**Note to Visitors**

Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and state your name and address prior to speaking. Each speaker is allotted a maximum of 3 minutes to speak.

**BOARD OF SUPERVISORS**

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

**STAFF PRESENT**

Tom Hartwig, Township Manager/Engineer

Sarah Hancher, Solicitor

Luke Brewer, Road Foreman

**VISITORS PRESENT**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT ON AGENDA ITEMS**

**SECRETARY/TREASURER REPORT**

1. Treasurer’s Report for October 2021 (Period of September 1 through September 30)
2. Minutes of September 13, 2021 Board of Supervisors’ Regular Meeting
3. Minutes of September 27, 2021 Board of Supervisors’ Agenda Setting Meeting
4. Payroll #19 dated September 17, 2021
5. Payroll #20 dated October 1, 2021
6. All Bills presented for payment.

***A motion is needed for the approval the Secretary/Treasurer’s Report which includes approval of all items listed above, including bills presented for payment.***

**COMMITTEE REPORTS**

1. Park Committee by liaison Jim Halstead
2. Planning Commission by liaison Kathy Allen

**CORRESPONDENCE**

1. Correspondence received from the Borough of Saxonburg seeking reimbursement for Clinton Township’s calculated share of the Saxonburg Fire Department’s Workman’s Compensation Cost.

***A motion is needed for approval of the invoice from Saxonburg Borough for the Township’s share of Workman’s Compensation costs associated with the Fire Department and Ambulance Service.***

**SOLICITOR’S REPORT**

1. Update on the termination of the Agreement with Shred – It
2. Update on letter to Ashlar Associates

**MANAGER’S REPORT**

1. Public Works Garage Construction Status
2. Public Works Garage Periodic Payment Request No. 4

***A motion is needed for the approval of Periodic Payment Request No. 4 submitted by J.D. Miller & Sons Construction in the amount of $55,947.50 for work completed and material stored for the period of September 1, 2021 to September 30, 2021.***

1. Permits and Code Enforcement
2. Clean Up Day
3. Pole Building
4. 2022 Budget

***A motion is needed for the approval of the Manager’s Report as submitted.***

**ROAD DEPARTMENT REPORT**

1. Facilities and Equipment
2. Roads

***A motion is needed for the approval of the Road Department’s Report as submitted.***

**NEW BUSINESS NOT ON AGENDA**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**MOTION TO ADJOURN**

***A motion is needed to adjourn the regularly scheduled meeting of the Clinton Township Board of Supervisors.***

**TIME**