

**PLANNING COMMISSION MEETING
MINUTES**

December 7, 2020

Time: 7:00 pm

Location: Clinton Twp. Municipal Building, 711 Saxonburg Blvd., Saxonburg, PA

Call to Order

Chairperson Kevin Corace called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Kevin Corace, Chairperson
Gabe Ciafre, Vice Chairperson
Bill Duncan
Brian Snyder
Pat Hebda
Todd Cress
Barb Bartley, Secretary

Staff in Attendance

Tom Hartwig, Consulting Engineer
Ashley Kohley, Administrative Assistant
Kathy Allen, Planning Commission Liaison/Chairperson of the Board of Supervisors

Public Comments - *Agenda Items*

No Public Comment

Approval of Minutes from November 7, 2020 Meeting

Motion by Todd Cress to approve the minutes of November 7, 2020. Second by Brian Snyder. Motion passed.

New Business

2021 Planning Commission Meeting Dates

- Mr. Corace stated he would like to have the January meeting virtually and to have the future meetings to be on a month to month basis when it comes to the location of the meetings due to Covid-19 concerns.
- **Motion by Mrs. Hebda and second by Mrs. Bartley. Motion passed.**

Chairperson of the Board of Supervisors Kathy Allen

- Mrs. Allen gave an update on supervisor and budget approval meetings. The supervisor reorganization meeting will take place January 4th at 3:30 PM
- Mrs. Allen gave an update on the progress of the new Public Works Building that is funded from the Care Grant.
- Mrs. Allen introduced Tom Hartwig as new Township Manager starting in January. This is a great step for the Township and a position they have been wanting to fill for a long time. Mr. Hartwig spoke about his work history and how he is looking forward to working with the Township as the new manager. Mr. Corace and the members of the planning commission applauded and welcomed Mr. Hartwig.
- Mrs. Allen spoke about the upcoming budget approval meeting. Mrs. Hebda asked Mrs. Allen about large projects that may be on the budget for next year. Supervisor Duncan and Mrs. Allen stated that it is a balanced budget.

Vice-Chairperson of the Board of Supervisors Bill Duncan

- Gave an update on Netflix filming in the Township. Netflix made a donation to the Township to use the lower parking lot to store equipment and tents. They will be finishing up on December 13th and there should be little to no impact on the community.

**Planning Commission Meeting
12.07.2020 - Minutes**

Old Business

John Allen III and Andrew Allen- 1046 Ekastown Road

- Previews Mr. Cress and Mr. Snyder approved the plans. Lot 1 was revised to become 1.620 AC for the Gilmore Property and Lot 3 became 2.085AC for the 1816 Property. Mr. Duncan would like to see the setback lines added to the plan and the conditions listed on the Mylar for Lot 3. Mr. Corace wants to see the rear setback added to the plan and remove Non-Conforming from the buildings shown on the Lot 3 plan.
- **Motion by Mr. Snyder to move the lot line revision for 1816 Properties/Gilmore Plan on to the Board of Supervisors for approval. Second by Mr. Cress. Motion passed.**

Bed and Breakfast Standards and Airbnb Standards

- Engineer Mr. Hartwig gave an update on Airbnb Standards. Mrs. Kohley and Mr. Hartwig are composing a list of standards to be added to the existing ordinance that would outline and give a better understanding of what is needed to operate an Airbnb. This topic will be revisited in January.

Correspondence

No Correspondence

Other Business

Mr. Corace called attention to Pearl Harbor Remembrance Day.

Previewers for December 2020

Barb Bartley and Pat Hebda

Public Comments – *Non-Agenda Items*

No Public Comments

Next Workshop: January 4, 2021 at 6:00 PM-Virtual

Next Meeting January 4, 2020 at 7:00 PM-Virtual

Adjourn Meeting: Time 7:35 pm

Motion by Mr. Duncan to adjourn the meeting. Second by Mr. Ciafre. Motion passed

Respectfully Submitted


Ashley Kohley- Administrative Assistant