

**CLINTON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 17, 2022 7:00 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056**

Note to Visitors

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

CALL TO ORDER: The meeting was called to order at 7:02 PM by Chairperson Kathy Allen.

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant
Sarah Hancher, Solicitor- Excused

VISITORS PRESENT:

Jonathan Smetanick- Jase Trucking
Mark Duster- 147 Jack Road
John Ham-Park Board/Resident

EXECUTIVE SESSION

At the request of Chairperson Kathy Allen, the Board of Supervisors, and the Township Director went into Executive Session at 7:03 PM for purposes of discussing personal matters. The Executive Session ended at 7:15PM at which time the Public Meeting resumed.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment on Agenda Items

DIRECTOR/TREASURER'S REPORT- Review and Discuss

- Treasurer's Report for November 2022 (Period of October 1, 2022 through October 31, 2022).
- Minutes of October 24, 2022, Ag Security 7 Year Review Hearing
- Minutes of October 24, 2022, Board of Supervisors Agenda Setting Meeting
- Payroll #22 and Payroll #23

Clinton Township Board of Supervisors
Agenda Setting Meeting November 28, 2022

- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to United Concordia for \$462.34, UPMC for \$1821.49 for Health Insurance, Armstrong for \$245.80, Bruce Merrilees \$510.00, Comdoc \$45.11, PA American Water \$28.23, Power Plan \$51.76, Purvis Brothers \$1,130.74, Richard Murray Construction \$11,850, the EADS Group for \$810.00, and Allegheny Mineral for \$8,448.76
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments.

A motion was made by Vice-Chairperson William Duncan for the approval of the Treasurer's Report for November 2022, Minutes of the October 24, 2022 Ag Security 7 Year Review Hearing, Minutes of the October 24, 2022 Board of Supervisors Agenda Setting Meeting, Payroll # 22 and #23 and all bills presented for payment including ratification of payments to United Concordia for \$462.34, UPMC for \$1821.49 for Health Insurance, Armstrong for \$245.80, Bruce Merrilee \$510.00, Comdoc \$45.11, PA American Water \$28.23, Power Plan \$51.76, Purvis Brothers \$1,130.74, Richard Murray Construction \$11,850, the EADS Group for \$810.00, and Allegheny Mineral for \$8,448.76. The motion was seconded by Supervisor James Halstead.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead- Supervisor Halstead reported that they have completed the park budget for 2023.
- Planning Commission by liaison Kathy Allen- Chairperson Kathy Allen reported that their next meeting is set for November 28, 2022, at 7:00 and is a non-voting meeting. Chairperson Allen reported that an application was made for an alternate member for the Planning Commission, and she would like to schedule meetings with applicants as they are submitted.

CORRESPONDENCE:

- Adam Hartwig has given his resignation notice that effective the end of 2022, he will no longer be able to serve as Emergency Management Coordinator for Clinton Township. The Supervisors are seeking other candidates to fill the position for 2023.
- Letter from Central Electric- Vice-Chairperson William Duncan explained that damages were done to McKay Road during an electrical upgrade. Solicitor Sarah Hancher is working with the Township on this matter.

SOLICITOR'S REPORT:

Solicitor Sarah Hancher was excused from this meeting.

DIRECTOR'S REPORT:

- Building/Zoning Permits
 - Director Ashley Kohley reported that building and zoning permits continue to be submitted. We have two new home builds and several accessory structures in the works with our inspector MDIA.
- DEP Diesel Truck Grant
 - Director Ashley Kohley reported that this item will remain on the agenda until the payment is issued for our reimbursement.
- 2023 Clinton Township Important Dates
 - Director Ashley Kohley presented Draft #1 of Important Dates for the upcoming year. Vice-Chairperson William Duncan asked The Board of Supervisors to consider moving the Regular Board of Supervisor Meetings the second Tuesday of each month unless otherwise noted so that the office can better prepare coming away from a weekend. The office typically sees more activity on Mondays. Director Kohley reported that she will make changes to be reviewed at a later meeting.
- Scantek
 - Chairperson Kathy Allen asked the board to review the packet regarding Scantek and to revisit this at our December meeting.
- Reorganizational Meeting for 2023
 - The Township's 2023 Reorganizational Meeting will be held on Tuesday, January 3, 2022. Director Ashley Kohley asked the supervisors to set a time for this meeting so that it can be advertised.

A motion was made by Vice-Chairperson William Duncan to set the Re-Organizational Meeting time to 3:30 on Tuesday, January 3, 2023. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Code Enforcement- Township Director Ashley Kohley gave an update on Code Enforcement as Clint Bonetti was not in attendance. A letter was sent to the Davis Family to follow up with driveway concerns. A letter was also sent to a resident regarding garbage accumulation in the driveway.

ROAD REPORT:

Road Foreman Luke Brewer gave the road report. The Cannon Hill Bridge Project was completed and looks great. The crew worked very hard on this project along with Rick Murray to have it completed before the cold weather set in.

A motion was made by vice chairperson William Duncan to approve the Solicitors report, Director's report, and Road report. The motion was seconded by supervisor James Halstead.

NEW BUSINESS:

- **Resolution 2022-08 Ag Security Area Seven Year Review**

A motion was made by Vice-Chairperson William Duncan to approve Resolution 2022-08. The motion was

seconded by Supervisor James Halstead. The motion passed unanimously.

- Jase Truck Center Preliminary Site Plan- Jonathan Smetanick attended the meeting to discuss some changes that needed made to his Preliminary Site Plan before going in front of the Planning Commission in December.
- McCurdy Subdivision-

A motion was made by Vice -Chairperson William Duncan to deny the McCurdy subdivision as recommended by the Clinton Township Planning Commission. The motion was seconded by supervisor James Halstead. The motion passed unanimously.

- eCode Revisions as recommended by the Planning Commission- The eCode Revisions are tabled until the December Meeting.
- Re-Approval of the Revised Dolmayer Plan of Lots-

A motion was made by Vice-Chairperson William Duncan to Deny reapproval of the Dolmayer Plan of Lots as lots are mislabeled on the Mylar. The motion was seconded by Supervisor James Halsted. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:


Chairperson Kathy Allen asked that we begin the process of appointing a CPA Firm to perform the Audit for Clinton Township for 2022.

MOTION TO ADJOURN:

A motion was made by Vice-Chairperson William Duncan to adjourn the Clinton Township Board of Supervisors Regular Meeting. The motion was seconded by Supervisor James Halstead. The motion passed unanimously. The time was 8:12 PM

TIME: 8:12PM

By:



Ashley Kohley
Township Director

