

**CLINTON TOWNSHIP BOARD OF SUPERVISORS**  
**AGENDA SETTING MEETING MINUTES**  
**September 26, 2022 3:30 PM**  
**Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056**

**BOARD OF SUPERVISORS:**

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
James Halstead, Supervisor- excused

**STAFF PRESENT:**

Ashley Kohley, Township Director  
Luke Brewer, Road Foreman  
Lori Grebeck, Administrative Assistant

**VISITORS PRESENT:**

John Ham: Resident/Spring Valley Park Board  
Mark Duster: Resident/Zoning Hearing Board Member

**CALL TO ORDER:** Chairperson Kathy Allen called the meeting to order

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON AGENDA ITEMS**

**No public comments on non-agenda items**

**SECRETARY/TREASURER'S REPORT- Review and Discuss**

- Review the Minutes of September 12, 2022 Board of Supervisors Regular Meeting.
- Review of Payroll #19 dated September 16, 2022.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to VSP for \$216.56, United Concordia for \$448.90, and UPMC for \$1821.49 for Vision, Dental, and Health Insurance.

*A motion was made by Supervisor James Halstead to approve the Minutes of the September 12, 2022 Regular Meeting of the Board of Supervisors, Payroll # 19 and all bills presented for payment including ratification of payments to UPMC for \$1821.49, VSP for \$216.56, and Concordia Dental for \$448.90. The motion was seconded by Vice-Chairman William Duncan. The motion passed unanimously.*

#### COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead- Jim Halstead gave an update to the board on Spring Valley Park.
- Planning Commission by liaison Kathy Allen- Kathy Allen reported that the Planning Commission was holding a work session before their regular meeting on October 3<sup>rd</sup>. They will continue work on the comprehensive plan survey and continue to review various sections of the zoning ordinances based on recommendations made to the Supervisors by our Zoning Officer Clint Bonetti.

#### CORRESPONDENCE:

BCATO 2022 Fall Convention Registration

**SOLICITOR'S REPORT: Nothing to report until the Regular Meeting in October.**

#### DIRECTOR'S REPORT:

- Permits- Township Director Ashley Kohley provided an update list of current building/zoning permits.
- Code Enforcement/Zoning Officer- Clinton Bonetti continues to work in the Township on various items.
- Ag Security Area Update-Hearing Scheduled for October 24, 2022
- Office Security Door- *Vice-Chairperson William Duncan asked for a motion to hire James D. Miller Construction to update the security in the vestibule of the Township Office Building. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

#### ROAD REPORT:

- Facilities and Equipment- Luke Brewer reported that Clean up Day was a success and many residents of Clint Township attended.
- Roads- road Foreman Luke Brewer spoke on line painting, cross-pipe work on Cannon Hill Road using Grant Money from the Low Volume Road Grant, and the anticipated start date for the box culvert bridge on Cannon Hill Road.

#### NEW BUSINESS:

- Park Committee Board Member John Ham spoke to the board:
  - The Common's (pod 4) entrance work update.
  - Review of the meeting with Mr. Wasson Victory Road Industrial Park Business Owners.
  - Enhanced security for The Common's entrance discussion.
- Heinle Zoning Hearing- 384 Sun Mine Road- *A motion was made by Vice-Chairperson William Duncan to appeal the decision of the Clinton Township Zoning Hearing Board. The motion was seconded by Supervisor James Halstead. The motion passed 2-1. (Voting yes: Chairperson Kathy Allen, Vice-Chairperson William Duncan; Voting No: Supervisor James Halstead)*

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

**No public Comment on Non-Agenda Items.**

**BUDGET WORKSHOP:**

**Draft 1 of the Budget was discussed during this time.**

**MOTION TO ADJOURN:**

*A motion was made by Vice-Chairperson William Duncan to adjourn the September 26, 2022 Agenda Setting Meeting of the Clinton Township Board of Supervisors. The Motion was seconded by Supervisor James Halstead. The motion passed unanimously.*

**TIME: 5:32 PM**

**By:**

  
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**Ashley Kohley**  
**Township Director**

