

PLANNING COMMISSION REGULAR MEETING

Minutes

January 3, 2022

Time: 7:00 pm

Location: Clinton Twp Municipal Building, 711 Saxonburg Blvd., Saxonburg, PA

Call to Order:

Chairman Kevin Corace called the meeting to order at 7:00 PM.

Pledge of Allegiance:

Roll Call:

Kevin Corace, Chairman
Pat Hebda, Vice Chairperson
Marty Micko
Bill Duncan
Brian Snyder
David McRoberts
Barb Bartley
Judy Wagner, Alternate

Staff in Attendance:

Tom Hartwig, Township Manager/Engineer
Ashley Kohley, Secretary/Administrative Assistant
Kathy Allen, Planning Commission Liaison/from the Board of Supervisors

Public in Attendance:

There were no members of the public present for this meeting.

Reorganization:

Chairman: *A motion was made by Barbara Bartley nominating Kevin Corace as Chairman of the Planning Commission for 2022. The motion was seconded by Pat Hebda. A motion to close nominations was made by Dave McRoberts and seconded by Brian Snyder. The motion passed unanimously.*

Vice Chairperson: *A motion was made by Barbara Bartley nominating Pat Hebda as Vice Chairperson of the Planning Commission for 2022. The motion was seconded by Brian Snyder. A motion to close nominations was made by Marty Micko and seconded by Dave McRoberts. The motion passed unanimously.*

Secretary: *A motion was made by Pat Hebda nominating Barb Bartley as Secretary of the Planning Commission for 2022. The motion was seconded by Brian Snyder. A motion to close nominations was made by Dave McRoberts and seconded by Marty Micko. The motion passed unanimously.*

Planning Commission Regular Meeting
Minutes For January 3, 2022

Oath of Office:

Barbara Bartley - *Ashley Kohley, Clinton Township Administrative Assistant and Notary Public, administered the Oath of Office to Planning Commission Member Barbara Bartley.*

Judith Wagner - *Ashley Kohley, Clinton Township Administrative Assistant and Notary Public, administered the Oath of Office to Alternate Planning Commission Member Judy Wagner.*

Public Comments on Agenda Items:

There were no members of the public present for this meeting.

Approval of Minutes from December 6, 2021 Meeting:

A motion was made by William Duncan approving the Minutes from the December 6, 2021 Planning Commission Meeting as submitted. The motion was seconded by Brian Snyder. The motion passed unanimously.

New Business:

In accordance with the discussion held at the 6:00 PM workshop, Chairman Kevin Corace expressed his opinion that in anticipation of more major plan subdivisions and commercial development submittals occurring in 2022, it would be prudent for the Planning Commission to have an additional meeting each month to carefully review submittals and assist developers or residents with their efforts to have a successful submittal and gain plan approval. Chairman Kevin Corace proposed a Discussion Meeting on the fourth Monday of every month that would be a non-voting meeting to review subdivisions, lot line revisions, conditional use requests, and other matters that are before the Board to act on.

Accordingly, it was the consensus of the Planning Commission Board that this meeting should be held and the Manager was directed to advertise this additional meeting as a Discussion (non-voting) Meeting on the fourth Monday of every month at 7:00 PM at the Township Building.

Chairman Kevin Corace asked the Township Manager Tom Hartwig and Administrative Assistant Ashley Kohley to assemble both an Ordinance book and copy of the Comprehensive Plan for new Alternate Member Judy Wagner at their earliest convenience.

Old Business:

There was no Old Business to discuss.

Correspondence:

There was no new correspondence for the Planning Commission to review.

Previewers for January 2022:

Marty Micko and Brian Snyder volunteered to be previewers for the month of January 2022.

Planning Commission Regular Meeting
Minutes For January 3, 2022

Public Comments on Non-Agenda Items.

There were no members of the public present for this meeting.

Upcoming Planning Commission Meetings:

Discussion Meeting on January 24 2022 at 7:00 PM unless cancelled.

Regular Meeting on February 7, 2022 at 7:00 PM.

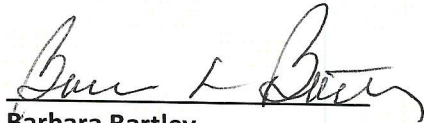
Next Workshop on February 7, 2022 at 6:00 PM

Adjourn Meeting:

A motion was made by Barbara Bartley to adjourn the Planning Commission Meeting at 7:17 PM. The motion was seconded by William Duncan. The motion passed unanimously.

Time: 7:17 PM

Respectfully Submitted:



Barbara Bartley

Secretary

Clinton Township, Butler County