

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA SETTING MEETING MINUTES
July 24, 2023 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor, excused

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant

VISITORS PRESENT:

John Ham, Resident/Spring Valley Park Board
Amanda Peterson, Penn Energy
William Pitts, Butler Eagle

CALL TO ORDER:

Chairperson Kathy Allen called the meeting to order at 3:33 PM.

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT ON AGENDA ITEMS:

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review the Minutes of the July 12, 2023, Board of Supervisors Regular Meeting
- Review Payroll #15 dated July 21, 2023, and payments made to the Pension Plan to Nationwide through PSATS.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payment to UPMC for \$2577.47, United Concordia \$493.55, VSP for \$230.05 and PSATS Unemployment Group Trust for \$2,156.68 for Quarter #2.

A motion was made by Vice-Chairperson William Duncan to approve the Minutes from the July 12, 2023, Regular Meeting, Payroll #15 and all bills presented for payment including ratification of payment to UPMC for \$2577.47, United Concordia \$493.55, and VSP for \$230.05 and PSATS Unemployment Comp Trust for \$2,156.68 for Quarter #2. The motion was seconded by Supervisor Kathy Allen. The motion passed unanimously.

COMMITTEE REPORTS:

- Planning Commission by liaison Kathy Allen- Liaison Kathy Allen reported that the next Planning Commission meeting was going to be held on August 7th at 7:00 PM. They will be reviewing a lot line revision for Lardintown Road.

CORRESPONDENCE:

- Moody and Associates- Notification of Public Water Withdrawal from PA American for PennEnergy Resources LLC

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley reported on building permit activity for the board. Several swimming pool permits are in review as well as a new single-family home.
- Salary Survey- Director Ashley Kohley completed the PSATS salary survey. This survey gathers information Statewide and provides data to help Townships compare employee pay scales and benefits.
- Local Highway Finance Report for PennDOT- Director Ashley Kohley is completing this report. The FHWA requires each state to provide data regarding local governmental revenues and expenditures related to the disposition of highway-user revenues, revenues used for roads and bridges, road and bridge expenditures and local highway debt status in order to develop national highway financing trends. This includes all funding sources, not just liquid fuels tax.

ROAD REPORT:

- Road, Facilities and Equipment- Road Forman Luke Brewer reported that the 2023 paving project has been completed, millings for backfill have been completed and grass cutting of Township Roads continues. Ryan Harr from the conservation district will be working with our Engineer to develop a spec sheet to make repairs to Jack Road with possible grant money. Road Forman Luke Brewer would like to see that any paving of Township Roads be paved with Virgin Materials added to the Gas and Oil Ordinance Draft as part of Section 2(f) under Unconventional Gas wells.

A motion was made by Vice-Chairperson William Duncan to add "Any Paving of township Roads, shall be paved using Virgin Materials", to the Gas and Oil Ordinance Draft. The motion was seconded by Chairperson Kathy Allen. The motion passed.

- Clean up Day 2023 Date TBD- Road Forman Luke Brewer is looking at September 16, 2023 for the Township Clean-Up Day and is waiting to hear back if that works for the disposal company before we can advertise.
- Safety Day August 10, 2023- 811 is holding a safety day for Township employees. This event is free and currently we have 5 public works employees that will be attending the event in Cranberry Township.
- Line Painting- Foreman Luke Brewer gathered bids for Line Painting of Township Roads. The low bidder was Williams and Willian at \$21,600.

A motion was made by Vice-Chairperson William Duncan to award Williams and Willian to line paint Township Roads. The motion was seconded by Chairperson Kathy Allen. The motion passed.

A motion was made by Vice-Chairperson William Duncan to accept the Director's Repot and the Road Report. The motion was seconded by Chairperson Kathy Allen. The motion passed unanimously.

OLD BUSINESS:

Coherent- Stormwater Updates- Chairperson Kathy Allen reported that County Planning Commission Chairman Mark Gordan has communicated with Coherent and they are working through the drainage issues along Saxonburg Blvd with PennDOT.

NEW BUSINESS:

Letter to PennDOT regarding the widening of SR 228/ Ekastown Road.

A motion was made by Vice-Chairperson William Duncan to send a letter from the Clinton Township Board of Supervisors to PennDOT over concerns regarding the Route 228 Road Widening PennDOT Project. The motion was seconded by Chairperson Kathy Allen. The motion passed.

Public Works employee David Evans 90 day probationary period.

A motion was made by Vice-Chairperson William Duncan to acknowledge that Full time Public Works employee David Evans has successfully fulfilled the duties of the job and the employee shall continue employment and receive all the entitled benefits of their position including but not limited to personal time, sick time, vacation time, paid holidays, and retirement benefits. The motion was seconded by Chairperson Kathy Allen. The motion passed.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

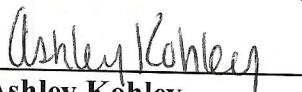
John Ham had asked about the 228 Road Widening.

MOTION TO ADJOURN:

A motion was made by Vice-Chairperson William Duncan to adjourn the July 24, 2023 Agenda Setting Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Chairperson Kathy Allen. The motion passed.

TIME: 3:54 PM

Respectfully submitted,


Ashley Kohley

Township Director, Treasurer

