

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA
AGENDA SETTING MEETING
JANUARY 24, 2022 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

- **Note to Residents:** *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT:

Tom Hartwig, Township Manager/Engineer
Sarah Hancher, Solicitor
Ashley Kohley, Administrative Assistant
Luke Brewer, Road Foreman

VISITORS PRESENT:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review Treasurer's Report for December 2021.
- Review the minutes of January 3, 2022 Board of Supervisors Reorganizational Meeting.
- Review of Payroll #1 dated January 7, 2022 (Approved January 3, 2021).
- Review of Payroll #2 dated January 21, 2022.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties, as well as ratification of bills paid since January 3rd for UPMC, VSP, United Concordia, Pa. American, and Armstrong Utilities.

A motion to approve all bills presented for payment as well as ratification of payments made to UPMC, VSP, United Concordia, Pa. American, and Armstrong Utilities (to meet the due date) is needed.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead:
- Planning Commission by liaison Kathy Allen:

CORRESPONDENCE:

- Pine Run Midstream Municipal Notification of Planned Land Development (pipeline)
- Matt Cornetti Letter of Interest for an auditor position.

SOLICITOR'S REPORT:

MANAGER'S REPORT:

- Public Works Garage Construction Status
- Public Works Garage Change Order Request – Change Order No. 3-Final

A motion is needed to approve Changer Order Request No. 3 Final in the amount of \$34,308 as submitted by James D. Miller & Sons Construction, Inc. for additional out of scope work performed on the Public Works Garage including installation of in-floor heating, construction of a boiler/sink closet, ceiling insulation in southeast portion of garage, Z-clip purchase/installation, and glycol purchase and installation for in-floor heat. This Change Order also requests a time extension of 30 calendar days making the Final Completion date February 10, 2022.

- Public Works Garage Periodic Payment Request- None
- Permits and Code Enforcement: Two matters being addressed at present
- PSATS Trustee Insurance Services – Term Life and Short-Term Disability Update
- DCED and PennDOT Liquid Fuels 2021 Reports
- Maher Duessel and the 2021 Audit
- Zoning Hearing Board Hearing Being Scheduled

ROAD REPORT:

- Winter Maintenance
- Work Around Public Works Building

NEW BUSINESS:

- Peterbilt No. 2 Purchase: The Manager requests authorization to make Payment in the amount of \$168,033, more or less, to Hunter Truck Sales and Service for the 2022 Peterbilt No. 2 from the

Northwest Fire Fund and General Fund. This truck was previously approved for purchase.

A Motion is needed to make payment to Hunter Truck Sales in the amount of \$168,033.00 more or less for the purchase of Peterbilt No. 2.

- John Allen III has tendered his resignation from the Zoning Hearing Board effective immediately. Kenneth Miller of 521 Deer Creek Road has agreed to serve on the Zoning Hearing Board and finish out Mr. Allen's term.

A motion is needed accepting the resignation of John Allen III from the Zoning Hearing Board and appointing Kenneth Miller as his replacement to complete Mr. Allen's term.

- A new Representative from Clinton Township is needed for the South Butler Community Library for a term of 3 years, beginning on January 1, 2022 and ending on December 31, 2024. Ms. Jade Thrower has graciously volunteered to serve in this role.

A motion is needed to appoint Jade Thrower as Clinton Township's representative to the South Butler Community Library for a term of 3 years.

- Release of Reimer Road Bond for Sarver Road

A motion is needed to approve the release of the Excess Maintenance Bond for Sarver Road as posted by Reimer Gas.

- 90 Day Extension Recommended for Recording the Duncan/Snyder Plan, previously approved, due to removal of the Non-Building Waiver from Lot1 and making it a Building Lot. The Surveyor has had difficulty in returning to the Property to spatially locate the pit and perc test pits and show them on the final drawing to be recorded. This Subdivision was already approved but a 90 Day Extension is needed for Recording Purposes.

A motion is needed to approve a 90 Day Extension for Recording the Duncan/Snyder Plan, previously approved on November 8, 2021 in order to reflect the removal of the Non-Building Waiver from Lot 1.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

MOTION TO ADJOURN:

A motion is needed to adjourn the January 24th Agenda Setting Meeting of the Clinton Township Board of Supervisors.

TIME:

By:



Thomas L. Hartwig, P.E.
Manager/Engineer