

CLINTON TOWNSHIP BOARD OF SUPERVISORS
AGENDA
AGENDA SETTING MEETING
NOVEMBER 22, 2021 3:30 PM
Clinton Township, 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

STAFF PRESENT:

Tom Hartwig, Township Manager/Engineer
Sarah Hancher, Solicitor
Ashley Kohley, Administrative Assistant
Luke Brewer, Road Foreman

VISITORS PRESENT:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

SECRETARY/TREASURER'S REPORT- Review and Discuss

- Review Preliminary Treasurer's Report (Not Reconciled) Through November 22, 2021
- Review the minutes of November 8, 2021 Board of Supervisors Regular Meeting.
- Review Payroll #23 dated November 12, 2021.
- Review and Approve Bills Presented for Payment at this Meeting to avoid late charges/penalties.

A motion to approve all bills presented for payment is needed.

COMMITTEE REPORTS:

- Park Committee by liaison Jim Halstead:
- Planning Commission by liaison Kathy Allen:

CORRESPONDENCE:

SOLICITOR'S REPORT:

MANAGER'S REPORT:

- Public Works Garage Construction Status
- Public Works Garage Change Order Request
- Public Works Garage Periodic Payment Request
- Permits and Code Enforcement: Nothing to Report
- Pole Building Construction Status
- Pole Building Payment Request

A motion is needed to approve Payment Request No. 1 Final in the amount of \$42,840 payable to E. Hostetler Builder for completion of the pole building.

- PSATS Trustee Insurance Services – Term Life and Short-Term Disability
- Authorization for Payment in the amount of \$176,260 to Hunter Truck Sales and Service for the 2022 Peterbilt No. 1 from the General Fund with reimbursement expected in 2022 from the Pennsylvania Department of Environmental Protection in the amount of \$100,546 through the Pa. Driving Forward Program.

A motion is needed to authorize Payment in the amount of \$176,260 from the General Fund for the purchase of the 2022 Peterbilt No. 1 as part of the DEP Pa. Driving Forward Grant Program with delivery scheduled for November 23, 2021.

ROAD REPORT:

- Work around Public Works Garage

NEW BUSINESS:

- Purchase of the Winfield Township 10 ton International Plow Truck
- ARPA Resolution 2021-5 setting forth the use of a portion of the ARPA grant money received by the Township in 2021 during fiscal year 2022.

A motion to approve Resolution 2021-5.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

BUDGET WORKSHOP

- The Manager has completed the Third Draft of the 2022 Budget for review with the Board of Supervisors at this Agenda Setting Meeting. This draft budget and review will be a third and final look at the 2022 Budget based upon nearly eleven months (10.6) of 2021 actual revenues and expenditures.

Clinton Township Board of Supervisors
Agenda Setting Meeting November 22, 2021

Since there is no Agenda Setting Meeting in December, I would like the Board to hold a brief meeting on or about December 20th to approve the 2022 Budget. I will distribute the final budget to the Supervisors when it is advertised.

A motion to approve the 2022 Draft Budget with formal adoption to take place at a special Meeting of the Board of Supervisors to be held Monday, December 20, 2021 at 3:30 PM.

MOTION TO ADJOURN:

TIME:

By:

A handwritten signature in black ink that reads "Thomas L. Hartwig". The signature is written in a cursive style and is underlined.

**Thomas L. Hartwig, P.E.
Manager/Engineer**