

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA SETTING MEETING MINUTES
August 28, 2023 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant-excused

VISITORS PRESENT:

Amanda Peterson, Penn Energy
Mark Duster, Resident and ZHB Member
John Ham, Resident, SV Park Board

CALL TO ORDER:

Chairperson Kathy Allen called the meeting to order at 3:32 PM with the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS:

No Public Comment on Agenda Items.

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review the Minutes of the August 9, 2023, Board of Supervisors Regular Meeting
- Review Payroll #17 dated August 18, 2023, and payments made to the Pension Plan to Nationwide through PSATS.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payment to UPMC for \$2577.47, United Concordia \$493.55, VSP for \$230.05.

A motion was made by Vice-Chairperson William Duncan to approve the Minutes from the August 9, 2023, Regular Meeting, Payroll #17 and all bills presented for payment including ratification of payment to UPMC for \$2577.47, United Concordia \$493.55, and VSP for \$230.05. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead- Supervisor and Park Liaison James Halstead reported that their next meeting was that evening at 7:00 PM

- Planning Commission by liaison Kathy Allen- Chairperson and Planning Commission Liaison Kathy Allen reported that the non-voting meeting was cancelled for later tonight. Currently, the Planning Commission is working on the Fleishner Lot Line Revision, the updated Zoning Map, and the current Raising of Livestock Ordinance. Chairperson Allen wanted to remind everyone that on September 6, 2023, from 6:30PM to 9:00 PM, PSATS is holding a workshop on Zoning here at the Municipal Building. So far, she has about 10 attendees signed up for the event.

CORRESPONDENCE:

No Correspondence at this time.

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley provided the Board with an updated list of Building Permits.
- Northwest Banking Account Review- Director Ashley Kohley gave an update to the Board regarding a meeting with Beth Zupsic of Northwest Bank to review the current accounts with the Township.

ROAD REPORT:

- Road Foreman Luke Brewer gave an updated Road Report. He reported that the 2023 Tar and Chip Seal Project has been completed. The second round of Township Road mowing has been completed. Mr. Brewer was going to meet with Sarver Road residents regarding mud on roadways coming from their driveway.
- Road Foreman Luke Brewer and Roadmaster William Duncan are working with the Township Engineer on a Low Volume Road Grant to make necessary full dept reclamation repairs to Jack Road.
- Road Foreman Luke Brewer was gathering quotes for a catch basin cleanup on various Township roads.
- Road Foreman Luke Brewer is gathering quotes for a generator for the garage so that in an emergency the lights and garage doors can still be opened to get the trucks out.

A motion was made by Supervisor James Halstead to approve the purchase of a generator pending a few more quotes. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

- Road Foreman Luke Brewer has begun gathering quotes to replace the salt shed roof as it is starting to fail.
- Road Foreman Luke Brewer priced Chippers for tree trimming purposes in the Township. Costar pricing was given and SEI in Butler and Vermeer in Cranberry had prepared a quote.

A motion was made by Vice-Chairperson William Duncan to purchase a Bandit Chipper using Liquid Fuel Money from SEI in Butler. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

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- Discussion was made regarding a Multi-Model Grant opportunity for paving Township Roads. This will be discussed further at a later meeting.

OLD BUSINESS:

NEW BUSINESS:

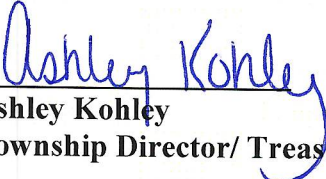
PUBLIC COMMENT ON NON-AGENDA ITEMS:

MOTION TO ADJOURN:

A motion was made by Supervisor James Halstead to adjourn the August 28, 2023 Agenda Setting Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

TIME:

Respectfully Submitted:


Ashley Kohley
Township Director/ Treasurer

