

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

July 11, 2022

7:00 PM

711 Saxonburg Blvd, Saxonburg, PA 16056

CALL TO ORDER

Chairperson Kathy Allen called the meeting to order at 7:03 PM

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT

Luke Brewer, Road Foreman
Sarah Hancher, Solicitor
Ashley Kohley, Township Director/Treasurer

VISITORS PRESENT

Mark Duster-Resident
John Ham-Resident/Spring Valley Park Committee

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comments on Agenda Items.

DIRECTOR/TREASURER REPORT

- Treasurer's Report for July 2022 (Period of June 1, 2022 through June 30, 2022)
- Minutes of June 27, 2022 Board of Supervisors' Agenda Setting Meeting
- Payroll #14
- All Bills presented for payment and ratification of payment in the amount \$830.34 for Hydrant Maintenance in June Payable to Pennsylvania American Water and \$830.34 for Hydrant Maintenance for July payable to Pennsylvania American Water.

Supervisor James Halstead made a motion to approve the Director/Treasurer's Report which includes approval of all items listed above, including bills presented for payment and ratification. The motion was seconded by Vice-Chairman William Duncan. The motion passed unanimously.

COMMITTEE REPORTS

- Park Committee by liaison James Halstead- Supervisor James Halstead reported that the park is operating well this summer and the trails are being heavily used.
- Planning Commission by Liaison Kathy Allen- The Planning Commission Members would like to volunteer at our open house scheduled for October 22 and our Clean-Up day scheduled for September 17th, so that the public may tour the new garage constructed after the Fire in 2021, and also speak with Planning Commission Members and Supervisors on updates to the Township Comprehensive Plan. The Planning Commission had constructed a survey for residents to complete and give feedback on that will be distributed several ways over the coming months.

CORRESPONDENCE

- Township Director Ashley Kohley reported that II-VI Incorporated tested their community early Warning System on Friday, June 24th and Saturday, June 25th, 2022 at 12:00 noon.

SOLICITOR'S REPORT

Nothing to report at this time.

DIRECTOR'S REPORT

- Building/Zoning Permits- Township Director Ashley Kohley reported that there has been a steady flow of building/zoning permits coming into the Township. Mrs. Kohley shared a excel spreadsheet of the data with the Supervisors.
- Multimodal Grant Applications- Township Director Ashley Kohley reported that she has worked to get the Victory Road Bridge Replacement Multimodal Grant Application completed and she would be meeting with Cory Shaffer from PennDOT to review the materials before the submission deadline on July 31st.
- Ag Security Areas – Township Director Ashley Kohley reported that the Ag Security Areas letters went out to residents letting them know that we started the review process. The process has not been completed in several years and we wanted to update it during an open enrollment year. Current landowners will stay in the program unless they reach out to the Township Office with changes. Any landowner wishing to join the Ag Security Area may also do so with the Township Office before August 1st.
- Liquid Fuels Audit Examination Engagement Letter-Township Director Ashley Kohley reported that the Liquid Fuels Audit for 2021 has been completed.

ROAD DEPARTMENT REPORT

- Facilities and Equipment- Garage Completion and Fire Protection Quotes
Chairperson Kathy Allen made a motion to pay Kevin Miller from James D. Miller and Sons Construction for the final payment for the new garage in the amount of \$8,297.10. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

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Supervisor James Halstead made a motion to hire 2Krew, to install fire and smoke protection in all Township Buildings for \$1710.00 The motion was seconded by Vice-Chairman William Duncan. The motion passed unanimously.

- Roads- Vice-Chairperson William Duncan reported that damage was done on Brewer Road due to a resident using heavy equipment. The resident agreed to pay for the damages and currently the Road Foreman is getting quotes.
- Roads- Cross pipe Work on Brewer Road
A motion was made Supervisor James Halstead to hire Rick Murray and Sons, Inc. for cross pipe work on Brewer Road. The motion was seconded by Supervisor William Duncan. The motion passed unanimously.
- Storm Sewers and Cross Pipe Work
A motion was made Supervisor James Halstead to hire Rick Murray and Sons, Inc. for 580 feet of Storm Sewer work and cross pipe work on Westminster Extension. The motion was seconded by Supervisor William Duncan. The motion passed unanimously.
- Clean-Up Day/Garage Open House- Roadmaster/Vice-Chairperson William Duncan reported that the cleanup day had to be changed to September 17th and that the Open House would be held on October 22nd.
- Line Painting- Roadmaster/Vice-Chairperson William Duncan reported that Road Foreman Luke Brewer gathered quotes for Line Painting. The lowest quote was given by Williams and Willman for \$19,800.
Supervisor James Halstead made a motion to hire Williams and Willman to paint the Township Roads. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.
- Cannon Hill Bridge- Roadmaster/Vice-Chairperson William Duncan reported that he is still in discussions with Lane Enterprises, and they will be meeting with him next week.
Supervisor James Halstead made a motion to accept the road report. The motion was seconded by Chairperson Kathy Allen. The motion passed unanimously

NEW BUSINESS

- Resolution 2022-06 Multi-Modal Grant Application for Victory Road Bridge Replacement
A motion was made by Vice-Chairperson William Duncan for the approval of Resolution No. 2022-06 pertaining to the Grant Application for replacement of the Victory Road Bridge Project. The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

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- Violet Dolmayer Lot Line Revision- Adjustment of the area of Lot 1R to 10.00 acres.
A motion was made by Vice-Chairman William Duncan for the approval of the Dolmayer Lot Line Revision contingent upon the changes requested by the Planning Commission.
 - Map must be included showing the location of the property in the Township.
 - Provide a section for placement of seals.
 - To be in compliance with standard township format, remove the "R" designation from Lot numbers 1&2.

The motion was seconded by Supervisor James Halstead. The motion passed unanimously.

PUBLIC COMMENT ON NON-AGENDA ITEMS

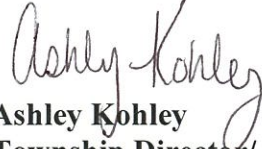
- Mark Duster thanked the Road Department for dusting Jack Road to help with the bleeding from hot temperatures.

MOTION TO ADJOURN

A motion was made by Supervisor James Halstead to adjourn the meeting of the July 11, 2022 Clinton Township Board of Supervisors meeting. The motion was seconded by Vice-Chairperson William Duncan. The motion passed unanimously.

TIME :

By:


Ashley Kohley
Township Director/ Treasurer

