

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES

March 23, 2020

This meeting was held by Video Conference-due to mandates by the PA Governor Wolf on Covid-19 Virus

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Linda Harigan, Township Secretary
Ashley Kohley, Administrative Assistant
Tom Hartwig, Township Engineer
Scott Andreassi, Township Solicitor

CALL TO ORDER:

The meeting was called to order by Vice-Chairperson Bill Duncan at 3:30 pm.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

MINUTES AND REPORTS AND FINANCIALS – Reviewed and Discussed

- a. Reviewed the minutes of March 9, 2020 Regular Meeting
- b. Reviewed Employee Payroll #5 and #6
- c. Reviewed Monthly Report of Municipal Net Assets for February 29, 2020
- d. Committee Reports (except road)
 - Park-Jim Halstead reported:
 - 1. That the committee was going to have workday on March 14,2020
 - 2. Discussed refund for the Park rental refunds due to Covid-19.
 - Planning Commission-Kathy Allen reported:
 - 1. Work Sessions have been cancelled until further notice
 - 2. 4.6.2020 Planning Commission will be held by Video Conferencing

CORRESPONDENCE-Discussed

Butler County Association of Township Officials Spring Convention
Scheduled for May 21, 2020

OLD BUSINESS – Reviewed and Discussed

- General Code
 1. Harigan and Duncan held conference call with Barbara Greathead from General Code. Duncan explained he was not happy with the layout especially the tables.
 2. We met the deadline of March 24, 2020 to return the final draft.
- Roadmaster
Nothing new with Roadmaster search
- New Road Crew Employee
Effective 03.30.2020 Gerry Geibel will be hired on to the Road Crew.
- Pension Plan
Motion by Halstead to accept the proposal from PSATS Pension Plan. Second by Allen. Motion passed.
- Employee Handbook
Kohley reported the Employee Handbook was updated
- Auditor's Report
Motion by Halstead to accept the Auditor's Report. Second by Allen. Motion passed.

NEW BUSINESS – Reviewed and Discussed

Purchase of New Truck

- Duncan reported he received a quote from Hunter's Truck Sales for a new Dump truck to replace the 1995 Dump. The cost came in at \$173758.00 and Hunter's offered the township \$2500 for 1995 Dump. If he ordered now it would not be available until October 2020, money would not be due, and the warranty would not start until delivery date. Duncan is hoping to apply for grant that would pay for 70% of the Dump truck when it opens.
- **Motion by Halstead** to purchase the new truck. Second by Allen. Motion Passed

Sewage Complaint Fees

- Duncan opened a discussion on the possibility of charging the fee for a Sewage inspection to a resident if he is in violation or charging any resident who has filed a false complaint and the Sewage Officer is asked to inspect.
- Andreassi advised that the Township would need a Resolution and offered to draw one up for the next meeting.

COMMUNITY DEVELOPMENT-Reviewed and Discussed

- a. Building Permits
 - 1. Building Permit
 - 2. Zoning Certificate
 - 3. Occupancy Permits

ROAD DEPARTMENT – Reviewed and Discussed

- a. Callen Road Project
 - Signed contract with Richard Murry Construction. He plans to start the 2nd week of April.
- b. Review and Discuss Complaint Forms
 - No Complaint Forms
- c. Reviewed and Discussed Residents Request List
- d. New Boom Mower
 - Duncan discussed \$9600.00 to remove mower head and put on ditcher head. This item was tabled until April 13, 2020 Regular meeting

ENGINEER'S REPORT- Reviewed and Discussed

- Reviewed Hidden Hill property drainage issue.
- Arcadis has closed the offices due to the Corvid-19 and he will be working from home.
- Encouraged Murray Construction to practice proper safety procedures.
- Will continue to look into the pricing of the Steel Box Culvert for Cannon Hill Rd.

OTHER BUSINESS – Reviewed and Discussed

Motion by Halstead to approve Resolution and file Declaration of Disaster Emergency due to Covid-19. Second by Allen. Motion passed

PUBLIC COMMENT ON NON-AGENDA ITEMS

No Public Comment

MOTION TO ADJOURN

Motion by Halstead to adjourn meeting. Second by Allen. Motion Passed

TIME 3:45 pm

Respectfully Submitted


Linda L. Harigan Secretary/Treasurer

