

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

January 4, 2021

Immediately following the January 4, 2021 Reorganization Meeting at 3:30 pm
Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary
Luke Brewer, Road Foreman
Ashley Kohley, Administrative Assistant

CALL TO ORDER:

Chairperson Allen called the meeting to order at 4:35 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

MINUTES AND FINANCIALS

Motion by Duncan to approve the following Consent Agenda items. Second by Halstead. Motion passed.

- The minutes of December 14, 2020 Regular Meeting
- The minutes of December 28, 2021 Budget Meeting
- The payroll #26 dated 12/24/2020.
- Pay all Bills.

End of Consent Agenda

REPORTS

- Committee Reports (except road)
 - Park-Jim Halstead-reported that there will be no more meetings until March 1, 2021.
 - Planning Commission-Kathy Allen reported the Planning Commission is holding a workshop at 6:00 pm and a Regular meeting at 7:00 pm this evening January 4, 2021.

CORRESPONDENCE

No Correspondence at this time.

OLD BUSINESS – Reviewed and Discussed

- Champion Waterproofing
 - ✓ The Township Solicitor is now handling this situation.
 - ✓ 12.14.2020 No Updates
 - ✓ 01.04.2021 Allen reported last contact she had with the Champion representative, he asked what the Township wanted. Allen replied by telling him to remove the tape and cover the seams with a heavy plastic or resin. Duncan asked if Solicitor Andreassi had sent a letter and Allen confirm that a letter was sent from the Township Solicitor.
- Victory Road Warehouse follow-up-1200 South Noah Drive
 - ✓ Working with HRG-
 - Sent invoice for TDRs
 - 11.16.2020 Received a letter from HRG asking Clinton Twp. to accept a Letter of Credit in lieu of a Performance Bond
 - 11.19.2020 Hartwig gave permission for Clinton Twp. to accept the Letter of Credit in lieu of a Performance Bond
 - SunCap is holding off on paying the TDR's until their financing is in place.
 - The Township sent a letter requesting HRG Engineering to inform SunCap to address the subject of TDR's in a letter to the Township.
 - 11.19.2020 Sent letter requesting TDRs be paid by 12.31.2020
 - SunCap would like to wait on paying TDRs until closer to their Closing, on or about February 2021. Supervisor Duncan then approved a later date payment of the TDRs until January 15, 2021.
 - Waiting on two Permits from DEP (Stormwater and Wetlands). SunCap is not anticipating any issues. When the permits are issued that will trigger the closing.
 - SunCap also requested that they will record the Plan and the Butler County Planning Commission closer to the Closing Date. They also stated they have all the signatures.
 - 12.14.2020 Hartwig report the Township is still awaiting the Closing. He is not aware of the name of the contractors. He also reiterated that the township must stay on top of the issue of receiving the TDRs on or before January 15, 2021.
 - 01.04.2021 Hartwig had no updates to report. He stated he will follow up on the progress of the TDRs
- Sewer Authority
 - ✓ Installing a new sewer line along Tower Rd
 - ✓ In October, the Sewer Authority started trimming trees along Tower Road
 - ✓ Cronin Enterprises have received their Excess Maintenance Agreement with a Bond
 - ✓ Luke Brewer, Road Foreman is working with the Sewer Authority with cross pipe issues.
 - ✓ Requested advice from the Twp. Solicitor on the Tower Road damage

Clinton Township Board of Supervisors
Regular Meeting Minutes January 4, 2021

- ✓ Brewer reported that it is a disaster, and the road is getting destroyed. Brewer stated he believes they will be there until February 2021.
 - ✓ Hartwig stated the Contractor should have supplied a Performance Bond. The Sewer Authority would have to call that bond in. He stated that Clinton Township should not have to do anything, this is up to the Sewer Authority
 - ✓ 12.14.2020 Hartwig verified the Sewer Authority did hold a Performance on the Contractor, which will rollover to a Maintenance Bond. Paul Cornetti, of the Saxonburg Area Authority, will walk the road and discuss the issues with Hartwig, Duncan and Brewer in January or February. The contractor was supposed to finished on December 5, 2020; they are running over their time schedule.
 - ✓ 12.14.2020 Brewer reported that the contractor is working off the road and the road is open. He feels that they will not be finished until late January or into February 2021.
 - ✓ 01.04.2021 Hartwig report he walked and viewed Tower Rd. with Duncan, Brewer, Cornetti and the owner of Cronin Contracting. Paul Cornetti gave Hartwig a copy of the Pre-construction video and he is reviewing it. Hartwig will follow up with all parties involved.
- Hydrant's Billing
 - ✓ Supervisor Duncan was in contact with PSATS and was told that certain communities apply the Hydrant's charges to the resident's water bill. Chairperson Allen is going to research this and talk with Brent Robinson a representative of Pennsylvania Water.
- Code Enforcement
 - ✓ Cease and Desist
 - The Cease and Desist order for 425-427 Freeport St. is still in effect
 - The property owners met with the Board of Supervisors and Code Enforcement Officer and the property owners are in the process of bringing the property into compliance.
 - The Property Owners have sought legal advice. Clinton Township has been advised by Solicitor Andreassi that matters pertaining to this situation be sent to him.
 - 12.14.2020 No Updates
- Motion by Duncan** to approve and to mail the letter from Township Solicitor Andreassi to Mary Ann Iole. Second by Halstead. Motion passed.
- Cares Grant
 - ✓ Clinton Township received a check for \$40,307.96
 - ✓ Clinton Township will be reimbursed by a grant of \$77,200 to construct a new Public Works Building.
 - ✓ 12.14.2020 Rebecca Burk from Delta One called and has increased the Round 2 amount to \$110,700.89. The Township should receive a total of \$ 151,008.85. For Round 1 the Township received \$40,307.96 and in Round 2 the Township is eligible for \$110,700.89. Mrs. Kohley will send all eligible expenses to Rebecca Burk on Thursday 12.17.2020
 - ✓ 12.30.2020 Mrs. Kohley email the eligible expenses to Rebecca Burk.
 - ✓ 01.04.2021 Kohley report that Rebecca Burk has approved Round 2 expenses and we are

still waiting to hear from Butler County.

- Butler County Association of Township Officials

Motion by Duncan to amend the names of Township Officials representing Clinton Township to Tom Hartwig and Linda Harigan. Second by Halstead. Motion Passed.

NEW BUSINESS

- Farmland Preservation
- ✓ Duncan reported the first letter reminding residents that Butler County is now taking applications until January 31, 2021 was sent. Harigan with the input from Duncan prepared a second letter giving greater detail on how to apply and it will be mailed on 01.05.2021.
- ✓ Duncan stated that a Special Meeting will be held if a resident decides to apply and he will need to calculate and report to Butler County the amount money Clinton Township is able to commit to the program.

CODE ENFORCEMENT & ZONING

- Code Enforcement
 - ✓ Duncan reported he saw a structure that was built on the property at 425 Saxonburg Blvd. and the property owners had never applied nor received a Building or Zoning Certificate.

Motion by Duncan to direct the Code Enforcement Officer to send a letter that they must become compliant with the Township Codes and fees will be doubled. Second by Halstead. Motion passed.

ROAD DEPARTMENT

Motion by Halstead to approve the January 4, 2021 Road Report. Second by Duncan. Motion Passed.

- January 4, 2021 Road Report

January 4th Road Report

- Finished our 2020 salt contract for the year. Total of 400 ton of salt delivered.
- Arcadis engineering is working on the Driving PA Forward Grant for the 1997 International.
- Bill Duncan, Tom Hartwig and Luke Brewer met with Paul Cornetti in regard to the restoration on Tower Rd.
- JD Miller Contracting has been working on the public works building, with electrical work and framing the walls and putting dry wall up.
- Fixed depressions on Monk Rd, and Stark Rd. Did base repair and installed cold patch.
- Still waiting on our new 10-ton Peterbilt to come in.
- All 3 trucks have been washed and waxed after each use out in the snow.
- Serviced and fixed the Hosty pressure washer.
- Cleaned catch basins and troughs off at the township building.
- Replaced and changed lights in the upper office to led bulbs.
- The John Deere 6605 Boom Mower had the fluids changed.
- The Equipment have been washed and detailed.
- Township line signs and Private Lane Signs have been installed in the Township.
- Catch basins and cross pipes have been cleaned off.

Clinton Township Board of Supervisors
Regular Meeting Minutes January 4, 2021

- The State Police have been monitoring Victory Rd, Deer Creek Rd. For speeding and overweight vehicles.
- Monitoring the work from the sewer company on Tower Rd, and the work being done in the Plantation.
- Called out 8 times in the month of December for snow removal.
- Removing dead trees in the ditch line. Throughout the township.
- Replaced tin on the lower garage and parts of the roof.
- Ordered a roll of dumpster from Adamik's.
- Cleaning and reorganizing the lower yard.
- Builders Hardware is installing the Road Department Doors they are supposed to be done by January 4th.
- The county is still working on the bridge on Goldscheitter Rd.
- The JCB wheel loader is down waiting on Stephenson Equipment to come down and fix the electrical issue on it.

ENGINEER'S REPORT- Reviewed and Discussed

- Multimodal Grant –
 - ✓ is submitted
 - ✓ 12.14.2020 No Updates
 - ✓ 01.04.2021 Hartwig said the decision was deferred until Spring
- GP11 – DEP
 - ✓ Victory Road-being processed
 - ✓ Cannon Hill Road-being processed
 - ✓ 12.14.2020 Hartwig reported that the applications have been reviewed
 - ✓ 01.04.2021 Hartwig reported that there no changes, we are just waiting to hear.
- Public Works Building
 - ✓ Application was submitted to MDIA
 - ✓ Contractor said Public Works Building should be up by Thanksgiving.
 - ✓ Cement was poured
 - ✓ 12.14.2020 Hartwig reported the Public Works Building is completed for the scope of work required per compliance with the Cares Act Grant.
 - ✓ 12.14.2020 Motion was passed to pay JD Miller Contracting in full for completion of the Public Works Building.
 - ✓ 01.04.2021 Hartwig reported that the building is moving along as expected.
- Truck Grant
 - ✓ 12.14.2020 Hartwig reported he has been in contact with DEP and they received our application and found no issue with it.
 - ✓ 01.04.2021 Hartwig reported we are just waiting for Final approval

OTHER BUSINESS

- Morrow Property
 - ✓ Allen reported the Morrows' are working with an attorney on providing Clinton Township with a First Right of Refusal on their property adjoining the Township's property.

Clinton Township Board of Supervisors
Regular Meeting Minutes January 4, 2021

PUBLIC COMMENT ON NON-AGENDA ITEMS

- No Public Comment

MOTION TO ADJOURN

- **Motion by Halstead** to adjourn the meeting. Second by Duncan. Motion passed

TIME : 5:43 pm

Respectfully Submitted by



Linda L. Halstead, Secretary/Treasurer