

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES

March 22, 2021

3:30 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson
William Duncan, Vice-Chairperson
James Halstead, Supervisor

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Township Manager/Engineer
Linda Harigan, Township Secretary/Treasurer
Luke Brewer, Road Foreman
Ashley Kohley, Planning Commission Assistant

CALL TO ORDER:

Meeting called to order my Chairperson Allen at 3:32 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES AND REPORTS AND FINANCIALS – Reviewed and Discussed

- Reviewed the minutes of March 8, 2021 Board of Supervisors Regular Meeting
- Reviewed the minutes of October 26, 2020 Friends of Spring Valley Park meeting
- Reviewed the minutes of October 26, 2020 Advisory Board of Spring Valley Park meeting
- Reviewed payroll #6 date March 19, 2021
- Committee Reports (except road)
 - Park-Jim Halstead reported that the Park Committee was holding their first meeting this evening (March 22, 2021).
 - ✓ Supervisor Duncan questioned a Grant, and he was concerned that the Board did not approved a Grant. John Ham a member of the Park Committee was in the audience and he commented that the Board had previously declined the Grant and the Park Committee did not submit the Grant.
 - Planning Commission-Kathy Allen reported the next meeting would be held on April 5th at

7:00 pm and there would be no Workshop.

CORRESPONDENCE

Secretary Harigan reported the Township received their Liquid Fuel Allotment of \$179,685.33.

MANAGER'S REPORT

Manager Hartwig reported on the following items:

1. Seal Coat Bids Awarded
 - Bid will be awarded to Youngblood Paving at the April 12th Regular Meeting of the Board
2. Penn Energy and Range Resources Participation in our paving projects
 - Letters were sent to Penn Energy and Range Resources informing them of the Roads to be Seal Coated and they have bonded those roads, and we are asking for their participation in this project.
3. Insurance Settlement Update
 - The Township has received the final payments for the three trucks lost in the fire.
4. New Northwest Bank Account for Insurance Settlement Payouts
 - The Garage Fire Fund has been set-up.
5. Public Works Office Building
 - **Motion by Duncan** to approve payment to JD Miller change order #9 in the amount of \$1418.00. Second by Halstead. Motion passed
 - **Motion by Duncan** to approve payment to JD Miller change order #10 in the amount of \$7823. Second by Halstead. Motion passed.
 - Manager Hartwig stated that JD Miller will have completed his work after he finishes the interior and that will be Change Order #10.
6. New Public Works Garage
 - Manager Hartwig and Road Foreman Brewer met with Don Marshall from Marshall Salvage to have him take down the remaining portion of the garage and to pick-up the scrap.
 - Manager Hartwig is also meeting with a Structural Engineer from Cernica and Kevin Miller from JD Miller Contracting to review footprint of the new Garage
 - Supervisor Duncan suggested having a Work Session to discuss some of the issues with bidding on salvage equipment and making a decision with building the new garage.
7. GP-11 Permit Applications for Victory Road and Cannon Hill Road Projects
 - Clinton Township received two Deficiency Letters from the DEP, the delivery date was very late. Manager Hartwig has received an extension until May 2021. Manager Hartwig will be meeting the County Conservation District to finalize everything and respond to the DEP.
 - Manager Hartwig and Foreman Brewer are going to discuss with Kevin Gray, County Engineer for Butler County, the Victory Road Bridge replacement project.
 - Manager Hartwig and Foreman Brewer will also review the plans for the Cannon Hill Bridge with Kevin Gray also.

EXECUTIVE SESSION #1(For the purpose of possible purchase of real property)

EXECUTIVE SESSION #2(Personnel Issues)

OLD BUSINESS – Reviewed and Discussed

1. Nuisance Ordinance Advertisement
 - Solicitor Hancher is reviewing the Ordinance. The plan is to advertise in the Butler Eagle on

April 4th.

2. Short Term Rental Zoning Amendments to Zoning Ordinance
 - Solicitor Hancher is reviewing the Ordinance. The plan is to advertise in the Butler Eagle on April 4th.
3. Spring Valley/Cozy Corner Speeding Issue
 - Manager Hartwig would like to review the prior speed study that was done on Spring Valley Road with Road Foreman Brewer, and with the plan of getting road posted with 25 mph speed limit.

NEW BUSINESS – Reviewed and Discussed

- Road Trip
 - Chairperson Allen wants to set-up a Road Tour Inspection with the 3 Supervisors and Manager Hartwig and Road Foreman Brewer
- PennDot Signs
 - Vice Chairman Duncan questioned the plans for the Road Study for the Jake Brakes Signs and the proceed for informational signs
- 228 Corridor Expansion
 - Chairperson would like to set up a meeting with Mr. Rossi to discuss the expansion
- Covid Relief Payment

COMMUNITY DEVELOPMENT-Review and Discuss

- Building Permits
 - Zoning Officer Harigan reported on two Building Permits for February and noted she has 6 pending for March

CODE ENFORCEMENT & ZONING -Review and Discuss

- Code Enforcement
 - ✓ Cease and Desist
 - 03.05.2021 The Cease and Desist order for 425-427 Freeport St
 - Code Enforcement Officer Harigan report the Cease and Desist Order has been withdrawn
 - 409 Saxonburg Blvd., Commercial Structure needs a Building Permit
 - 02.16.2021 Property Owner is working with MDIA to obtain their Commercial Building Permit
 - 03.19.2021 Property Owner is still working with MDIA to get final approval.
 - 135 Jack Road – Structures built without a permit
 - Supervisor Duncan questioned the how far along in the process is this issue
 - Code Enforcement Officer Harigan explained she was working with the Butler County Assessment Office and they have assessed the structures and that she is in the process of gathering any and all information that such as old permits, inspections, and Occupancy permits. No final decision has been made

ROAD DEPARTMENT

Road Foreman Brewer reported:

1. Signs were installed on
 - Knoch Road, Rachel Drive and Brewer Road
2. Coal Hollow Tree Removal-
 - West Penn Power removed a tree
 - In the process of accepting quotes for tree trimming
3. Pot-hole Patching
 - Throughout the township
4. Drainage Work on Township Building Property
5. Reserved the COG crack sealing equipment

OTHER BUSINESS

- Manager Hartwig stated he talked with someone from Butler County and the amount the township may be receiving from the Cares Act is estimated at \$274,000.00
- Manager Hartwig compliment Administration Assistant Kohley on the amount of work she put in on the newsletter and what a fine job she did.

PUBLIC COMMENT ON NON-AGENDA ITEMS


- John Ham – McKay Road asked a question on the widening of 228 from the Roundabout to Jack's Auto.

MOTION TO ADJOURN

Motion by Duncan to adjourn the meeting. Second by Halstead. Motion passed

TIME 4:40pm

Respectfully submitted


Linda L. Harigan, Secretary/Treasurer

