

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

April 12, 2021

7:00 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

**Note to Residents:** *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

### **BOARD OF SUPERVISORS:**

Kathy Allen, Chairperson  
William Duncan, Vice-Chairperson  
James Halstead, Supervisor

### **STAFF PRESENT:**

Tom Hartwig, Township Manager/Engineer  
Linda Harigan, Township Secretary/Treasurer  
Luke Brewer, Road Foreman  
Sarah Hancher, Township Solicitor  
Linda Walker, Court Reporter

### **CALL TO ORDER:**

Chairperson Allen called the meeting to order at 7:02 pm.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC HEARINGS**

Chairperson Allen call the Public Hearings to order

#### **1. Public Hearing adopting the proposed Nuisance Ordinance.**

##### **Discussion:**

a. Supervisor Halstead stated he read the Nuisance Ordinance and while he has a number of concerns about the content of the Ordinance, he agrees the Township should move forward with the adoption of the Ordinance.

b. Kevin Criswell 429 Freeport Street as the question, "What is the Nuisance Ordinance?" Chairperson Allen replied that it had been advertised and there was and is a copy available for anyone to read and review.

**Motion by Supervisor Duncan** to adopt the Clinton Township 2021-02 Nuisance Ordinance. Second by Supervisor Halstead. Motion Passed.

#### **2. Public Hearing to adopt an amendment to the Zoning Ordinance addressing Short-term Rental Units with the Township.**

##### **Discussion:**

There was no discussion.

**Motion by Supervisor Duncan** to adopt Clinton Township 2021-03 Amendments to Zoning Ordinance, Short-term Rentals. Second by Supervisor Halstead. Motion Passed.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Don Devers and Judy Devers 115 Jason Dr., Bill Blair 104 Jason Dr., Bernie Meyers 110 Jason Dr., Brenda and Jeff Barner 101 Ruth Lane, Roxann Heilman 100 Jason Dr., and Bob Knochel 217 Monks Rd commented on and issue with a vacant lot and issues with the property owner. Judy Devers read the comments the property owner posted to social media and she stated the neighborhood was very concerned about his character. They were concerned that he would be building a garage on that lot and if that would be acceptable to Clinton Township. Supervisor Duncan asked for clarifications about the covenants on the lots. Bill Blair responded that there are covenants. Solicitor Hancher stated she would research the covenants. The Supervisors explained that they would look into this issue and explained they could not reply at this time.

**MINUTES AND FINANCIALS**

**Motion by Supervisor Duncan** to approve the following Consent Agenda items. Second by Supervisor Halstead. Motion passed.

- The minutes of March 8, 2021 Board of Supervisors Regular Meeting
- The minutes of March 22, 2021 Board of Supervisors Agenda Setting Meeting
- Payroll #6 dated March 19, 2021
- Payroll #7 dated April 2, 2021
- The Treasurers Report for April 2021-Statement date March 1 – March 31, 2021
- Pay all Bills

**End of Consent Agenda**

**REPORTS**

- Committee Reports ( except road)
  - Park-Jim Halstead reported the Friends of Spring Valley Park held their first meeting and all the officers were re-elected to their positions
  - Planning Commission-Kathy Allen reported the Planning Commission held their meeting on April 4, 2021 and they are reviewing and updating the Comprehensive Plan. The next meeting will be May 3<sup>rd</sup> at 7:00 pm with a workshop beginning at 6:00 pm.

**CORRESPONDENCE**

- 2019 904 Municipal Recycling Performance Grant was awarded and submitted for payment on April 2, 2021. Clinton Township’s estimated grant award is in the amount of \$1,604.53.

**MANAGER’S REPORT -please see attached report**

- **Motion by Supervisor Duncan** to award the Seal Coat Bids to Youngblood Paving in the amount of \$181,174.20. Second by Supervisor Halstead. Motion Passed.
- Penn Energy and Range Resources Participation in our paving projects in the amounts of \$18,332.73 and \$25,408.05, respectively. This amounts to 24% of our project cost. Thank you, Penn Energy and Range Resources!
- Insurance Settlement Update
- New Public Works Garage – Status Update
- GP-11 Permit Applications for Victory Road and Cannon Hill Road Projects – Updates
- Personnel Handbook Update

**OLD BUSINESS**

No Old Business

**NEW BUSINESS**

- Auditors' Report-see attached Auditors' Report

**Motion by Supervisor Halstead** to accept the 2020 Audit Report. Second by Supervisor Duncan. Motion passed.

Auditor Donna Martin announced for the formal record of the Board of Supervisors that she was resigning as an elected auditor effective immediately. Each Supervisor individually thank Ms. Martin for her years of service and the expertise she brought to the position. Chairperson Allen indicated that the Board of Supervisors would have to accept Ms. Martin's resignation. This will be on the Agenda at the May 10, 2021 Regular Meeting of the Supervisors.

**ROAD DEPARTMENT -please see attached report**

- April 12, 2021 Road Report – Luke Brewer, Road Foreman/Thomas Hartwig, Road Master-see attached report.

**Motion by Supervisor Halstead** approved the April 12, 2021 Road Report. Second by Supervisor Duncan. Motion passed.

**OTHER BUSINESS**

- Netflix finished filming

**PUBLIC COMMENT**

**Mark Duster 147 Jack Road** thanked Manager Hartwig for his assistance with Second Class Township Code and interpretation of said code.

**Kevin Criswell 429 Freeport Road** thanked the Township for researching the possibility of putting up the Brake Retarders Prohibited Signs.

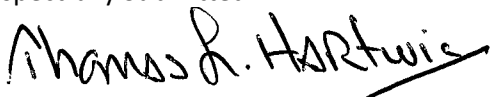
**EXECUTIVE SESSION- for personnel issues**

**MOTION TO ADJOURN**

**Motion by Supervisor Halstead** to adjourn the meeting. Second by Supervisor Duncan. Motion passed.

**TIME 8:50 pm**

Respectfully Submitted



Thomas L. Hartwig, Manager