

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## AGENDA SETTING MEETING MINUTES

October 26, 2020

3:30 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

**Note to Residents:** *Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.*

### **BOARD OF SUPERVISORS:**

Kathy Allen  
William Duncan  
James Halstead

### **PUBLIC HEARINGS**

### **STAFF PRESENT:**

Tom Hartwig, Consulting Engineer  
Linda Harigan, Township Secretary  
Luke Brewer, Road Foreman

### **CALL TO ORDER:**

Chairperson Allen called the meeting to order at 3:31 pm.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT ON AGENDA ITEMS**

### **MINUTES AND REPORTS AND FINANCIALS – Reviewed and Discussed**

- Reviewed the minutes of October 12, 2020 Regular Meeting
- Reviewed the minutes of the October 12, 2020 Special Meeting to Open Bids
- Reviewed the minutes of the October 16, 2020 Special Meeting to Extend the Deadline to Bid on the New Public Works Building
- Reviewed the minutes of the October 23, 2020 Special Meeting to Open Bids for the New Public Works Building.
- Reviewed the payroll #21 dated October 16, 2020
- Committee Reports ( except road)
  - Park-Jim Halstead reported the meeting will be held this evening.

- ✓ Allen brought up that it is Budget Planning time and would like to receive the Park's Proposed 2021 Budget. She also asked for another copy of the 2019 5-year plan. She also asked about the attendance of the Park visitors.
- Planning Commission-Kathy Allen
  - ✓ Allen reported the Planning Commission met on 11.2.2020. Allen also said the Board of Supervisors appointed Brian Snyder to the Planning Commission to replace David Koren and also appointed two alternates Dave McRoberts and Marty Micko.

## **CORRESPONDENCE**

### **OLD BUSINESS – Reviewed and Discussed**

- Champion Waterproofing
  - ✓ Not resolved-still outstanding
  - ✓ The Township Solicitor is now handling this situation.
- Victory Road Warehouse follow-up-1200 South Noah Drive
  - ✓ Working with HRG-
    - Sent invoice for TDRs
    - Waiting on performance bond-Craig Bishop stated this may take a bit longer. Craig Bishop from HRG updated the Township on 10.21.2020, he stated they are reviewing the Estimate Probable Costs to issue the Performance Bond.
    - SunCap is holding off on paying the TDR's until their financing is in place.
- John Allen III and Andy Allen's Property-1046 Ekastown Road
  - ✓ Moved to the Zoning Hearing Board
  - ✓ Zoning Board Hearing is scheduled for October 27, 2020 at 6:30 pm
- Sewer Authority
  - ✓ Installing a new sewer line along Tower Rd
  - ✓ In October, the Sewer Authority started trimming trees along Tower Road
  - ✓ Cronin Enterprises have applied for their Excess Maintenance Agreement with a Bond. We are only waiting for the Supervisors to sign and then it is completed.
- Code Enforcement
  - ✓ Cease and Desist
    - The Cease and Desist order for 425-427 Freeport St. is still in effect and the Board of Supervisors is seeking council from our solicitor. The Supervisors and Code Enforcement Officer are meeting with the property owners on 10.30.2020.
    - A Cease and Desist order was issued for 429 Freeport St. The Criswell Residence for having a Home Occupation without a permit. Harigan, the Code Enforcement Officer, reported that Mr. Criswell called and stated this was a Hobby not a Business. Harigan asked for a written and signed letter stating it was a hobby. The township has not yet received the letter.
- Cares Grant
  - ✓ Clinton Township received a check for \$40,307.96

**NEW BUSINESS – Reviewed and Discussed**

- Vice- Chairperson Supervisor Duncan’s request:
  - ✓ To have the Planning Commission minutes approved by the Board of Supervisors before being posted on the Website.
  - ✓ He is requesting that any project recommended to the Supervisors for approval from the Planning Commission be presented to the Supervisors so all three of the Supervisors get the opportunity to review each project before voting on the project.
  - ✓ To receive a copy of Park Meeting minutes and have the Supervisors approve them.
- Water Purifiers System
  - ✓ Brewer, Road Forman explained the need for a water purifier system in the office. We received one quote from Rain Soft and we are seeking more quotes.

**COMMUNITY DEVELOPMENT-Reviewed and Discussed**

- Building Permits

**CODE ENFORCEMENT & ZONING -Reviewed and Discussed**

- Code Enforcement

**ROAD DEPARTMENT – Reviewed and Discussed**

- Review Residents Incidents and Issues

**ENGINEER’S REPORT- Reviewed and Discussed**

- Multimodal Grant –
  - ✓ is submitted and we have not heard any updates at this time.
- GP11 – DEP (Permits)
  - ✓ Victory Road-being processed
  - ✓ Cannon Hill Road-being processed
  - ✓ Hartwig stated he is hoping to hear mid-November.
- Plantation
  - ✓ Hartwig is reviewing, with Pitell Construction on a Stormwater Management Plan.
    - Hartwig asked Harigan to send a letter to the HOA of the Plantation with copies of the agreement, that states the Plantation is to maintain the Retention Pond. He also stated that no stormwater grates will be required on the driveway.
    - Updates on Todd McCurdy, representing the HOA of the Plantation, recognized receipt of the letter and is going to present it at their next meeting.

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- ✓ Hartwig stated in his opinion he would like to see an eight-foot fence installed around the Retention Pond, this is not addressed in the Developer's Agreement, and Harigan passed this suggestion on to Mr. McCurdy of the Plantation. However, it is doubtful we can require the fence at this point in time.

- Cares Grant was received for \$40,307.96

- Public Works Garage

- ✓ Hartwig review the Bids and passed out a letter to the Board of Supervisors to proposal the Supervisors award the bid James D Miller and Sons Construction Inc. the lower bidder.

**Motion by Duncan** to award the Public Works Building Project to James D Miller and Sons Construction Inc. for their lump sum bid of \$77,200.00, contingent upon successful receipt and review of all bonds, insurance certificates, and signed contract agreement. Second by Halstead. Motion Passed.

**OTHER BUSINESS**

- Allen reported the Supervisors were going to ask the Township Solicitor Andreassi to contact Attorney Weiss concerning the Morrow Estate.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**MOTION TO ADJOURN**

**Motion by Halstead** to adjourn the meeting. Second by Duncan Motion passed.

**TIME 4:15 pm**

Respectfully Submitted

  
Linda L. Harigan, Secretary/Treasurer

