

**CLINTON TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
May 17, 2022 7:00 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD OF SUPERVISORS

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT

Sarah Hancher, Solicitor – Via Telephone

VISITORS PRESENT

None

The Supervisors and Solicitor reviewed the Manager's voluntary resignation letter as submitted on May 12, 2022. The Supervisors and Solicitor reviewed and discussed the Employment Contract with the Manager. While the Manager had agreed to work an additional thirty days, the Supervisors concluded that the transition could be expedited and requested the Manager's last day of service to be May 20, 2022.

A Motion was made by Supervisor William Duncan to accept the resignation of Manager Thomas L. Hartwig and direct Thomas L. Hartwig that his last date of service would be May 20, 2022. The motion was seconded by Supervisor James Halstead. The motion carried unanimously.

The Supervisors and Solicitor discussed the transition of duties given the resignation of the Manager. In light of such discussions the following motions were made.

A Motion was made by Supervisor James Halstead to temporarily assign managerial duties to Ashely Kohley and temporarily assign road master duties to William Duncan. The motion was seconded by Supervisor William Duncan. The motion carried unanimously.

A Motion was made by Supervisor William Duncan to advertise for a full-time public works employee. The motion was seconded by Supervisor Kathy Allen. The motion carried unanimously.

A Motion was made by Supervisor Kathy Allen to advertise for a full-time secretary. The motion was seconded by Supervisor William Duncan. The motion carried unanimously.

A Motion was made by Supervisor William Duncan to appoint Ashley Kohley as the interim Treasurer. Th motion was seconded by Supervisor James Halstead. The motion carried unanimously.

A Motion was made by Supervisor William Duncan to adjourn the May 16, 2022 Special Meeting of the Clinton Township Board of Supervisors at 7:34 PM. The Motion was seconded by Supervisor James Halstead. The motion carried unanimously.

The Meeting was officially adjourned at 7:34PM.

By:

Sarah G. Hancher
Solicitor