**Note to Visitors**

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

**BOARD OF SUPERVISORS**

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

**STAFF PRESENT**

Tom Hartwig, Township Manager/Engineer

Sarah Hancher, Solicitor

**VISITORS PRESENT**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON AGENDA ITEMS**

**SECRETARY/TREASURER REPORT**

1. Treasurer’s Report for November 2021 (Period of October 1 through October 31)
2. Minutes of October 11, 2021 Board of Supervisors’ Regular Meeting
3. Minutes of October 25, 2021 Board of Supervisors’ Agenda Setting Meeting
4. Payroll #21 dated October 15, 2021
5. Payroll #22 dated October 29, 2021
6. All Bills presented for payment.

***A motion is needed for the approval the Secretary/Treasurer’s Report which includes approval of all items listed above, including bills presented for payment.***

**COMMITTEE REPORTS**

1. Park Committee by liaison Jim Halstead
2. Planning Commission by liaison Kathy Allen

**CORRESPONDENCE**

1. Letter from Saxonburg Volunteer Fire Department and Relief Association

**SOLICITOR’S REPORT**

1. Pole Building Bid Recommendation and Form of Agreement with Successful Bidder
2. ARPA Resolution Review

**MANAGER’S REPORT**

1. Authorization to Advertise

***A motion is needed to authorize the advertisement of the time of the Supervisors’ Reorganizational Meeting on January 3, 2022 as well as the Township’s intent to retain a certified public accounting firm to audit the Township books in 2022.***

1. Public Works Garage Construction Status
2. Public Works Garage Periodic Payment Request No. 5

***A motion is needed for the approval of Periodic Payment Request No. 5 submitted by J.D. Miller & Sons Construction in the amount of $ 63,055.00 for work completed and material stored for the period of October 1, 2021 to October 31, 2021.***

1. Permits and Code Enforcement
2. Pole Building

***A motion is needed for the award of the Pole Building Project to E. Hostetler Builder for the price of $42,840.00 with a final completion date of December 31, 2021.***

1. ARPA Resolution
2. Contributions to Volunteer Fire Departments with ARPA Funds Received in 2021.

***A motion is needed for the approval of*** ***contributions to the Saxonburg Volunteer Fire Department in the amount of $10,000, the Middlesex Volunteer Fire Department in the amount of $5,000, and the West Deer Volunteer Fire Department in the amount of $5,000 in appreciation for their gallant efforts on February 21, 2021 in combatting our garage fire as recommended by the Manager.***

1. Northwest Bank - New Fund is NW Farmland Preservation Fund (signature cards needed signed)

***A motion is needed for approval to open the NW Farmland Preservation Fund as part of the NW General Fund.***

1. Purchase of HAMM 48” Double Drum Roller from Murphy Equipment for $25,987.00.

***A motion is needed for the John Deere HAMM 48” Double Drum Roller for the price of $25,987.***

***A motion is needed for the approval of the Manager’s Report as submitted.***

**ROAD DEPARTMENT REPORT**

1. Facilities and Equipment
2. Roads

***A motion is needed for the approval of the Road Department’s Report as submitted.***

**MINOR SUBDIVISION PLANS AND LOT LINE REVISIONS ADVANCED BY THE PLANNING COMMISSION TO THE BOARD OF SUPERVISORS**

1. D. Koren Plan which is a Lot Line Revision

***A motion is needed for the approval of the D. Koren Plan Lot Line Revision.***

1. Duncan/Snyder Plan which is a Lot Line Revision

***A motion is needed for the approval of the Duncan/Snyder Plan Lot Line Revision.***

1. C. Connolly Plan which is a Lot Line Revision

***A motion is needed for the approval of the C. Connolly Plan Lot Line Revision.***

**NEW BUSINESS NOT ON AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**MOTION TO ADJOURN**

***A motion is needed to adjourn the regularly scheduled meeting of the Clinton Township Board of Supervisors.***

**TIME**