

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

March 8, 2023 7:00 PM

Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director

Luke Brewer, Road Foreman

Lori Grebeck, Administrative Assistant

John Bench, Township Solicitor

Clinton Bonetti, Code Enforcement Officer

VISITORS PRESENT:

Mark Duster, Resident

Bruce Lazar, Resident

Jim Burd, Resident

Mike Archer, CEC Engineering for Coherent

Marci Mustello, PA State Representative

Ryan Taylor, CEC Engineering for Coherent

Stacey Armagost, Coherent

Todd Pfeifer, Coherent

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

Chairperson Kathy Allen called for an executive meeting to discuss legal matters with Township Solicitor John Bench. The regular meeting resumed shortly after.

PUBLIC COMMENT ON AGENDA ITEMS:

No comments on Agenda Items.

DIRECTOR/TREASURER'S REPORT

- Treasurer's Report March 2023 (For Period February 1, 2023 thru February 28, 2023)

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- Minutes of February 27, 2023 Board of Supervisors' Agenda Setting Meeting
- Payroll #5 including payments made for the Pension Plan to Nationwide (PSATS)
- All Bills presented for payment and ratification of payments made between meeting dates.

A Motion was made by Supervisor William Duncan to approve the Director/Treasurer's Report, which includes the approval of the Treasurer's Report for March 2023, all meeting minutes, and bills presented for payment and ratification as listed above. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS:

- Spring Valley Park Committee by Liaison Jim Halstead- Liaison James Halstead did not have anything new to report. The next park meeting is scheduled for March 27, 2023 with an Advisory Board meeting to follow.
- Planning Commission by Liaison Kathy Allen- One resident was in attendance for the March 6, 2023 Planning Commission meeting to review a proposed lot line revision. The Planning Commission made a motion to deny the request of George Sutej for the property located at 121 Victory Road given the smaller lot at 119 Victory Road is already non-conforming under the five-acre minimum ordinance for that district.

A motion was made by Vice-Chairperson William Duncan to deny the request made by George Sutej for a lot line request as recommended by the Clinton Township Planning Commission. The motion was seconded by Chairperson Kathy Allen. The motion passed unanimously.

CORRESPONDENCE:

Pennsylvania one call systems: Notification of payment for 2022 refunds.

SOLICITOR'S REPORT:

Solicitor John Bench reported that he is currently working on one litigation matter for a cease and desist.

DIRECTOR'S REPORT:

- Building Permits- Director Ashley Kohley provided the board members with an update on Building Permit Activity in the Township as well as Road Bonding, Road Occupancy, Driveway Permits, and Logging/Timber Permit Activity.
- Updated Budget- Director Ashley Kohley provided the board members with an updated 2023 Budget that reflected the time period Jan 1, 2023 thru March 8, 2023.
- Newsletter- Director Ashley Kohley provided the board members with the final draft of the newsletter. Township Assistant Lori Grebeck will be sending the newsletter out shortly to residents.
- State of the County- Director Ashley Kohley and Chairperson Kathy Aleen attended the State of the County the past week. The event was well attended and informative on county level projects.

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- Butler County Association of Township Officials Meeting (BCATO) update. Township Director Ashley Kohley attended the BCATO meeting. The Spring Convention is set for May 18, 2023 at the Butler County Club.
- Liquid Fuels/Turnback Notification (March 1, 2023)- Township Director Ashley Kohley reported that the township received notification and she will provide greater detail on the April Treasurer's Report.

CODE ENFORCEMENT OFFICER REPORT:

- Clinton Bonetti gave his report to the board. Currently, he is working on two zoning violations letters within the Township.

ROAD DEPARTMENT REPORT:

- Road Report- Road Forman Luke Brewer read his road report to the board. Key items from his reported included routine truck and equipment maintenance, a new retaining wall that needed replaced at the Township, Handicap Parking Pad, Ditching along Township Roads, YTD 200 Ton of Salt has been used for snow removal, pothole and berm repairs, replacements of damaged street signage, and Tree Limb trimming.
- Summer Intern- Not discussed at this time.

A motion was made by Vice-Chairperson to approve the Solicitor's report, Director's report, Code Enforcement Officer Report, and the Road report. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

OLD BUSINESS:

- Coherent - Storm Water corrective action.
Mrs. Armagost from Coherent along with several engineers from CEC, presented a timeline to the Board regarding the Stormwater Corrective Action Plan. CEC will be sending over revisions to the Township Engineer shortly after the meeting for his review.

NEW BUSINESS:

- Road Paving Projects for 2023- Bid packets were prepared by Cory Shaffer of PennDOT and he met with Director Ashley Kohley in January to have a timeline in place for the bid procedure to begin.

A motion was made by Vice-Chairperson William Duncan to advertise the 2023 Chip Sealing Project along with the 2023 Paving Project for bid with bid opening scheduled for opening April 12, 2023. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Mark Burd- Alternate member for the Zoning Hearing Board.

A motion was made by Vice-Chairperson William Duncan to appoint Mark Burd as an Alternative Member of the Clinton Township Zoning Hearing Board. The motion was seconded by Chairperson

Kathy Allen. The motion passed unanimously.

- Farmland Preservation-Butler County has 73 Preserved Farms, 11 Farms in Clinton Township totaling 1043 Acres.

A motion was made by Vice-Chairperson William Duncan to waive Township fees for Farmland Preservation Signage. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

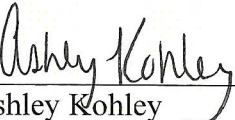
- Mark Duster of Jack Road asked about hiring of a Summer Intern. Nothing further to discuss currently.
- Marcy Mustello, PA State Representative-Introduced herself and the services her Butler Office provides to the public. The Farmer's Breakfast Event will be held April 28th and they ask that everyone RSVP.

MOTION TO ADJOURN:

A Motion was made by Vice Chairperson William Duncan to adjourn the March 8, 2023 Regular Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

TIME: 7:42

Respectfully Submitted:


Ashley Kohley
Township Director

