

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

December 12, 2022

7:00 PM

711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT

Luke Brewer, Road Foreman
Sarah Hancher, Solicitor-excused
Ashley Kohley, Township Director/Treasurer
Lori Grebeck, Secretary
Clint Bonetti, Zoning Officer-excused

VISITORS PRESENT

Kevin Corace- Resident/ Chairperson for Clinton Township Planning Commission
Robert Ruk-Resident
Mark Duster-Resident/Zoning Hearing Board Member
Amanda Peterson- Penn Energy
Carol Christner- Resident
John Ham-Resident/ Spring Valley Park Board Member
Will Collins- Visitor
Richard Craft- Engineer
Todd Pfeifer- Visitor II-VI/Coherent
David Neill- Township Engineer
Terry Fuellgraf- Resident

PUBLIC COMMENT ON AGENDA ITEMS

DIRECTOR/TREASURER REPORT

- Treasurer's Report for December 2022 (Period of November 1, 2022 through November 30, 2022)
- Minutes of November 28, 2022 Board of Supervisors' Agenda Setting Meeting

Clinton Township Board of Supervisors
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- Payroll #25 Dated for December 9, 2022
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties.

A motion was made by Vice-Chairperson William Duncan to approval the Director/Treasurer's Report, the minutes of November 28, 2022 Board of Supervisors Agenda Setting Meeting, Payroll #25 and all bills presented for payment. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS

- Park Committee by liaison Jim Halstead
- Planning Commission by Liaison Kathy Allen

CORRESPONDENCE

No Correspondence at this meeting.

SOLICITOR'S REPORT

No Solicitor's Report at this meeting.

DIRECTOR'S REPORT

- Building/Zoning Permits- Township Director Ashley Kohley gave an update to the Board on building permit activity in the Township. We have several new single-family homes being erected in the Township working with the Township's third-party inspector.
- DEP Diesel Truck Grant Update- Township Director Ashley Kohley spoke with Mike Trone of DEP for a status regarding the Diesel Truck Grant. Mr. Trone confirmed that an internal processing error occurred with the reimbursement form and had to be Submitted to the Comptroller's Office for payment. Mr. Trone stated that the payment should go through within two weeks.
- 2023 Budget- The 2023 Budget has been finalized and advertised for adoption at a special meeting of the Board of Supervisors on December 29, 2022 at 3:30PM. This meeting has been rescheduled and advertised and no meeting will be held December 19, 2022.
- Health Insurance Quotes for 2023- Township Director Ashley Kohley asked that the Supervisors review the Health Insurance Quotes provided to us for the 2023 year. This item will be on the Budget Meeting Agenda on December 29th for consideration so that we meet the coverage deadline.
- 2023 Fee Schedule- Township Director Ashley Kohley asked that all Township Fees be reviewed prior to the January 3rd Reorganizational Meeting.
- Code Enforcement- Clinton Bonetti was excused from this meeting, no report was given at this time.

ROAD DEPARTMENT REPORT

- Road Report- Road Forman Luke Brewer read the Road Report. Items on the report included routine maintenance on trucks and equipment, a low-volume road grant reimbursement from the Butler County Conservation District for \$13, 477.53 to pay towards the Cannon Hill Bridge Replacement done by the Township Road Department, coal patch and berm repairs on several Township Roads, Tree removal on parts of Jack Road, and signage repair on various Township Roads.

A motion was made by Vice-Chairperson William Duncan for the approval of the Solicitor's report, Director's Report, and the Road report. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

NEW BUSINESS

- 2023 Clinton Twp. Important Dates- Important Dates are prepared a need approval to be advertised in the Butler Eagle.

A motion was made by Vice-Chairperson William Duncan to approve the 2023 Clinton Township Important Dates. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- ECode 360 Revisions as recommended by the Planning Commission

A motion was made by Vice-Chairperson William Duncan to approve the corrections and changes to eCode 360 as presented by the Clinton Township Planning Commission. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Re-approval of the Revised Dolmayer Plan of Lots based on corrections to Lot numbers.

A motion was made by Vice-Chairperson William Duncan to re-approve the Dolmayer Plan of Lots contingent upon corrections to Lot numbers. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Penn Energy- Made request to have a road bond released for heavy hauling.

This request was withdrawn from Amanda Peterson of Penn Energy.

- OVD Insurance Company

A motion was made by Vice-Chairperson William Duncan to appoint OVD Insurance Company for all Insurance needs at Clinton Township. The motion was seconded by Supervisor James Halstead.

The motion passed unanimously.

- Appoint a BCATO Advisory Board Member

A motion was made by Vice-Chairperson William Duncan to Appoint Township Director Ashley Kohley to serve as the representative from Clinton Township to the BCATO Advisory Board. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Butler County Farm Bureau

A motion was made by Supervisor James Halstead to enroll Clinton Township in the Butler County Farm Bureau. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

- Coherent- Stormwater Corrective Action Plan

A motion was made by Supervisor William Duncan to table the Coherent Stormwater Corrective Action Plan until our Township Engineer, David Neill, receives completed checklist items back from Coherent's Engineer Group. The motion was seconded by Supervisor James Halstead.

- ALDI Parking Lot Expansion

A motion was made by Vice-Chairperson William Duncan to table the ALDI parking lot Expansion until a letter of commitment is provided to the Township that the Stormwater Pond will be cleaned out and inspected prior to May 1, 2023. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Andrew Ashton LLC- The Clinton Township Planning Commission Denied this Plan because it does not meet the zoning ordinance (rural residential/town center) however there are other areas of the Township that are zoned for this type of establishment.

A motion was made by Vice-Chairperson William Duncan to deny the Andrew Ashton LLC Plan as recommended by the Clinton Township Planning Commission as it does not meet the zoning requirements for this district and there are other areas of the Township that are zoned for this type of establishment. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

- Scantek document conversion and off-site backup of Township files with our IT manager to serve as protection to important data and financials in the event of a fire or natural disaster.

A motion was made by Vice-Chairperson William Duncan to approve the proposal for Scantek to have documents converted to our TRAISR software electronically and to have data stored on an offsite backup with our IT Manager should the Township ever suffer a loss due to a fire or natural disaster. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

OLD BUSINESS

- CPA for 2022 Audit- Chairperson Kathy Allen asked Director Ashley Kohley to schedule times to meet and interview possible CPA companies for 2023.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Robert Ruk of Sarver Road had voiced concerns about a driveway location for a well pad on Sarver Road. Vice-Chairperson William Duncan related that he had several meetings with Penn Energy and Mr. Ruk. Road Foreman Luke Brewer and Vice-Chairperson William Duncan verified that the driveway meets the Township Driveway Ordinance on sight distances, and it was recommended by the Board, the next step would be for Mr. Ruk to contact the landowner of the well pad if Mr. Ruk would like to discuss the matter any further.

MOTION TO ADJOURN

A motion was made by Vice-Chairperson William Duncan to adjourn the regularly scheduled meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously. The time was 7:45 PM

TIME :7:45PM

Respectfully submitted


Ashley Kohley
Township Director

