

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

May 10, 2023 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson- Excused

William Duncan, Vice-Chairperson

James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant

Clinton Bonetti, Code Enforcement Officer

John Bench, Solicitor

VISITORS PRESENT:

CALL TO ORDER: 7:01 PM

PLEDGE OF ALLEGIANCE:

EXECUTIVE SESSION 7:03pm to 7:13pm

An executive session took place in the Township Office starting at 7:03 PM to discuss legal matters with the Township Solicitor. The session was comprised of all three Township Supervisors, the Township Solicitor, Township Director, and the Code Enforcement Officer. The regular meeting resumed at 7:13 PM.

PUBLIC COMMENT ON AGENDA ITEMS:

None

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report May 2023 (For Period April 1, 2023 thru April 30, 2023)
- Minutes of May 1, 2023 Board of Supervisors' Agenda Setting Meeting
- Payroll #10 including payments made for the Pension Plan to Nationwide (PSATS)
- All Bills presented for payment and ratification of payments made between meeting dates.

Clinton Township Board of Supervisors
Regular Meeting

A Motion was made by Supervisor James Halstead to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report for May 2023, all meeting minutes, and bills presented for payment. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park Committee by Liaison Jim Halstead- Benches have been installed on park trails, Eagle Scout will be working on various park projects on June 10th. A workday was held on May 6th and 30 yards of mulch were installed and about 10 people were in attendance.
- Planning Commission by Liaison Kathy Allen- Kathy Allen was excused from the meeting however she reported to Director Ashley Kohley prior to the meeting that the Planning Commission Members held a workshop at their last meeting pertaining to the Oil and Gas Ordinance. The May 22nd non-voting meeting will take place in the public works office space.
 - Draft Minutes from PC meeting were given to the Board of Supervisors from the May 1, 2023 meeting for review.

CORRESPONDENCE:

- Traffic Impact Fee Report (one bound copy on table to share)- Township Solicitor John Bench will review and give comment.

SOLICITOR'S REPORT:

- Initiate Litigation to Central Electric for damages to McKay Road will be filed Monday.

DIRECTOR'S REPORT:

- Building Permits- Township Director Ashley Kohley provided an updated Building Permit Spreadsheet to the Township Board of Supervisors.
- Updated Budget- Township Director Ashley Kohley provided an updated Budget to the Board of Supervisors.
- Butler County Association of Township Officials Spring Convention May 18, 2023 @ Butler County Club- Township Director Ashley Kohley, Township Chairperson Kathy Allen, and Township Vice-Chairperson William Duncan will be in attendance for the Butler County Spring Convention.
- Well pad visit with Penn Energy (Winfield Township)- Township Director Ashley Kohley, Township Vice-Chairperson William Duncan, and Administrative Assistant Lori Grebeck attended a well pad visit with neighboring Winfield Township.
- Audit Liquid Fuels (Starting May 10, 2023)- Mary Ammann, financial Consultant is conducting a monitoring review of the Township's Liquid Fuels Tax Fund. Township Director Ashley Kohley will update the Board with the results.

CODE ENFORCEMENT OFFICER REPORT:

Code Enforcement Officer Clint Bonetti reported that one zoning hearing is scheduled for May 22, 2023 and one letter has been sent to a resident building without permits.

ROAD DEPARTMENT REPORT:

- Road Report (Facilities and Equipment)- Road Forman Luke Brewer Reported gave his report to the board. Some key items reported were routine maintenance on trucks and equipment, office vestibule was repainted, stone and pipe work at the Spring Valley Park, Thomas Giel installed a new receiver on the block building garage door and keypad, mowing has begun on multiple township roads, crack sealer was rented for multiple roads, low hanging limbs have been trimmed, and pot hole and berm repairs have been made.

A motion was made by Supervisor James Halstead to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Vice-Chairperson William Duncan. The motion passed.

OLD BUSINESS:

- Coherent - Storm Water corrective action update

A motion was made by Vice-Chairperson William Duncan to accept the corrective action plan contingent upon the completion of the Highway Occupancy Permit with PennDot and the having the Easement Letter signed by the adjacent property owner before any building permits can be issued. The motion was seconded by Supervisor James Halstead. The motion passed.

NEW BUSINESS:

- Homer Bartley Jr. 1024 Ekastown Road- proposed Single Family Home addition.

A motion was made by Vice-Chairperson William Duncan to approve the proposed addition to the Bartley residence as per planning commission recommendation and the condition that a signed affidavit be received from the adjacent property owner and the well and septic be shown on the site plan. The motion was seconded by Supervisor James Halstead. The motion passed.

Clinton Township Board of Supervisors
Regular Meeting

- **Creation of Clinton Township Historical Group**

A motion was made by Supervisor James Halstead to create a Clinton Township Historical Group to preserve the history of Clinton Township. The motion was seconded by Vice-Chairman William Duncan. The motion passed.

PUBLIC COMMENT ON NON-AGENDA ITEMS:


No public comment on non-agenda items.

MOTION TO ADJOURN:

A Motion was made by Supervisor James Halstead to adjourn the May 10, 2023 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Vice-Chairperson William Duncan. The motion passed.

TIME: 7:31 PM

Respectfully Submitted:



Ashley Kohley
Township Director/Treasurer

