

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

October 10, 2022

7:00 PM

711 Saxonburg Blvd, Saxonburg, PA 16056

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order at 7:02PM

### PLEDGE OF ALLEGIANCE

### BOARD OF SUPERVISORS

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
James Halstead, Supervisor

### STAFF PRESENT

Luke Brewer, Road Foreman  
Sarah Hancher, Solicitor  
Ashley Kohley, Township Director/Treasurer

### VISITORS PRESENT

Bob Greiner- Resident  
Allan Kujbus-Resident  
Amanda Peterson- Penn Energy  
Brian Kerr- Visitor  
Doug Kerr- Resident  
David Koren- Resident  
Mark Duster- Resident  
John Ham- Resident

**EXECUTIVE SESSION-** The supervisors called an executive session to discuss legal matters. The meeting took place at the office building located at 711 Saxonburg Blvd, Saxonburg PA 16056. Chairperson Kathy Allen, Vice-Chairperson William Duncan, Supervisor James Halstead, Township Director Ashley Kohley, Township Zoning Officer Clinton Bonetti, and Township Solicitor Sarah Hancher were in attendance.

### PUBLIC COMMENT ON AGENDA ITEMS

No comments on Agenda Items

### DIRECTOR/TREASURER REPORT

- Treasurer's Report for October 2022 (Period of September 1, 2022 through September 30, 2022)
- Minutes of September 26, 2022 Board of Supervisors' Agenda Setting Meeting
- Payroll #20

- All Bills presented for payment including ratification of check # 15609 made payable to BCATO for the Fall Convention in the amount of \$100.00

*A motion was made by Vice-Chairman William Duncan to approve the Director/Treasurer report, the minutes of September 26, 2022 Board of Supervisors Agenda Setting Meeting, Payroll #20, and all bills presented for payment and ratification. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

#### **COMMITTEE REPORTS**

- Park Committee by liaison Jim Halstead- Supervisor James Halstead reported that a park workday is scheduled for October 15, 2022, and the park gate is set to close at 7:00PM for the fall/winter months.
- Planning Commission by Liaison Kathy Allen- Chairperson Kathy Allen reported that the Planning Commission has scheduled a workshop prior to their regular meeting in November. They have a non-voting meeting scheduled for October 24<sup>th</sup>.

#### **CORRESPONDENCE**

**No Correspondence reported at this meeting.**

#### **SOLICITOR'S REPORT**

Township Solicitor Sarah Hancher reported on Brewer Road Driveway issues related to the 2022 Paving Project. She also reported she was working on matters related to the Zoning Hearing Board and 384 Sun Mine Road.

#### **DIRECTOR'S REPORT**

- Building/Zoning Permits- Township Director Ashley Kohley reported that building permits have stayed constant over the last month, and she provided the three Supervisors a spreadsheet showing the activity.
- 38<sup>th</sup> Annual Safety Meeting on October 12, 2022
- DEP Diesel Truck Grant Update- Township Director Ashley Kohley reported that Mike Trone from DEP reached out to inform me that we should see reimbursements from this grant in 4-6 weeks.
- Ag Security Areas- Township Director Ashley Kohley reported that the hearing will take place on October 24, 2022 at 3:15 to adopt the Ag Security Area 7 Year Review.
- Scantek- Township Director Ashley Kohley provided some information to the supervisors about Scantek and how it could benefit organization of large plans and files in the Township Municipal Building Attic.
- Code Enforcement (Presented by Clinton Bonetti)- Clint Bonetti Reported he had sent letters for various driveway violations during the last few weeks. He had sent one letter for a building violation to a Sun Mine Road Resident.

#### **ROAD DEPARTMENT REPORT**

- Facilities and Equipment- Road Foreman Luke Brewer read his Road Report. Some key items for September included Line Painting Completion, Layne Enterprises delivering the box culvert for Cannon Hill Bridge Project and installing cross pipes on Cannon Hill Road with funds from a Low Volume Road Grant that the Township had received.
- Snow Guard for Public Works Buildings.

- Cannon Hill Road Paving after the completion of the Box Culvert Bridge.
- Garage Open House October 22, 2022 will take place from 9AM-12PM

*A motion was made by Vice-Chairperson William Duncan to approve Wiest Asphalt for \$14,000 to pave Cannon Hill Road after the completion of the Box Culvert Bridge, E. Hostetler Builders for \$2025 to install snow rain on two Public Works Buildings, and \$2900 to Murphy Tractor and Equipment to rent a cold planer for various road projects base repairs. The Motion was seconded by Chairperson Kathy Allen. The motion passed unanimously.*

## NEW BUSINESS

- Paving Projects 2022 discussion- Robert Greiner of Brewer Road- This item was discussed by Solicitor Hancher during her Solicitor Report.
- Kerr Plan

*A motion was made by Vice-Chairman William Duncan for the approval of the Kerr Plan as recommended by the Planning Commission. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

- David Koren Alternative Energy

*A motion was made by Vice-Chairman William Duncan for the approval of the David Koren Alternative Energy Plan with condition that a rain pit be attended to the project to collect runoff from Solar Panels. The motion was seconded by James Halstead. The motion passed unanimously.*

- Resolution 2022-07 Property Tax Waiver

*A motion was made by Vice-Chairman William Duncan to adopt Resolution 2022-07 Property Tax Waiver. The motion was seconded by Chairperson Kathy Allen. Supervisor James Halstead abstained as it is a conflict of interest. The motion passed 2 in favor - 1 abstention.*

- Spring Valley Park Board is requesting approval for an electric pole to be placed at POD 4 entrance.

*A motion was made by Vice-Chairperson William Duncan to approve an electrical pole to be placed at the POD 4 entrance to Spring Valley Park. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

- November Regular Board of Supervisors Meeting Date Change

*A motion was made by Vice-Chairman William Duncan to change the date of the Regularly Scheduled Board of Supervisors meeting from November 14, 2022 to November 17, 2022 due to outside conflicts. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

## PUBLIC COMMENT ON NON-AGENDA ITEMS

**No Comments on non-agenda items.**

**MOTION TO ADJOURN**

*A motion was made by Vice-Chairperson William Duncan to adjourn the meeting of the Clinton Township Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**TIME : 7:35PM**

Respectfully submitted

  
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Ashley Kohley  
Township Director

