

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

February 8, 2021

7:00 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

EXECUTIVE SESSION – at the Manager’s request

STAFF PRESENT:

Tom Hartwig, Township Manager
Linda Harigan, Township Secretary
Luke Brewer, Road Foreman

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

- Brad Troyan, would like to speak on Sewage Issue

MINUTES AND FINANCIALS

Motion to approve the following items on the Consent Agenda:

- The minutes of January 4, 2021 Reorganizational Meeting
- The minutes of January 4, 2021 Board of Supervisors Regular Meeting
- The minutes of January 25, 2021 Agenda Setting Meeting
- The minutes of February 1, Planning Commission Meeting
- The payroll #1 dated January 8, 2021 and payroll #2 dated January 22, 2021.

Clinton Township Board of Supervisors
Regular Meeting Agenda February 8, 2021

- The Treasurer's Report for January 2021 – Statement date 12.01.2020 to 12.31.2020
- The Treasurer's Report for February 2021 – Statement date 01.01.2021 – 01.31.2021
- Pay All Bills

End of Consent Agenda

REPORTS

- Committee Reports (except road)
 - Park-Jim Halstead
 - Planning Commission-Kathy Allen

CORRESPONDENCE

- Butler County Bureau of Elections
 - Municipal Election Ballot Certification-May 8, 2021

OLD BUSINESS

Manager will report on the following items:

- Victory Road Warehouse follow-up-1200 South Noah Drive
 - ✓ Working with HRG-
 - Sent invoice for TDRs
 - Waiting on performance bond-Craig Bishop stated this may take a bit longer.
 - 11.16.2020 Received a letter from HRG asking Clinton Twp. to accept a Letter of Credit in lieu of a Performance Bond
 - 11.19.2020 Hartwig gave permission for Clinton Twp. to accept the Letter of Credit in lieu of a Performance Bond
 - SunCap is holding off on paying the TDR's until their financing is in place.
 - The Township sent a letter requesting HRG Engineering to inform SunCap to address the subject of TDR's in a letter to the Township.
 - 11.19.2020 Sent letter requesting TDRs be paid by 12.31.2020
 - SunCap would like to wait on paying TDRs until closer to their Closing, on or about February 2021. Supervisor Duncan then approved a later date payment of the TDRs until January 15, 2021.
 - Waiting on two Permits from DEP (Stormwater and Wetlands). SunCap is not anticipating any issues. When the permits are issued that will trigger the closing.
 - SunCap also requested that they will record the Plan and the Butler County Planning Commission closer to the Closing Date. They also stated they have all the signatures.

- 12.14.2020 Hartwig report the Township is still awaiting the Closing. He is not aware of the name of the contractors. He also reiterated that the township must stay on top of the issue of receiving the TDRs on or before January 15, 2021.
- 01.04.2021 Hartwig had no updates to report. He stated he will follow up on the progress of the TDRs.
- 01.15.2021 – Received payment from SunCap Property Group LLC for the TDRs in the amount of \$59,950.00.
- 01.25.2021 Cover Sheet must be re-signed because original approval is over 90 Days.

NEW BUSINESS

- **Motion to advertise an Amendment to Stormwater Ordinance and adopt the Amendment at the March 5, 2021 Regular meeting of the Board of Supervisors.**
 - ✓ An Amendment to the Township Stormwater Ordinance that will require fencing around all stormwater detention and infiltration ponds having standing water depths of 3 feet or greater. This amendment is best placed in Article VI, Section 127-22, Paragraph B, Item 15 as a new subitem (g). This amendment shall read: “Fencing shall be required around the perimeter of all stormwater management basins. Fencing shall be a minimum of six (6) feet in height and installed around the perimeter of the pond at the top of the embankment allowing for a gated access to the basin for maintenance purposes.”
- Alternate Sewage Enforcement Officer
- **Motion to approve** Critchlow Lot Line Revision
- **Motion to approve** Victory Road Lot 13 Lot Line Revision
- **Motion to approve** Victory Road Warehouse Development on Lot 13 with the following conditions:
 - ✓ Performance Bond Required for storm facility work after a construction cost estimate is developed.
 - ✓ Excess Maintenance Agreement will be required.
 - ✓ DEP and County Conservation District Permits still need to be issued – stormwater and E&S.
 - ✓ Letter of Assurance.
 - ✓ Payment of TDRs is required for the 60000 square foot building being permitted and constructed at his time.
 - ✓ Driveway Permit(s) will be required.
 - ✓ Sign(s) permits will be required and comply with the Township’s sign ordinance.
 - ✓ The future building expansion represented on the drawings will NOT be part of the Building Permit. The expansion section is shown as part of the overall development for approval only. The TDR’s for the expansion part will be paid at the time when permits are issued for the expansion.

Clinton Township Board of Supervisors
Regular Meeting Agenda February 8, 2021

- **Motion to approve Resolution 2021-02** Regarding County of Butler Parks and Recreation Commission 2021 Butler County Parks Renovation/Development Program community Grant Program
- Saxonburg Fire Department
- Township Engineering
 - 02.01.2021 Solicitor Hancher drafted a letter to Iole's Attorney stating the concerns of the Township.

ROAD DEPARTMENT

- 02.08.2021 Road Report – Luke Brewer, Road Foreman
- Seal Coating Addendums- Tom Hartwig, Manager

MANAGER'S REPORT- Review and Discuss

- Public Works Building
 - ✓ Application was submitted to MDIA
 - ✓ Contractor said Public Works Building should be up by Thanksgiving.
 - ✓ Cement was poured
 - ✓ 12.14.2020 Hartwig reported the Public Works Building is completed for the scope of work required per compliance with the Cares Act Grant.
 - ✓ 12.14.2020 Motion was passed to pay JD Miller Contracting in full for completion of the Public Works Building.
 - ✓ 01.04.2021 Hartwig reported that the building is moving along as expected.
- Review Winter Road Plowing schedule
 - ✓ Prioritize by plow districts.
- **Motion to Amend** to Township Fee Structure Requiring Escrow Deposits to cover Engineering Review Fees
- Stull Lane Update

OTHER BUSINESS

PUBLIC COMMENT ON NON-AGENDA ITEMS

MOTION TO ADJOURN

TIME