

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

March 8, 2021

7:00 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen, Chairperson

William Duncan, Vice-Chairperson

James Halstead, Supervisor

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Township Manager/Engineer

Linda Harigan, Township Secretary/Treasurer

Luke Brewer, Road Foreman

CALL TO ORDER:

Chairperson Allen called the meeting to order at 7:00 pm

PLEDGE OF ALLEGIANCE

OPEN BIDS

- Open Bids for 2021 Rebid Seal Coat Project for Rebid with a reduced scope. The Legal Notice for the bid was advertised in the Butler Eagle on February 21 and 25, 2021.

Motion by Supervisor Duncan to give all bids to the Township Manager/Engineer Hartwig, for his evaluation and review with the Road Foreman. Second by Supervisor Halstead. Motion passed

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

MINUTES AND FINANCIALS

Motion by Supervisor Duncan to approve the following Consent Agenda items. Second by Supervisor Halstead. Motion passed.

- The minutes of February 8, 2021 Board of Supervisors Regular Meeting
- The minutes of the February 8, 2021 Board of Supervisors Special Meeting to Open Bids
- The minutes for the February 22, 2021 Board of Supervisors Agenda Setting Meeting
- The payroll #3 dated February 5, 2021 and payroll #4 dated February 19, 2021.
- The Treasurer's Report for March 2021-Statement date 02.01.2021 to 02.28.2021.

End of Consent Agenda

REPORTS

- Committee Reports (except road)
 - Park-Jim Halstead reported
 - ✓ The Park is now Open
 - ✓ The first meeting of the year will be held on March 22, 2021 at 7:00 at the Park.
 - Planning Commission-Kathy Allen reported
 - ✓ The March Meeting was cancelled
 - ✓ The next meeting is April 5, 2021 at 7:00 pm with a Workshop being held at 6:00 pm

- Farmland Preservation-Bill Duncan reported
 - ✓ Clinton Township has budgeted at total of \$150,000.00 for Farmland Preservation and this has been matched by Butler County at a rate of 4.49%. Supervisor Duncan reported we now have \$674,562.50 set aside to preserve farms in Clinton Township.

CORRESPONDENCE

- Manager Hartwig reported:
 - Letters were sent thanking Saxonburg, Middlesex, West Deer #1, Penn, Buffalo, Adams, Herman, and Sarver Volunteer Fire Departments for all of their work and assistance during and after our fire.
 - A Letter was sent to Adam Hartwig, Township Emergency Management Coordinator, thanking him for prompt assistance in notifying our insurance company and organizing all of the emergency issues dealing with the fire.
 - Saxonburg Volunteer Fire Department sent the Financial Report to Manager Hartwig for review.

MANAGER'S REPORT

1. STORMWATER ORDINANCE AMENDMENT

Ordinance Amending the current Township Stormwater Management Ordinance requiring fences around all retention and infiltration ponds having the potential for standing water 3 foot or greater in depth. See Ordinance prepared by Manager/Engineer and reviewed by Solicitor Hancher.

- **Motion by Supervisor Duncan to adopt Ordinance 2021.01 Stormwater Amendment.** Second by Supervisor Halstead. Motion Passed.

2. 2021 REVISED BUDGET

Revised 2021 Budget is ready to be advertised for adoption at the March 8th Regular Meeting. See attached.

- **Motion by Supervisor Halstead to adopt 2021 Revised Budget.** Second by Supervisor Duncan. Motion passed.

3. INSURANCE

- **Manager Hartwig** discussed the process involved in filing insurance claims and where the Township stands in the Insurance claim for the fire. Manager Hartwig summarized the process as moving along as expected and he has been in contact with the adjusters.

4. UPDATE RELATIVE TO DISASTER FIRE – Manager Hartwig gave an update on the fire. The State Police, nor the Fire Marshall and fire investigators could come up with a definitive answer on the cause of the fire.

5. 2021 BUDGET UPDATE – Manager Hartwig gave an update on the Budget and reported we are doing well even with all the unexpected situations that have occurred such as the pandemic, the fire and overtime.

6. WINTER NEWLETTER – Manager Hartwig presented the Township's first newsletter.

OLD BUSINESS

No Old Business

NEW BUSINESS

- **Motion by Supervisor Duncan** to advertise the Nuisance Ordinance. Second by Supervisor Halstead. Motion passed.
- **Motion by Supervisor Duncan** to adopt Resolution 2021-03 to Declare Disaster Emergency. Second by Supervisor Halstead. Motion passed.
- **Motion by Supervisor Duncan** to advertise the Short-Term Rental Amendment to Zoning Ordinance. Second Supervisor Halstead. Motion passed.
- **Motion by Supervisor Duncan** to Open New Checking Account at Northwest Bank for proceeds received relating to Public Works Garage Fire. Second by Supervisor Halstead. Motion passed.

- **Motion by Supervisor Duncan** to assign Thomas L. Hartwig as an authorized bank signer for Northwest Bank Accounts and to keep the original signers, Linda L. Harigan Treasurer, Kathy Allen, Chairperson of the Board of Supervisors, William Duncan, Vice-Chairperson and James Halstead Supervisor. Second by Supervisor Halstead. Motion passed.
- **Motion by Supervisor Duncan** to Bond Thomas L. Hartwig, Manager/Engineer. Second by Supervisor Halstead. Motion passed.
- **Released James D Miller & Sons Construction Inc.** Bond that was being held until the new Public Works Building was complete.
- **New On-Lot Sewage Rules-** Manager Hartwig reviewed his meeting with Township SEO David Ice on the new DEP regulations.

ROAD DEPARTMENT

ROAD REPORT MARCH 8, 2021

BY: LUKE BREWER, ROAD FOREMAN AND TOM HARTWIG, ROAD MASTER

FACILITIES AND EQUIPMENT

- JD Miller & Sons Construction has completed all construction work on the new building with the exception of the exterior shutters. We are in a position now to release the Performance and Payment Bonds.
- The Road Department has been working on sealing the new public works building floor.
- With the loss of trucks and other equipment in the February 21st fire, Cranberry Twp, Middlesex Twp, and Winfield Twp have assisted us by supplying Trucks and Equipment for our use.
- Assistance has been given to various Selective Insurance Adjusters and Investigators who have been out to view the garage, trucks, and the equipment impacted by the fire.
- In dealing with the Selective Insurance Equipment and Tool Adjuster, we prepared a detailed item list has been made for the tools and supplies that got damaged or destroyed in the fire.
- Murphy Tractor is letting use a new John Deere wheel loader on a trial basis. We also intend to try other companies' wheel loaders.
- We are obtaining prices from various dealers on all the equipment and trucks we lost in the fire.
- We did order a new Peterbilt 10 Ton Dump Truck essentially to replace the one we just lost in the fire.
- The Hosty Pressure Washer was sent to Mars to get serviced and worked on. We had concerns about the electrical wiring for the unit.

ROADS

- The tar and chip project was significantly downsized and with PennDOT's assistance advertised for bids again.
- Shields Asphalt and Paving was awarded the bid for Coal Hollow Rd. A letter was sent to Shields notifying them and informing them of a preconstruction meeting, full time inspector from the Township, and the Township's plan to sample the material put down on the road for conformance with the specifications.
- The PW team has cleaned catch basins and cross pipes throughout the township and patched many potholes on Township roads.
- The Butler County Bridge Crew called to notify the Township that Brewer and Wylie bridge were award to Merlo Inc on January 21st, 2021. The Bridge replacement for both is to be done this summer.
- The PW crew has been picking trash and garbage up on Stark Rd, Tower Rd, and the Roundabout.
- The PW crew has made and marked Pa. One Calls for speed limit and weight limit signs scheduled to be installed on Knoch, Brewer, Westminster, and Sun Mine Roads.
- Township Line signs and Private Lane signs have been installed throughout the Township.
- We are getting multiple prices for tree removal and tree trimming on Coal Hollow Rd.

WINTER MAINTENANCE

- There were 18 call outs in the month of February to salt and plow the roads. The PW crew has done an excellent job keeping our roads passable and safe during snow and ice events.

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- The PW team washed and waxed all the trucks after each time out in the snow.
- The Township ordered 480 tons of salt from Detroit Salt Company.

MISCELLANEOUS

- The Township ordered 300 Gallons of Diesel Fuel, and 100 Gallons of Gasoline from Purvis Brothers.
- The crew removed a tree that fell across Wylie Road on March 1st.
- On March 2nd, the PW crew worked with West Penn Power and Lewis Tree service to remove two trees on Coal Hollow Road that were hanging over the main transmission line on Route 228.
- New signs were ordered for the gate to the Public Works garage area that indicate that no visitors are permitted beyond the gate. Visitors should check in with the Township office or be scheduled with the Road Foreman in advance of arrival.
- Cones were placed along Saxonburg Boulevard to try to deter visitors from entering the parking lot to view our loss. Stray traffic and sightseers have been an issue since the fire, even large trucks

Motion by Halstead approve and accept the March 8, 2021 Road Report. Second by Duncan. Motion Passed.

OTHER BUSINESS

No Other Business

PUBLIC COMMENT ON NON-AGENDA ITEMS

- **Ed Boyd, Spring Valley Road** spoke on the speeding on Township roads and voiced his concerns about young children playing and riding motorized vehicles on the road. He is concerned with their safety.
- **Mark Duster, 147 Jack Road** suggested the Township could save money by sending the newsletter electronically.
- **Gary McCall, 104 Spring Valley Road** stated he started a collection of old photos and requested the Township to display them.

MOTION TO ADJOURN

Motion to Adjourn by Supervisor Duncan. Second by Supervisor Halstead. Motion passed.

TIME : 7:50 pm

Respectfully Submitted



Linda L. Harigan Secretary/Treasurer