

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA SETTING MEETING MINUTES
July 25, 2022 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor- excused

STAFF PRESENT:

Ashley Kohley, Township Director
Luke Brewer, Road Foreman
Lori Grebeck, Administrative Assistant
Sarah Hancher, Solicitor

VISITORS PRESENT:

Amanda Peterson: Penn Energy
John Ham: Resident
Rob Hawranko-Resident

CALL TO ORDER: Chairperson Kathy Allen called the meeting to order at 3:30pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

None

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review the Minutes of July 11, 2022 Board of Supervisors Regular Meeting.
- Review of Payroll #15 dated July 22, 2022.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties and ratify payments to VSP for \$433.12, United Concordia for \$192.20, and UPMC for \$325.73 for Vision, Dental, and Health Insurance.

Supervisor James Halstead made a motion to approve the Minutes of the July 11, 2022 Regular Meeting of the Board of Supervisors, Payroll # 15 and all bills presented for payment including ratification of payments to UPMC, VSP, and Concordia Dental. The motion was seconded by Vice-Chairman William Duncan. The motion passed unanimously.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead- Supervisor Halstead reported that the park was holding a meeting tonight and everything seems to be status quo at the park for the summer.
- Planning Commission by liaison Kathy Allen- Chairperson Kathy Allen reported that the Planning Commission was holding a non-voting meeting that night at the Clinton Township Municipal Building and members were going to volunteer at both the Township Cleanup Day and the New Public Works garage open house to distribute surveys to residents pertaining to updating the Comprehensive Plan.

CORRESPONDENCE:

- VSP Vision Care- Our automatic plan renewal will take place November 1, 2022. No action is required, and our rate has not changed.

SOLICITOR'S REPORT: Township Solicitor Sarah Hancher gave updates pertaining to several items in the Township.

1. Franchisee Agreements with Cable Companies in the Township
2. Stull Lane- The only thing the Township can do is notify emergency services that this is a private driveway.
3. Pete Maholic- Cleanup update for property on Sun Mine Road
4. Engineer- She answered some questions regarding an appointment of a new applicant for a Township Engineer.

DIRECTOR'S REPORT:

- Administrative Assistant- Township Director Ashley Kohley introduced Lori Grebeck.
- Permits – Township Director Ashley Kohley had nothing new to report. Permit activity is steady but nothing new to report since the last meeting.
- Code Enforcement- Township Director Ashley Kohley reported that Clinton Bonetti was working on a 384 Sun Mine Road to bring that property into compliance.
- Ag Security Area Update- Township Director Ashley Kohley reported that the update process is going very well. Administrative Assistant Lori Grebeck has been assisting in the process and August 1st is the deadline for anyone wishing to be added to the program.

ROAD REPORT:

- Facilities and Equipment- Road Foreman Luke Brewer stated that work will begin in the middle of August to have siding and the roof replaced on the Municipal Office Building. 2Krew security will be scheduling for us to have our fire protection installed in all township buildings.
- Roads- Road Forman Luke Brewer reported that mowing is being done on various Township roads. Mr. Brewer reported tree trimming was completed by Falling Timber on Rachel Drive and Westminster Extension. Luke Brewer, William Duncan, and Ashley Kohley met with Lane Enterprises to go over the processes and drawings for the Cannon Hill Bridge Project. The materials have been ordered. Clean-up

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day is set for September 17th. Line Painting will commence in the fall but no date has been set. Rick Murray has been completing cross pipe work on Brewer Road and Westminster Extension. The Township Road Department has been working to clean the ditches along Brewer Road before the paving projects begin. Wiest Paving is scheduled for August 15th for three days' worth of paving. Tar and Chip work is scheduled for the end of August. The new public works department employee Jeff Patrick is doing well and has been on various pieces of equipment.

A motion was made by Vice-Chairman William Duncan to approve the Solicitor's Report, the Director's Report, and the Road Report. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

NEW BUSINESS:

- 2Krew Fire Protection/Smoke Protection

A motion was made by Chairperson Kathy Allen to approve the revised proposal for Fire/Smoke Protection to include all buildings and additional materials. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

- Township Engineer

A motion was made by Vice-Chairman William Duncan to appoint the EADS group as our Township Engineer. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

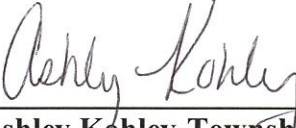
Amanda Peterson from Penn Energy- Penn Energy will be taking three core samples on Sarver Road in Clinton Township. She would be providing the materials to the Road Department on how the holes will be filled once the samples are taken.

MOTION TO ADJOURN:

A motion was made by Vice-Chairman William Duncan to adjourn the meeting of July 25, 2022, Agenda Setting Meeting of the Clinton Township Board of Supervisors. The motion passed unanimously.

TIME: 4:09PM

Respectfully submitted


Ashley Kohley-Township Director

