allen, Vice-Chairperson William Duncan, and Supervisor James Halstead attended the executive session. The session ended at 7:17 PM and the Board of Supervisors Regular Meeting resumed.

PUBLIC COMMENT ON AGENDA ITEMS:

No Comment on Agenda Items

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report August 2023 (For Period July 1, 2023 thru July 31, 2023)
- Minutes of the July 24, 2023, Board of Supervisors Agenda Setting Meeting
- Payroll #16 including payments made for the Pension Plan to Nationwide (PSATS)
- All Bills presented for payment and ratification of payments.

A Motion was made by Supervisor James Halstead to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report for August 2023, all meeting minutes, Payroll #16, and bills presented for payment and ratification including Weist paving for \$230,990.46 and \$9,824.54. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park Committee by Liaison James Halstead- Resident and Spring Valley Park Board Member, John Ham gave a park update as Supervisor James Halstead was not able to attend the last park meeting. Mr. Ham stated that the park activity remains steady, and the Eagle Scouts will be working on park bench projects.
- Planning Commission by Liaison Kathy Allen
 - Draft Minutes from PC meeting, Director Ashley Kohley Provided Draft Minutes to the Board and gave updates regarding the Planning Commission as Liaison Kathy Allen was not able to attend the last Planning Commission meeting. Director Ashley Kohley reported that the Fleisher Lot Line Revision is tabled until the September meeting. The zoning map draft #1 was issued to the Planning Commission for review. The Duties of the Zoning Hearing Board Workshop will be held September 6, 2023 by PSATS at the Clinton Township Municipal Building.

CORRESPONDENCE:

- Letter from Moody and Associates regarding a proposed well pad in Middlesex Township

SOLICITOR'S REPORT:

Solicitor John Bench reported that he is working with the Victory Road Owners Association on Right of Way access for Spring Valley Park POD 4. The Owner's Association is having a meeting later this month and Solicitor Bench will have more information after that meeting.

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley gave an update on building permits to the board along with a spreadsheet showing each permit in progress/issued.

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- Updated Budget- Director Ashley Kohley gave the board an updated budget. The first budget workshop will take place September 25, 2023 after the Board of Supervisors Agenda Setting Meeting
- Northwest Meeting- Director Ashley Kohley has a meeting with Northwest later this month to review the accounts the Township has with Northwest to make sure we are getting the best rates/service for our needs.
- ADA updates to Clinton Township Office- This phase would include the specs of the project and materials needed.

A motion was made by Vice-Chairperson William Duncan to allow Redcon Engineering to begin the next phase of our ADA office updates to the Clinton Township Office Building. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Meeting with Cory Shaffer (completion report for Road Paving Projects 2023)
- Butler County SALDO Discussion- The board asked if Director Ashley Kohley could refer SALDO changes to the Clinton Township Planning Commission. SALDO stands for (Subdivision and Land Development Ordinance)

CODE ENFORCEMENT OFFICER REPORT:

Code Enforcement Officer Clinton Bonetti spoke regarding the last Zoning Hearing for the Maholic Property. He was denied for a variance and the Township is waiting for the facts and findings. He was also working on some driveway runoff issues on Cherry Valley Road and a Swimming Pool erected without permitting on Cannon Hill Road.

ROAD DEPARTMENT REPORT:

- Road Report (Facilities and Equipment) *Attached to the final approved Minutes.*
- Salt Shed Roof Cover- Road Foreman Luke Brewer will be getting costs for a new salt shed roof cover.
- Road Foreman Luke Brewer proposed that the Road Speed Limit for Brewer Road be decreased from 35 to 25 mph on the lower portion near the railroad tracks. Solicitor John Bench said this would have to be done by Ordinance.
- Roadmaster William Duncan and Forman Luke Brewer met with Cory Stephens of Sarver Road as requested by the Assistant District Attorney. Stevens requested that a catch basin be installed Across the road from his driveway. This catch basin would not be within the road right away. The catch basin on Stevens side of the road is outside of the road right of way and was not installed by the Township. Stevens has covered his catch basin to prevent water from entering, which could cause water to flow towards his house. Stevens was asked to remove the cover off his catch basin and Stevens refused. Stevens was advised by not removing the cover he could cause water damage to his property.

A motion was made by Supervisor James Halstead that no further action be taken on the catch basin

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request made by Cory Stephens of Sarver Road. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

A motion was made by Supervisor James Halstead to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

OLD BUSINESS:

- Coherent - Storm Water corrective action update. Todd Pfeifer of Coherent reported to the Board that they received easement paperwork back from the adjacent property owner and it is in the review process.

NEW BUSINESS:

No new business.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

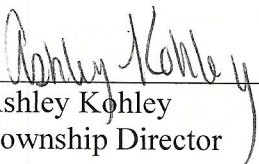
No public comment on non-agenda items.

MOTION TO ADJOURN:

A Motion was made by Supervisor James Halstead to adjourn the August 8, 2023 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

TIME:

Respectfully Submitted:



Ashley Kohley
Township Director

