

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA SETTING MEETING MINUTES
January 23, 2023 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant

VISITORS PRESENT:

Amanda Peterson-Penn Energy
John Ham- Resident/Spring Valley Park Board

CALL TO ORDER:

Chairperson Kathy Allen called the meeting to order at 3:32 PM

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT ON AGENDA ITEMS:

No Public Comments on Agenda Items.

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review the Minutes of January 3, 2023 Board of Supervisors Reorganization Meeting and Regular Meeting.
- Review of Payroll #1 dated January 6, 2023 and Payroll #2 Dated for January 20, 2023.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payment to United Concordia for \$462.34, UPMC for \$2133.95, Verizon \$52.24, PSATS UC \$976.55, VSP \$216.56, and XEROX \$387.25.

A motion was made by Vice-Chairperson William Duncan to approve the Minutes of the January 3, 2023, Reorganizational and Regular Meeting of the Board of Supervisors, Payroll #1, Payroll #2, and all bills presented for payment including ratification of payments to United Concordia for \$462.34, UPMC for \$2133.95, Verizon \$52.24, PSATS UC \$976.55, VSP \$216.56, and XEROX \$387.25. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead- John Ham from the Spring Valley Park Board gave an update on eagle scout projects and wanted to mention that one of the park signs was stolen off the pole. The Park Committee are also looking to complete a grant project that would cover security cameras costs for the park.
- Planning Commission by liaison Kathy Allen- Chairperson Kathy Allen reported that a workshop would be held that evening starting at 6:00PM with Kevin Flannery. The next voting meeting is scheduled for February 6th at 7:00 with a workshop prior to the meeting at 6:00PM.

CORRESPONDENCE:

- Saxonburg Volunteer Fire Company 2022 Alarm Responses- Township Director Ashley Kohley provided the reports to the Board for their review.

DIRECTOR'S REPORT:

- Permits- Township Director Ashley Kohley updated the Board on current permits and carryovers from 2022.
- Copy of UTD Budget for 2023- Township Director Ashley Kohley will provide an updated budget at the February Board of Supervisors meeting.
- 2023 Appointment Letters- Township Director Ashley Kohley sent out letters to all of those that were appointed to the Township during the Reorganizational Meeting that took place January 3, 2023.
- DCED Reporting- Township Director Ashley Kohley completed the DCED reports and continues to work on completing any additional reports before the deadlines.
- MS965 Reports- Township Director Ashley Kohley completed the MS 965 Report with Cory Shaffer from PennDOT relating the 2022 Liquid Fuels Actual Use.
- Newsletter Winter/Spring 2023- Township Director Ashley Kohley reported that Administrative Assistant Lori Grebeck was starting a newsletter and gathering pictures and articles. A rough draft will be available at the Regular Meeting in February.

A motion was made by Vice-Chairperson William Duncan to accept the Director's Report. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

ROAD REPORT:

- Facilities/Equipment/Roads-Road Forman Luke Brewer gave an update to the board. Since the last meeting they have had four callouts for snow removal, and they have begun work on a new concrete pad leading from the back exit door of the Township office building. The vehicle fleet has been receiving routine maintenance and the Ford F550 is being serviced.
- Tree Trimming on Cherry Valley Road- Road Forman Luke Brewer reported this project will be

completed in two phases for 2023.

- Road Widening Throughout the Township-Vice-Chairperson William Duncan made a request to the board that future Township budgets include widening a portion of roadways every year until they all are completed.
- Update on Victory Road Bridge- Vice-Chairperson William Duncan reported that Duncan Nickel of Redcon Engineering will begin final engineering and cost estimates for replacement of the Victory Road bridge.

A motion was made by Supervisor James Halstead to accept the Road Report as given. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

NEW BUSINESS:

- Road Bond for Penn Energy

A motion was made by Vice-Chairperson William Duncan to release the excess maintenance agreement for Knoch Road (SR2005 to Jefferson Township) number LICXX1166974. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Purchase of Ford F-600 Gas Dump Truck Chassis

A motion was made by Vice-Chairperson William Duncan to purchase an F-600 Dump Truck through Costars for the Public Works Vehicle Fleet. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Stainless Steel Bed for F-600 with tailgate spreader and plow bid through Costars. Several vendors through Costars need to be reviewed before making a motion.

A motion was made by Vice-Chairperson William Duncan to purchase the stainless steel bed, tailgate spreader and plow for the F-600 through SEI. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Amanda Peterson from Penn Energy stated that the Rough Draft for the Sarver Road Well Pad is being prepared and she will have something for the board to review at a later meeting.
- John Ham from Spring Valley Park spoke about a Grant Opportunity for Surveillance and Lighting for the Park.
- Vice-Chairperson William Duncan gave an update on McKay Road damage done by Central Electric.

He reported that he is working on speaking with an insurance adjuster.

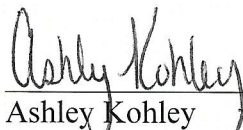
MOTION TO ADJOURN:

A motion was made by Vice Chairperson William Duncan to adjourn the January 23, 2023 Agenda Setting Meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

TIME: 4:21 PM

By:

Respectfully Submitted



Ashley Kohley
Township Director/Treasurer

