

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

June 13, 2022

7:00 PM

711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER

- The meeting was called to order by Chairperson Kathy Allen at 7:03PM

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT

Luke Brewer, Road Foreman-excused
Sarah Hancher, Solicitor
Ashley Kohley, Township Director/Treasurer

VISITORS PRESENT

- Amanda Peterson from Penn Energy
- Mark Duster-resident
- John Ham-resident/Spring Valley Park Board
- Todd Pfeifer from II-VI Inc.

PUBLIC COMMENT ON AGENDA ITEMS

- None

SECRETARY/TREASURER REPORT

- Treasurer's Report for June 2022 (Period of May 1, 2022 through May 31, 2022)
- Minutes of May 23, 2022 Board of Supervisors' Agenda Setting Meeting
- Payroll #11 and Payroll #12
- All Bills presented for payment and ratification of payment in the amount of \$181.99 to Northwest Visa, \$566.32 to Northwest Visa for General Fund checks, and PA American Water for \$830.34 for Hydrants.

A motion was made by Vice-Chairman Bill Duncan to approve the Secretary/Treasurer's Report, the Minutes of the May 23, 2022 Board of Supervisors Agenda Setting Meeting, Payroll #11 and #12, and all bills presented for payment including ratification of payments to Northwest Visa and PA American Water. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

COMMITTEE REPORTS

- Park Committee by liaison Jim Halstead-John Ham gave an update on the park as Mr. Halstead was not able to attend the last park meeting. Mr. Ham spoke with the President of the Victory Road Business Park Owners Association, Chuck Wasson. Mr. Wasson had some questions about the POD 4 entrance from the Victory Road Business Park.
- Planning Commission by Liaison Kathy Allen- Mrs. Allen stated there will be no workshops for the summer. The Resident Survey for the Comprehensive Plan is available for the public to complete and return to the office. The Planning Commission is looking for an alternate member and taking applications.

CORRESPONDENCE

- None

SOLICITOR'S REPORT

- Enforcement Matters-Sarah will check the status of the Maholic Property at the end of June and begin the process of issuing a letter to the property owner at 384 Sunmine Road after reports of a business being ran without proper permitting.
- Gerry Geibel, update on unemployment comp. claim fraud- Sarah reported that the fraud claim is still under investigation.
- Assistant Treasurer- Sarah reported that the Board of Supervisors could appoint a Supervisor to serve as an Assistant Treasurer for the office, this was placed on hold until next meeting.

DIRECTOR'S REPORT

- Public Works Garage Construction Status-Waiting on the small punch list items to be completed by James D. Miller Construction on the garage.
- Building/Zoning Permits-The activity has been steady in the office on both commercial and residential.
- Multimodal Grant Applications- The Application is mostly completed, and a Resolution will need completed and uploaded. Mrs. Kohley will schedule to meet with Cory Shaffer from PennDOT to finalize.

ROAD DEPARTMENT REPORT

- Facilities and Equipment- Road Master William Duncan gave the report on behalf of Road Foreman Luke Brewer. The road department is working to catch up with mowing after several setbacks with other road projects.
- Roads- Roadmaster William Duncan reported that work is continuing on Sandy Hill Road, due to unmarked underground utilities this has created numerous setbacks for the Public Works employees.
- Clean-Up Day 2022- Tentative Date is October 15th along with an Open House for the New Garage.
- Garage Open House Discussion- Will take place the same day as Clean-Up Day 2022.
- Cannon Hill Bridge- Roadmaster William Duncan gave an update on the Cannon Hill Bridge. After

speaking with Lane Enterprises, he asked for a motion to have the box culvert order placed due to rising costs with inflation.

A motion was made by Chairperson Kathy Allen to have the order placed for the Aluminized Box Culvert from Lane Enterprises, Inc. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

NEW BUSINESS

- Register William Duncan to attend the Dirt & Gravel Road Training in Titusville PA for June 15-16 and have expenses covered for travel and stay. The training is free to attend.

A motion was made by Supervisor James Halstead to authorize William Duncan to attend the Dirt and Gravel Training and to have expenses for travel and stay reimbursed. The motion was seconded by Chairperson Kathy Allen. The motion carried unanimously.

- Township Director/Treasurer appointment to take over the duties and responsibilities of the office and building permit and zoning needs.

A motion was made by Vice-Chairman William Duncan to appoint Ashley Kohley to Township Director/Treasurer at a salary of \$70,000 per year. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

- Approval of the Schiegg Lot Line Revision Submittal as recommended by the Planning Commission at their June 6, 2022 Regular Meeting.

A motion was made by Vice-Chairman William Duncan to approve the Schiegg Lot Line Revision contingent per the Planning Commission's recommendations from their June 6, 2022 meeting. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

- Resolution 2022-05, Glenn Burd Plan No.2 for New Land Development

A motion was made by Vice-Chairman William Duncan to approve Resolution 2022-05, Glenn Burd Plan No. 2 for New Land Development. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

- Code Enforcement Officer for Clinton Township.

A motion was made by Vice-Chairman William Duncan to appoint Clinton A. Bonetti as the zoning/code enforcement officer for Clinton Township at a rate of \$40.00 per hour on an as needed basis. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

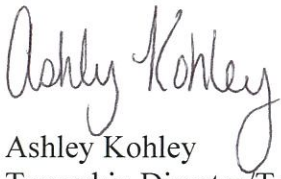
- Chairperson Kathy Allen spoke briefly about the Route 228 corridor expansion. The Construction is set to begin 2024 thru 2025 that would widen the roadway. Chairperson Allen is working on having PennDOT coordinate a meeting with the Township so that residents may attend and ask questions. That date has not been determined.
- Chairperson Kathy Allen asked that the dead trees be removed and replaced within the Township Roundabout located on Rt. 228.

MOTION TO ADJOURN

A motion was made by Vice-Chairman William Duncan to adjourn the Regular Meeting of the Board of Supervisors. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

TIME 8:05PM

Respectfully Submitted By:


Ashley Kohley
Township Director/Treasurer

