

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

July 12, 2023 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant

Clinton Bonetti, Code Enforcement Officer

John Bench, Solicitor

VISITORS PRESENT:

John Ham, Resident and Spring Valley Park Board Member

Mark Duster, Resident and Zoning Hearing Board Member

Mike Ogin, Steris (Gateway Engineers)

Nicole Snow, Resident

Jason Snow, Resident

Cheryl Rodriguez, Resident

Pete Heisey, Resident

Todd Pfeifer, Coherent

James Burd, Resident

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION An executive Session was called to order by Chairperson Kathy Allen. Solicitor John Bench, Code Enforcement Officer Clinton Bonetti, Township Director Ashley Kohley, Vice Chairperson William Duncan, and Supervisor James Halstead attended the executive session. The purpose of the executive session was to discuss litigation over road damage on McKay Road. The Executive Session was over at 7:21 PM.

PUBLIC COMMENT ON AGENDA ITEMS:

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report July 2023 (For Period June 1, 2023 thru June 30, 2023)
- Minutes of the June 26, 2023, Board of Supervisors Agenda Setting Meeting
- Payroll #14 including payments made for the Pension Plan to Nationwide (PSATS)
- All Bills presented for payment and ratification of payments.

A Motion was made by Vice Chairperson William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report for July 2023, all meeting minutes, Payroll #14, and bills presented for payment and ratification. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park Committee by Liaison Jim Halstead- Supervisor and Spring Valley Park Liaison Jim Halstead reported that the park had held their last meeting on June 26. The Eagle Scouts have completed the concrete pad project at the pavilion and will start a park bench project.
- Planning Commission by Liaison Kathy Allen- Planning Commission Liaison Kathy Allen Reported that one submittal for a lot line revision has been made to the Planning Commission and their next meeting will take place on August 7th. Draft Minutes from the last meeting planning commission meeting were provided to the board.

CORRESPONDENCE:

No correspondence at this time.

SOLICITOR'S REPORT:

Solicitor John Bench reported that he was working with the Victory Road Owners Association on a Right-of-Way so that POD 4 at Spring Valley Park could have electric service brought up for lighting and possible security cameras on the back side of the park. The Owners Association will be holding a voting meeting in August. Solicitor John Bench also spoke briefly to the public and the board about damage done to the public street, more specifically McKay Road, by a contractor for Central Electric.

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley provided the board with an updated spreadsheet showing the current status of all building permits.
- Updated Budget- Director Ashley Kohley provided an updated budget for January 1 through July 12th. The first budget workshop is scheduled for September 25, 2023, that will help prepare the 2023 Budget.

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- Act 13 Notification- Director Ashley Kohley reported that the Act 13 proceeds were deposited into the Northwest General Fund on June 30, 2023. The total for 2022 was \$201,419.68
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CODE ENFORCEMENT OFFICER REPORT:

Code Officer Clinton Bonetti reported that a zoning hearing is being held on July 20th at 6:30 PM for the Maholic Property. Clinton Bonetti is working with property owners on run-off issues on Cherry Valley and Wylie Road.

ROAD DEPARTMENT REPORT:

- Road Report (Facilities and Equipment)- Road Foreman Luke Brewer gave the road report. Some key take aways included second cut moving on Township Roads and cross pipe installation on Spring Valley Road, Monk Road, and McKay Road. Wiest paving set the tentative date to pave the lower end of Brewer Road and a section of Cherry Valley Road starting the week of July 17th. The road crew installed the paving signs along with the low shoulder signs prior to the start of the paving project. They will be installing risers on the catch basins after the roads are paved. Youngblood set a tentative date to tar and chip various Township roads on either the 1st or 2nd week in August. Estimates for line paving have been coming back and are still waiting for one more estimate. The Township has begun seeking grants for Ivywood Road to install drainage and cross pipes along Ivywood Road.

A motion was made by Vice-Chairperson William Duncan to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded Supervisor James Halstead. The motion passed unanimously.

OLD BUSINESS:

- Coherent - Storm Water corrective action update and Building Permit Requests

Todd Pfeifer represented Coherent at the meeting. PennDOT has been in contact with the CDC and Coherent over the standing stormwater along Saxonburg Blvd. The board is allowing MDIA to review the building expansion plans, however no building permits can be issued until the easement is signed by neighboring property owners.

NEW BUSINESS:

- Redcon Engineering working on ADA updates for the Clinton Township Municipal Building

A motion as made by Supervisor James Halstead to allow Redcon Engineering to conduct the engineering work on ADA updates for the Clinton Township Municipal Building. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

- Gas and Oil Ordinance- 185-64 last amended 1-7-2019 by Ordinance 2019-01

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A motion was made by Supervisor James Halstead to advertise and schedule a public hearing relating to Ordinance 2023-02 which amends the existing Gas and Oil Ordinance as per the recommendations of the Clinton Township Planning Commission. The motion was seconded by Vice Chairperson William Duncan. The motion passed unanimously.

- Steris Office Addition

A motion was made by Vice Chairperson William Duncan to approve the Steris Office Addition with the condition that the final drawings include the center lines of the roadways per the recommendation of the Clinton Township Planning Commission. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

Nichole Snow- Had questions on chicken raising in Clinton Township.

MOTION TO ADJOURN:

A Motion was made by Vice Chairperson William Duncan to adjourn the July 12, 2023 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously. The time was 7:56 PM

Respectfully Submitted:



Ashley Kohley
Township Director

