

**CLINTON TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**September 13, 2023 7:00 PM**  
**Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056**

**BOARD OF SUPERVISORS:**

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
James Halstead, Supervisor- excused

**STAFF PRESENT:**

Ashley Kohley, Township Director  
Luke Brewer, Road Foreman  
Lori Grebeck, Administrative Assistant  
Clinton Bonetti, Code Enforcement Officer  
John Bench, Solicitor

**VISITORS PRESENT:**

Mark Duster, Resident and ZHB Member for Clinton Township  
John Ham, Resident and Spring Valley Park Board  
Jack Fleishner, Resident  
John Fleishner, Resident  
John Fleishner, Resident  
Todd Pfeifer, Coherent  
Jim Burd, Resident  
Amber Lepic, Representative Marcy Mustello's Office of Butler County

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order at 7:00PM with the Pledge of Allegiance.

**EXECUTIVE SESSION:** An Executive session was called by Chairperson Kathy Allen to discuss litigation and personal matters. Vice-Chairperson William Duncan, Chairperson Kathy Allen, Director Ashley Kohley, Solicitor John Bench, and Code Enforcement Officer Clinton Bonetti attended the meeting. The regular meeting resumed around 7:09 PM

**PUBLIC COMMENT ON AGENDA ITEMS:**

**DIRECTOR/TREASURER'S REPORT:**

- Treasurer's Report September 2023 ( For Period August 1, 2023 Thru August 31, 2023)
- Minutes of the August 28, 2023, Board of Supervisors Agenda Setting Meeting
- Minutes of the August 28, 2023, Public Hearing Pertaining to Amendments to the GAS and Oil Ordinance 2023.02

- Minutes of the August 28, 2023, PennDOT meeting
- Payroll #18 dated for September 1, 2023 and Payroll #19 dated for September 15, 2023.
- Review and approve bills presented for payment at this meeting to avoid late charges/ penalties and ratify payments.

*A motion was made by Vice-Chairperson William Duncan to approve the Treasurer's Report for September 2023, Minutes of the August 28, 2023 Board of Supervisors Agenda Setting Meeting, the Minutes of the August 28, 2023, Public Hearing Pertaining to Amendments to the Gas and Ordinance 2023.02, Minutes of the August 28, 2023, PennDOT meeting, Payroll #18 dated for September 1, 2023 and Payroll #19 dated for September 15, 2023, and all bills presented for payment and ratification. The motion was seconded by Chairperson Kathy Allen. The motion passed.*

#### **COMMITTEE REPORTS:**

- Spring Valley Park Committee – Spring Valley Park Board Member and Clinton Township Resident John Ham reported that everything has been going well at the park and the pavilion has had pavilion rental activity. Chairperson Kathy Allen toured the park with John Ham to view the accomplishments thus far.
- Planning Commission by Liaison Kathy Allen- Director Ashley Kohley provided draft minutes from the last Clinton Township Planning Commission Meeting. The commission worked on several items at their last meeting including the Fleishner Lot Line Revision, aesthetic changes to the Clinton Township Zoning Map, and “Duties of the Zoning Hearing Board” Workshop was held on September 6<sup>th</sup> by PSATS and was a very successful event with many in attendance.

#### **CORRESPONDENCE:**

Keystone Consultants- Pine Run Midstream Pipeline Project applying for Ch 102 Permits with DEP. Vice-Chairperson William Duncan requested that lot lines and parcel labels be added to the drawings they provided to the Township.

#### **SOLICITOR'S REPORT**

Solicitor John Bench received notice of a possible Zoning Hearing Board Appeal and reported that the Owner's Association for Victory Road business Park moved their meeting until October, so therefore the Spring Valley Park Right-of-Way Request for an electric service has been put on hold.

#### **DIRECTOR'S REPORT**

- Permits- Director Ashley Kohley had nothing new to report since the last meeting.
- Updated Budget (First Budget Workshop 9/25/2023 following the BOS Agenda Setting Meeting)- Director Ashley Kohley reminded everyone about the upcoming Budget meeting on 9/25/2023.
- BCATO- 39<sup>th</sup> Annual Safety Seminar October 11, 2023 Herman Fire Hall- Director Ashley Kohley has begun a list of attendees for 39<sup>th</sup> Annual Safety Seminar. As the representative for Clinton Township, Mrs. Kohley will be attending early to help with the check-in for the event.
- ADA Updates Township Office Building- Director Ashley Kohley reported that Redcon is continuing work on the design drawings for the office renovations. She will update the Board again at the next meeting as progress is made.



- Health Care- Township Director Ashley Kohley would like to hold an employee meeting to discuss health care options and what our employees are looking for in a plan.
- Text.gov- Township Director Ashley Kohley was contacted by a gentleman from text.gov to see if our Township would be interested. The board did not have any interest at this time.
- PSATS Regional Forum- Director Ashley Kohley, Chairperson Kathy Allen, and Vice-Chairperson William Duncan attended the PSATS Regional Forum in Cranberry Township on August 29<sup>th</sup>. The topics were very relevant to what is happening with Municipal Governments and attendees brought back some valuable information.

### **CODE ENFORCEMENT OFFICER REPORT**

Code Enforcement Officer Clinton Bonetti reported that two letters have been sent out to various areas of the Township. One regarding overgrown weeds in the Industrial Park and another was a 2<sup>nd</sup> notice of violation due to mud coming from a driveway creating a hazardous road condition.

### **ROAD DEPARTMENT REPORT**

- Road Report (Luke Brewer)- Road Foreman Luke Brewer gave his road report to the Board. Some key items included Green Acres Guardrail company is using the Township Property for storage of guardrail for a few days, the roadcrew attended a safety day on September 12<sup>th</sup> at Stephenson Equipment for safety on a Chipper, Cleanup day is schedule for September 16<sup>th</sup> from 8 a.m. to 11:30 a.m., Youngblood Paving completed the tar and chipping for 2023, the crack sealer is being rented for various Township Roads, the Christy Bridge Project was completed (beams were painted along with the top of the bridge decking getting crack sealed along the joints, and the township is looking into grant opportunities for Jack Road repairs.
- Salt Shed Roof- Road Forman Luke Brewer reported that prices for the replacement of the salt shed roof have come in. Two prices have been received at this time.

*A motion was made by Vice-Chairperson William Duncan to approve the Committee Reports, Solicitors Report, Director's Report, Code Enforcement Officer Report and the Road Report. The motion was seconded by Chairperson Kathy Allen. The motion passed.*

### **OLD BUSINESS**

No Old Business at this time.

### **NEW BUSINESS**

- Ordinance 2023-02- A Public Hearing was held on August 28, 2023 to receive comment on Ordinance 2023-02 that amends the current Clinton Township Zoning Ordinance 185-64 as it pertains to Gas and Oil Drilling. No comments were given at the time of the Hearing.

*A motion was made by Vice-Chairperson William Duncan to approve Ordinance 2023-02 that amends the current Clinton Township Zoning Ordinance as it pertains to Gas and Oil Drilling. The motion was seconded by Chairperson Kathy Allen. The motion passed.*

- MULTIMODAL GRANT FOR PAVING TOWNSHIP ROAD- Road Forman Luke Brewer spoke about the opportunity for the Township to apply for a Multimodal Grant for paving Township

Roads. The multimodal would require a match and the project must be paid for prior to receiving reimbursement. The Grant opens in September 25 and runs through November of 2023.

- **BIDS FOR REPAIRING MCKAY ROAD BASE PROJECT**

*A motion was made by Vice-Chairperson William Duncan to begin the bidding process for base repairs to McKay Road. The motion was seconded by Chairperson Kathy Allen. The motion passed.*

- **FLEISHNER LOT LINE REVISION-** The Clinton Township Planning Commission reviewed the Fleishner Lot Line Revision and made recommendation to forward the Plan to the Clinton Township Board of Supervisors for approval.

*A motion was made by Vice-Chairperson William Duncan to approve the Fleishner Lot line Revision per recommendation of the Clinton Township Planning Commission. The motion was seconded by Chairperson Kathy Allen. The motion passed.*

- **UPDATED CLINTON TOWNSHIP ZONING MAP-** The Clinton Township Planning Commission reviewed the updated Clinton Township Zoning Map. Visual Changes were made based on recommendations from the Planning Commission and a revised map was made available for the Board of Supervisors to review. Vice-Chairperson William Duncan has some questions regarding the district placement of a few lots. Director Ashley Kohley will bring this to the next Planning Commission meeting for review. The first draft prompted no changes to what district a parcel was located.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Resident Mark Duster asked for a temporary fix to Jack Road until a more permanent fix is made that is in the works.

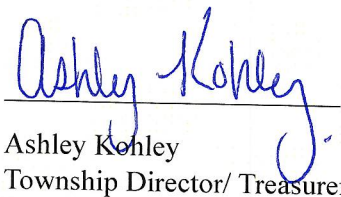
Coherent- Todd Pfeifer gave a brief update on the easement agreement. They are waiting on PennDOT to remove a dammed area of water along Saxonburg Blvd from the storm drainage system. Amber Lepic from Marcy Mustello's office offered assistance to help communications with PennDOT to speed up the processes.

Amber Lepic offered assistance with a support letter from Marcy Mustello's office should the Township apply for a Multi-Modal Grant for road paving.

**MOTION TO ADJOURN:** Vice-Chairperson William Duncan made a motion to adjourn the meeting. The motion was seconded Chairperson Kathy Allen. The Motion passed.

**TIME: 7:36 PM**

RESPECTFULLY SUBMITTED:

  
Ashley Kohley  
Township Director/ Treasurer





**ROAD DEPARTMENT REPORT**  
**September 13<sup>th</sup>, 2023**  
**BOARD OF SUPERVISORS' REGULAR MEETING**

**FACILITIES AND EQUIPMENT**

- Continued routine maintenance on the trucks and equipment, including washing and cleaning.
- Green Acres Guardrail company is using the morrow property for storage of guardrail. They are using the lot for a couple of days.
- The roadcrew attended a safety day on September 12<sup>th</sup> at Stephenson Equipment for safety on a Chipper.
- Cleanup day is Saturday September 16<sup>th</sup> from 8a.m. to 11:30 a.m.
- Prices for the replacement of the salt shed roof have come in. 2 prices were obtained.
- The Traffic counter has been put back up. We will monitor all the township roads throughout the township.

**ROADS**

- On our second cut of mowing the township roads. The roads that were completed were Westminster, Sun Mine, Anderson, Callen, Goldscheitter, Hidden Hill, Stark Sarver Rd, and Coal Hollow Rd. That completes the second round of mowing. The township will start back up on a third round of mowing.
- Youngblood Paving came to tar and chip on August 23<sup>rd</sup>. The roads turned out nice.
- The Road Crew swept Brewer Rd, Miller Rd, and Sandy Hill Rd in preparation for line painting.
- The crack sealer is being rented. It has crack sealed so far Christy Rd, The Plantation, and the Business Park.
- Christy Rd Bridge Project is completed. The underneath I beams were painted along with the top of the bridge decking getting crack sealed along the joints.
- The Township marked all the remaining roads that need yellow lines put on. By going around and marking the center of the road.
- Williams and Williams Line Painting has been in to start painting lines on the township roads. They still have more to complete.
- The Township is looking into grants for Jack Rd to repair a section of the road. The township meets with Butler County Conservation District and Redcon. To discuss some opportunities.
- Duncan Nickle and I met regarding the business park retention ponds and how the ponds need maintenance done on them.
- Cross Pipes and Catch basins have been getting marked for when we start doing excavation work this summer.
- Low hanging limbs have been getting trimmed throughout the township along with logs in the ditch line getting cleaned out.

- Delineators have been installed throughout the township. Along with clearing catch basins.
- Street signs that were damaged have been replaced and fixed.
- Potholes and Berm repair have been getting done throughout this month.
- PA. One Calls were marked for speed limit, weight limit signs, and other signs throughout the township.

**Respectfully submitted,**  
**LUKE BREWER, ROAD FOREMAN**