

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

September 21, 2020

7:00 pm

Clinton Township Municipal Bldg., 711 Saxonburg Blvd, Saxonburg, PA 16056

### BOARD OF SUPERVISORS:

Kathy Allen  
William Duncan  
James Halstead

### PUBLIC HEARINGS

### STAFF PRESENT:

Tom Hartwig, Consulting Engineer  
Linda Harigan, Township Secretary  
Luke Brewer, Road Foreman

### CALL TO ORDER:

Chairperson Allen called the meeting to order at 7:00 pm.

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

### MINUTES AND REPORTS AND FINANCIALS

**Motion by Duncan** to approve the following Consent Agenda items. Second by Halstead. Motion passed.

- a. The minutes of August 10, 2020 Regular Meeting
- b. The minutes of August 24, 2020 Agenda Setting Meeting
- c. Special Meeting – Open Bids- Minutes of September 14, 2020
- d. Employee Payroll #18 and #19
- e. September 2020 Treasurer's Report-statement period for August 1 to August 31, 2020
- f. Pay all Bills

**End of Consent Agenda items.**

### Reports

- Committee Reports ( except road)
  - Park-Jim Halstead reported:  
No new business to report. They will hold a regular meeting on September 28, 2020.
  - Planning Commission-Kathy Allen reported  
There was a Planning Commission Workshop and meeting held on September 14, 2020. Harigan presented the eCode 360 at the Workshop. Allen announced they have received four applications to fill the vacancy on the Planning Commission and they have started to schedule interviews.

**CORRESPONDENCE**

No Correspondence

**OLD BUSINESS**

No Old Business

**NEW BUSINESS**

- **Motion by Duncan** to add Dental and Eye Care for full-time employees. Second by Halstead. Motion passed
- **Motion by Duncan** to approve and have an Air Purifier installed. Second by Halstead. Motion passed.
- **Motion by Duncan** to review and update Townships Fees. Second by Halstead. Motion passed.
- Motion to correct minutes from January 2, 2018 when prior secretary failed to update members of the Zoning Hearing Board and Building Code Appeal Board. This error was not uncovered until this time, which also created the need to correct the minutes of January 7, 2019 and January 6, 2020. The current township secretary spoke with PSATS and was told the township could correct the records and minutes at this time. There were no Zoning Hearing Board hearings or Building Code Appeal hearings from 2018 to the present.  
**Motion by Duncan** to correct the minutes of the dates listed above, to correct appointed officials on the Zoning Hearing Board and the Building Code Appeals Board. The Zoning Hearing Board members will be, Brian Snyder, Chairman term to expire on 12.31.2021, Greg Fitzgerald, term to expire 12.31.2021, Marty Micko term to expire 12.31.2020, Alternate John Allen III term to expire 12.31.2021. The Building Code Appeals Board members are Roy Stang term to expire 12.31.2023, David Mc Roberts term expires 12.31.2020, and Bill Cannon term to expire 12.31.2020. Second by Halstead. Motion passed

**COMMUNITY DEVELOPMENT**

- Discussion on Variance on set-back of Allen Property-1046 Ekastown Road  
**Motion by Duncan** to table until the Zoning Hearing Board holds a Public Hearing and makes a ruling. Second by Halstead. Motion passed.
- **Motion by Duncan** to approve Lot Line Revision – Biernesser-100 Deer Creek Road. Second by Halstead. Motion passed.
- **Motion by Duncan** to approve a New Building-Pittsburgh Power Inc-3651 Noah Drive. Second by Halstead. Motion passed.
- Motion to approve a New Warehouse-1200 S. Noah Drive on the condition the following requirements are meant:

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- Provide Performance Bond
- Apply and Receive Excess Maintenance Agreement
- Provide Lighting Details
- Sign Certificates on Front Page of Drawings
- Provide a check for Transfer Development Rights
- Provide Letter from Conservation District
- Provide a Letter of Assurances
- Provide Letter from DEP

Motion by Duncan to approve new Warehouse, 1200 Noah Drive, all the requirements have been meant. Second by Halstead. Motion passed.

**CODE ENFORCEMENT & ZONING**

No Report

**ROAD DEPARTMENT**

- Road Report – September 21, 2020

September 21<sup>st</sup> Road Report

- Working on Cherry Valley Rd installing 1,600ft of 18inch pipe along the berm of the road. The job is about completed.
- Ordered more #3, #2A, and 2B limestone for the Cherry Valley Road Project.
- Cleaned catch basins, and cross pipes off.
- Have been installing township lines signs throughout the township and have been installing private lane signs.
- Picked up the New Hustler Zero Turn.
- We also have been mowing the roundabout and the township building.
- Was called out Aug 29<sup>th</sup> for a tree call out on Wylie Rd.
- I met with The State Police in regard to Victory Rd.
- Bill Duncan, Gerry Geibel, and I have been taking PA one call class to stay up to date on all the new rules and regulations.
- Attend a Budget Training meeting at the township that PSTATS put on. A lot of good information from it.
- Williams and Williams have been painting the yellow lines on the roads. They just have Brewer, Albin, Callen and Cherry Valley Rd left to do.
- We planted 13 mums at the intersection of Jack and Deer Creek Rd.
- Roads that have been mowed again for the second cut are Victory Rd, Kozy Korner Rd, Alderson Rd, Spring Valley Rd, Jack Rd, Deer Creek Rd, Old RT 228, Brewer Rd, and Westminster Rd.
- The John Deere 6605 Tractor is up at Stephenson Equipment getting the ditcher head installed on it. It should be done by September 21<sup>st</sup>.
- Met with Cory Shaffer PennDOT Municipal Rep. We went over all the roads that need tar and chipped for next year. We also looked at Coal Hollow Rd, and possibly paving it next year too.

- I talked with Joe Schwab from Penn Energy. They are supposed to be spot paving on Westminster Rd. The week of September 21<sup>st</sup>. They are supposed to be also looking at some bad spots on Brewer Rd, and Albin Rd.
- The Cherry Valley Rd Cross pipe project is complete. We installed 5 sticks of 48inch pipe.
- Bill Duncan and I went out to U.S. Municipal to look at our new Peterbilt Truck. It looked really nice and should be down by the first week of November.
- Tom Hartwig is still in discussion with the Victory Rd, and Cannon Hill Rd Bridge Project.
- I met with Tom Hartwig and Cleary Building's, concerning a new public works building.
- Eric from Traisr has been working with the township on entering all of the data and information we need for Traisr.
- The 2016 Ford 550 was at Butler County Ford. The check engine light was on again. They replaced the EGR Valve and Regenerated the Truck.
- The 97 International is at Keystone Springs getting new springs put on it. They left side springs were broke.
- Are new 2016 New Holland side drop deck mower should be arriving in the next week or two.
- I have also been taking pictures and videos of the planation Dr, and carriage Ln for when they bond the road for when they build those quad homes in them.
- Peoples gas is working on Cannon Hill Rd to fix the depressions and repave them.
- Range Resource came back out to fix Callen Rd. They fixed the last spot, and tar and chipped all the spots that they had repaved on Sunmine rd, and Callen Rd.
- We placed the 1998 New Holland Boom Mower, and the 1995 International Dump Truck, and the one snowplow on Municibid.
- We cleaned out the one mobile trailer we had at the township building and returned it. We are working on cleaning out the lean tube building so it can be torn down.
- The Salt shed roof should be installed sometime in October.
- We are also preparing for clean-up day on September 26<sup>th</sup>.

**Motion by Halstead** to approve the Road Report. Second by Duncan. Motion passed

### ENGINEER'S REPORT

- Cares Grant-Hartwig reported:  
Butler County has committed to Clinton Township a grant to construct 1400 square foot Public Works prefab metal building that must be constructed before December 30, 2020.  
**Motion by Duncan** to advertise for bids to have the building constructed. Second by Halstead. Motion passed.
- Multimodal Grant-Hartwig reported:  
The Multimodal Grant is 50% match for the Victory Road Bridge Replacement Project, Clinton Township would be awarded \$81,804.00 if grant is awarded. Grant must be submitted on or before Sept. 30, 2020. The following items are still outstanding:
  - Matching Funds Letter and Resolution to apply for the grant. The Secretary Harigan will supply these items.

- Chairperson Allen must sign the GP11 form
- Vice-Chairperson Duncan must sign the Erosion and Sediment Plan

**Motion by Duncan** to have all items listed above completed. Second by Halstead. Motion passed.

- Cannon Road Culvert-Hartwig reported  
The township is waiting for DEP to issue the permit for the replacement of the Cannon Road culvert.

#### OTHER BUSINESS

Fall Clean-up Day will be held on Saturday September 26, 2020 from 8 am until noon.

#### PUBLIC COMMENT ON NON-AGENDA ITEMS

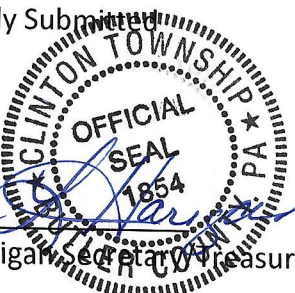
- **Mark Duster 147 Jack Road**-spoke a sink hole forming on Jack Road and ponding occurring at the intersection of Jack Road and Deer Creek Road, he would like to Supervisors to place these items on the list for repairs. He stated he received two invitations to the Fall Clean-up Day; and one would have been sufficient.
- The following people spoke on an issue with the property located at 425-427 Freeport Street. They are all concerned that the owner of 425-427 Freeport Street is operating an Airbnb. The property is located in the Corridor Preservation District and it is not zoned for an Airbnb. The concerned that people coming in and out at late hours, they encroach on their property and they fear for their safety since they do not believe the people stay at 425-427 Freeport Street were vetted or had back round checks. Everyone who spoke is concerned with the safety of themselves and their families.
  - ✓ **Kevin Criswell 429 Freeport Street** also commend the township for stopping the red water from 425-427 from draining out onto the street. He is concerned there is work going on without a permit.
  - ✓ **Clinton Hay 423 Freeport Street**
  - ✓ **Thomas Fannie 421 Freeport Street** also commented on the culvert pipe.
- **Bonnie Savage 212 Rachel Drive** spoke on an issue with the drainage on her property. This issue just began a few years ago after the water lines were put in. She has lived there for 19 years and never had the problem before. She is seeking help from the Township with this issue.

#### MOTION TO ADJOURN

Motion by Duncan to adjourn. Second by Halstead. Motion passed.

TIME 8:55pm

Respectfully Submitted



*Linda L Harigan*  
Linda L Harigan, Secretary/Treasurer