

CLINTON TOWNSHIP BOARD OF SUPERVISORS

REGULAR MEETING MINUTES

November 9, 2020

7:00 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

Note to Residents: *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary
Luke Brewer, Road Foreman

CALL TO ORDER:

Chairperson Allen called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

MINUTES AND FINANCIALS

Motion by Duncan to approve the following Consent Agenda items. Second by Halstead. Motion Passed.

- The minutes of October 12, 2020 Regular Meeting
- The minutes of the October 12, 2020 Special Meeting to Open Bids
- The minutes of the October 16, 2020 Special Meeting to Extend the Deadline to Bid on the New Public Works Building
- The minutes of the October 23, 2020 Special Meeting to Open Bids for the New Public Works Building.
- The Minutes of the October 26, 2020 Agenda Setting Meeting
- The payroll #21 dated October 16, 2020
- The payroll #22 dated October 30, 2020
- November 2020 Treasurer's Report-statement period for October 1 to October 31, 2020
- Pay all Bills

End of Consent Agenda

REPORTS

- Committee Reports (except road)
 - ✓ Park-Jim Halstead reported:
 - The Park Committee will meet this evening
 - John Ham presented the Park budget to Supervisors at the Twp Budget meeting this afternoon. He also presented the five (5) year plan.
 - The Park is still open as of this date.
 - ✓ Planning Commission-Kathy Allen reported:
 - Planning Commission presented their meeting and workshop dates for 2021. They will be posted and advertised with the Clinton Township Important Dates.

CORRESPONDENCE

- Clinton Township Holiday Employee and Volunteer Appreciation Meeting
 - ✓ December 10, 2020 at 6:00 pm

OLD BUSINESS – Review and Discuss

- Champion Waterproofing
 - ✓ Not resolved-still outstanding
 - ✓ The Township Solicitor is now handling this situation.
- Victory Road Warehouse follow-up-1200 South Noah Drive
 - ✓ Working with HRG-
 - Sent invoice for TDRs
 - SunCap is holding off on paying the TDR's until their financing is in place.
 - The Township sent a letter requesting HRG Engineering to inform SunCap to address the subject of TDR's in a letter to the Township.
- John Allen III and Andy Allen's Property-1046 Ekastown Road
 - ✓ Zoning Board Hearing was held on October 27, 2020 and the variance approved.
 - ✓ Lot Line Revision was presented to the Planning Commission
 - ✓ Planning Commission approved the Lot Line Revision
 - ✓ The Conditional Use Hearing is scheduled and advertised for November 16, 2020 at 3:00 pm
- Sewer Authority
 - ✓ Installing a new sewer line along Tower Rd
 - ✓ In October, the Sewer Authority started trimming trees along Tower Road
 - ✓ Cronin Enterprises have received their Excess Maintenance Agreement with a Bond
 - ✓ Luke Brewer, Road Foreman is working with the Sewer Authority with cross pipe issues.
- Hydrant's Billing
 - ✓ Supervisor Duncan was in contact with PSATS and was told that certain communities apply the Hydrant's charges to the resident's water bill. Chairperson Allen is going to

research this and talk with Brent Robinson a representative of Pennsylvania Water.

- Code Enforcement
 - Cease and Desist
 - ✓ The Cease and Desist order for 425-427 Freeport St. is still in effect
 - The property owners met with the Board of Supervisors and Code Enforcement Officer and the property owners are in the process of bringing the property into compliance.
 - ✓ A Cease and Desist order was issued for 429 Freeport St. The Criswell Residence for having a Home Occupation without a permit.
 - Code Enforcement held a phone conversation with Property Owners and is awaiting written and signed confirmation that Property Owners are engaging in a hobby and not a business.
- Cares Grant
 - ✓ Clinton Township received a check for \$40,307.96
 - ✓ Clinton Township will be receiving a grant of \$77,200.00 to construct a new Public Works Building.

NEW BUSINESS

- Burd Lot Line Revision was presented by Stan Graff of Graff Surveying
Motion by Duncan to approve the Burd Lot Line Revision. Second by Halstead. Motion passed
 - **Motion by Allen** to adopt and advertise the 2021 Proposed Budget. Second by Halstead. Motion passed.
 - ✓ Proposed 2021 Budget will be on view at the Clinton Municipal Building and on our website. This will be advertised in the Butler Eagle on November 16, 2020.
 - Vice- Chairperson Supervisor Duncan requested that the following items be included in the Board of Supervisors Agenda books and listed on the agenda to make certain all Supervisors may review them:
 - ✓ Planning Commission Minutes
 - ✓ Presentations-
 - All Presenters should be prepared to give the same presentation to Board of Supervisors that they gave to the Planning Commission,
 - ✓ Park Minutes
- Chairperson Allen asked that all minutes including the Park Minutes be uploaded to website when they have been approved.
- Netflix will be filming on Timber Ridge
 - ✓ Brandon Marlan and Kent Jackson discussed the Netflix project called Archive 81, based on a podcast of the same name, a supernatural mystery.
 - ✓ Scheduled to begin filming on December 5, 2020 between the hours of 8 AM and 8 PM, but these hours may shift closer to filming

- ✓ Netflix has added Clinton Township on their insurance policy as an Additional Insured. This will ensure the township is covered for any damages that occur, this includes road damage. Clinton Township has accepted having the Township as Additional Insured instead of providing a bond.
- ✓ Supervisor Duncan asked them to review the Performance Standards and give the Township a Letter of Assurance stating that Netflix will be compliant.
- Jan-Pro Office Sanitation disinfected the office on November 5, 2020 and they are returning to disinfect the trucks.
- **Motion by Duncan** to install a Water Purifier from Rain Soft at a cost of \$2245.50. Second by Halstead. Motion passed.
- Condition Use Public Hearing is scheduled and advertised for November 16, 2020 at 3:00 pm for the property located 1046 Ekastown Rd.
- **Motion by Duncan** to purchase and have install 6 exterior doors for the Public Works Garage. Second by Halstead. Motion passed.

ROAD DEPARTMENT

- **Road Report – 11.9.2020**
- The lean-to building is completely torn down.
- Kevin Miller Contracting is starting to build the new Public Works Building.
- Received price quotes for a new water softener for the office and road department building.
- Received a price quote from Builders Hardware and Specialty Company to replace the man doors on the block building and the pole building.
- Rinaman Electric is giving a price quote for more outside lights for the lower garage.
- Arcadis engineering is working on the Driving PA Forward Grant for the 97 International.
- The 97 International is currently at Mikes Truck Shop to get tailgate spreader upfit on.
- Dodge 5500 has the tailgate spreader installed on it.
- The Trucks have been washed and serviced as needed.
- Both Range Resource and Penn Energy sent a confirmation email. That they are in agreement for paying half the cost for their roads that they have bonded to be chipped.
- Cannon Hill Rd is just about complete. They just have to crack seal the new seams for the asphalt.
- The New Holland Boom Mower sold to Ogle Township.
- Township line signs and Private Lane Signs have been installed in the Township.
- No Soliciting Signs have been installed on the state route roads, township line signs.
- Catch basins and cross pipes have been cleaned off.
- Potholes and depressions have been filled in with Cold Patch.
- Installed 150ft of 18inch Pipe and 2 Catch Basins on Jack Rd. We also fixed a depression on Jack Rd and removed a tree stump.
- Delineators have been installed on Deer Creek Rd and Cherry Valley Rd at every catch basin and cross pipe.
- New speed limit signs, weight limit signs, township line signs, have been installed the entire length of Victory Rd.

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- The State Police have been monitoring Victory Rd, Deer Creek Rd. For speeding and overweight vehicles.
- I have been in discussion with CNN Railroad regarding more signs for Anderson Rd, and about all the water coming off of the Railroad. They are supposed to investigate the matter.
- I have been monitoring the work from the sewer company on tower rd, and the work being done in the Plantation.
- Reorganized the Upper and Lower Garage for winter.
- Have been Hauling scrap to D&D Salvage.
- The John Deere 6605 has been out ditching the roads.
- The salt was removed from one of the salt sheds for installation of new trusses and roof.
- We also rented a man lift to disassemble the salt shed.
- The new salt shed roof should be installed the week of November 16th

Motion by Halstead to accept the 11.9.2020 Road Report. Second by Duncan. Motion passed.

ENGINEER'S REPORT- Review and Discuss

- Multimodal Grant –
 - ✓ is submitted
- GP11 – DEP
 - ✓ Victory Road-being processed
 - ✓ Cannon Hill Road-being processed
- Plantation
 - ✓ **Pitell Construction on a Stormwater Management Plan.**
 - Harigan sent a letter to the HOA of the Plantation with copies of the agreement, that states the Plantations is to maintain the Retention Pond.
 - Updates on 10.21.2020 Todd McCurdy, representing the HOA of the Plantation, recognized receipt of the letter and is going to present it at their next meeting.
 - ✓ **Hartwig would like to see an eight-foot fence installed around the Retention Pond**, this is not addressed in the Developer's Agreement, and Harigan passed this suggestion on to Mr. McCurdy of the Plantation.
- Public Works Building
 - ✓ Application was submitted to MDIA
 - ✓ Contractor said Public Works Building should be up by Thanksgiving.
- Truck Grant
 - ✓ **Motion by Duncan** to proceed with purchase of new truck to replace 1997 International pending further input from Hartwig on the Truck Grant. Second by Halstead. Motions passed

OTHER BUSINESS

- **Motion by Duncan** to hire Tom Hartwig as Township Manager effective January 11, 2021. Second

by Halstead. Motion passed

- **Motion by Duncan** to cancel the December 28, 2020 Agenda Setting meeting. Second by Halstead. Motion passed.

PUBLIC COMMENT ON NON-AGENDA ITEMS

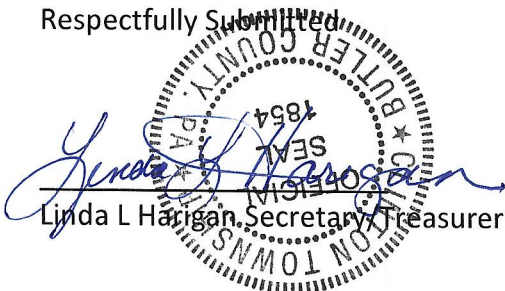
- **Mark Duster – 147 Jack Road** commented on how well the parking was handled on election day.
- **Kevin P. Criswell – 429 Freeport St.** also commented on how well election day was handled. He questioned the Cease and Desist on 425-427 Freeport St. and mentioned that a “Scotty” trailer was park on the property also. He discussed the Cease and Desist order placed on his property for running a business without a permit. He stated he does have a hobby and not a business and invited the Code Enforcement Officer over to examine the property.
- **Clinton Hey – 423 Freeport St.** asked for explanation on what a Cease and Desist actually means. Chairperson Allen explain that Supervisors met with property owners of 425-427 Freeport St. to explain what they need to do to become complaint and they are to meet again in thirty (30) days.
- **Amanda Peterson – Penn Energy** stated there is no drilling planned for Clinton Township during the next year.
- **Tom Fannie – 421 Freeport St** – stated that the Township should check Rain Soft on service policy. He is not happy with Rain Soft’s service. He also mentioned the traffic and the amount of tractor trailers running on Freeport Street.

MOTION TO ADJOURN

Motion by Duncan to adjourn the meeting. Second by Halstead. Motion passed.

TIME 8:19

Respectfully Submitted



Linda L. Harigan, Secretary/Treasurer