

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## RE-ORGANIZATION MEETING MINUTES JANUARY 4, 2021 at 3:30 pm

### Call to Order

### Pledge of Allegiance

### Roll Call

Kathy Allen  
James Halstead  
Bill Duncan  
Linda Harigan  
Ashley Kohley  
Tom Hartwig  
Luke Brewer

### Board of Supervisors – Election of Officers:

- Motion by Duncan to nominate Kathy Allen as Chairperson. Second by Halstead. Motion passed.
- Motion by Halstead to nominate Bill Duncan as Vice-Chairperson. Second by Allen. Motion passed.
- Motion by Duncan to appoint James Halstead as Liaison to the Spring Valley Park Board. Second by Allen. Motion passed.
- Motion by Duncan to appoint Kathy Allen as Liaison to the Planning Commission. Second by Halstead. Motion passed.

### Public Comment on Agenda Items

- No Public Comment

### Organizational Business

- Motion by Duncan to appoint Thomas L. Hartwig as Township Manager/Engineer and Roadmaster at a rate of \$125,000.00 per year effective January 11, 2021. Second by Halstead. Motion passed.
- Motion by Duncan to bond Thomas L. Hartwig in the amount of \$1,500,000.00. Second by Halstead. Motion passed.
- Motion by Duncan to re-appoint Linda L. Harigan as Secretary Treasurer at a rate of \$27.41 per hour and have her bonded in the amount of \$1,500,000.00. Also, re-appoint Linda L. Harigan as, Zoning Officer, Code Enforcement and Right to Know Officer. Second by Halstead. Motion passed.
- Motion by Halstead to bond Ashley Kohley as Administrative Assistant in the amount of \$1,500,000.00. Second by Duncan. Motion passed.
- Motion by Halstead to set the pay rate for the following employees. Second by Duncan. Motion passed.
  - ✓ Ashley Kohley, Administrative Assistant at a rate of \$18.78 per hour
  - ✓ Luke Brewer, Road Foreman at a rate of \$28.42 per hour.
  - ✓ Gerry Geibel, full-time Road Crew employee at rate of \$24.36 per hour.
  - ✓ Gary McCall part-time Road Crew employee at a rate of \$19.39 per hour.
  - ✓ Ernest Griel and Brian Hamilton, part-time Road Crew employees at a rate of \$16.24 per hour.
- Motion by Halstead to have Northwest bank remain as the Depositories for Township Funds. Second by Duncan. Motion passed.
- Motion by Duncan to appoint Sarah Hancher from Hancher Law as Township Solicitor at the 2021 approved rates of \$195.00 per hour. Second by Halstead. Motion passed.
- Motion by Duncan to appoint Scott Andreassi of Charlton Law as Zoning Hearing Board Solicitor at the 2021 approved rates. Second by Halstead. Motion passed.
- Motion by Duncan to set mileage rate for use of personal vehicles for Township Business at the rate of \$0.56 set by the IRS. Second by Halstead. Motion passed.
- Motion by Duncan to appoint David Ice as Sewage Enforcement Officer and Doug Duncan Alternate Sewage Enforcement Officer rates on the 2021 Sewage Fee Schedule. Second by Halstead. Motion

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passed.

- Motion by Halstead to appoint Dennis Sybert as Animal Rescue Officer on an as needed basis at rate of \$50.00 per call. Second by Duncan. Motion passed.
- Motion by Halstead to re-appoint Adam Hartwig as Emergency Management Coordinator at a rate \$1000.00 per year. Second by Halstead. Motion passed.
- Motion by Duncan to appoint Mark Duster as Vacancy Board Chairperson, for a one-year term to expire 12.31.21. Second by Halstead. Motion passed.
- Motion by Duncan to appoint Sheffler, Arcadis, and Cernica as engineering firms to be utilized at the discretion of the Township Board of Supervisors and Township Manager as the need for outside engineering services dictates. Second by Halstead. Motion passed.
- Motion by Halstead to establish Agenda Setting Meeting of the Board of Supervisors for the fourth Monday of every month beginning at 3:30 pm at the Clinton Township Municipal Building. Agenda items must be received at the Municipal Building five (5) business days before the meeting. Second by Duncan. Motion passed.
- Motion by Halstead to establish Regular Meeting of the Board of Supervisors for the second Monday of every month excluding January beginning at 7:00 pm at the Clinton Township Municipal Building. Agenda items must be received at the Municipal Building five (5) business days before the meeting. Second by Duncan. Motion passed.

**Planning Commission**

- Motion by Duncan to appoint David McRoberts to Planning Commission for a four-year term to expire December 31, 2024. Second by Halstead. Motion passed.
- Discussion only: Gabe Ciafre has resigned his position on the Planning Commission.
- Motion by Duncan to appoint Barbara Bartley as an Alternate and attend all meetings, to the Planning Commission. Second by Halstead. Motion passed.
- Motion by Duncan to appoint Marty Micko to the Planning Commission for a four-year term to expire on December 31, 2024. Second by Halstead. Motion passed.

**Zoning Hearing Board**

- Motion by Duncan to appoint Mark Duster to the Zoning Hearing Board for a three-year term to expire on December 31, 2023. Second by Halstead. Motion passed.
- Discussion only: To appoint Judy Wagner as Alternate on the Zoning Hearing Board.
- Discussion only: Building Code Appeals Board: Greg Fitzgerald, Mark Duster, and John Allen
- Motion by Halstead to appoint the following people to the Ag Security Area Board:
  - ✓ Bill Duncan to a three-year term ending 12.31.2023
  - ✓ Brian Snyder to a two-year term ending 12.31.2022
  - ✓ David McRoberts to a one-year term ending 12.31.2021

**Annual Conference**

- Motion by Duncan to send the following people to the PSATS Annual Conference and pay all expenses incurred for those attending the conference. Second by Halstead. Motion passed.
  - Bill Duncan, Supervisor
  - Kathy Allen, Supervisor, Chairperson
  - Linda Harigan, Secretary/Treasurer
  - Ashley Kohley, Administrative Assistant
  - Tom Hartwig, Manager
  - Luke Brewer, Road Foreman
- Motion by Halstead to choose Bill Duncan as a voting member at the PSATS Annual Conference. Second by Duncan. Motion passed.

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**Public Comment on Non-Agenda Items**

- No Public Comment

**Adjourn**

- Motion by Duncan to adjourn the meeting at 4:20 pm. Second by Halstead. Motion passed.

Respectfully Submitted by



Linda L. Harigan Secretary/Treasurer