

CLINTON TOWNSHIP BOARD OF SUPERVISORS

BOARD OF SUPERVISOR'S REGULAR MEETING MINUTES

March 9, 2020

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary
Ashley Kohley, Administrative Assistant

CALL TO ORDER:

Meeting called to order by Chairperson Kathy Allen at 7:00 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

CONSENT AGENDA MINUTES AND REPORTS AND FINANCIALS

Motion by Halstead to approve the following Consent Agenda Items. Second by Duncan. Motion passed.

- a. The minutes of February 10, 2020 Regular Meeting
- b. The minutes of February 24, 2020 Agenda Setting Meeting
- c. Pay all Bills
- d. March 2020 Treasurer's Report-statement period for February 2020.

End of Consent Agenda

Reports

Committee Reports (except road)

- Park-Jim Halstead
Halstead report the Spring Valley Park Open House has be moved to May 9, 2020
- Planning Commission-Kathy Allen
Allen reported on the Work session held on March 9, 2020 for Code e360, that will organize decades of Clinton Township Ordinances.

CORRESPONDENCE

Butler County Association of Township Officials Spring Convention will be held on May 21, 2020.

OLD BUSINESS

- General Code
Harigan reported the committee is working on the final draft and it will be sent to Code e360 before the deadline of March 24, 2020.
- Roadmaster
Still actively seeking a Roadmaster
- Pension Plan

Clinton Township Board of Supervisors
Board of Supervisors Regular Meeting Minutes March 9, 2020

The Board of Supervisors is seeking out new options for the Employee Pension Plan.

- Employee Handbook

Motion by Duncan to accept the updated Employee Handbook as presented. Second by Halstead. Motion passed.

NEW BUSINESS

- Township elected Auditors present final Audit Report
Jean Duncan, Chairperson of the elected Auditors presented the Final 2019 Audit Report to the Board of Supervisors and gave a Copy to Secretary/ Treasurer Harigan.

- Purchase of Laptop for Garage Office and New Tablets .

Motion by Duncan to purchase new laptop for the Garage Office and new tablets. Second by Halstead. Motion passed.

COMMUNITY DEVELOPMENT

- a. Building Permits
 1. Building Permit
 2. Zoning Certificate
 3. Occupancy Permits

ROAD DEPARTMENT

- a. Re-Bids for Callen Road Project
Harigan reported bids were opened at prior to the meeting at 6:30 pm. Richard R Murray Construction was the low bidder at \$39,444.00. The Board will award the Callen Road Project to Richard R Murray Construction when they received the Performance Bond and Certificate of Insurance.
- b. Review and Discuss Complaint Forms
Kohley discussed the Complaints received
- c. Review Residents Request List
- d. Road Report-03.09.2020
 - Salted township roads 5 times and salted icy spots 2 times. Used 36 tons of salt and 27 tons of mix. Took delivery of 250 tons of salt.
 - Answered numerous questions and met with several contractors on the Callen Road Project.
 - Put traffic counter on Alderson, Victory, and Spring Valley Roads
 - Had Falling Timber trim trees on Upper and Lower Deer Creek and worked with them two days on two large oak trees and two days cleaning wood out of the ditches in preparation for Phil Hay to clean the ditches.
 - Equipment Maintenance: Wheel Loader starting problem , Backhoe brake problems, Prepared trailers for inspection, PM on Skid loader, Excavator, New Holland Boom Mower, and Ford 550 repaired by Ford with fixing blower oil leak, exhaust filter, ball joint and state inspection.
 - Ram 550 inspected and oil changed.
 - Took scrap to D&D.
 - Waiting for truck bids from Butler County Ford and Hunter truck sales.
 - Central Electric continue to clear a right of way down McKay and Monks for a new 3 phase line.
 - Rinaman Electric finished installing the electric and lights, and hot water tank in the basement. They also changed the lights in the offices and bathrooms to LEDs.
 - Put new flags at the Roundabout and township building.
 - Champion had a mold expert take samples of the mold in the basement and waiting on results.
 - Sealed the basement floor with linseed oil.
 - Jeff Krstonich resigned, Luke Brewer Is now Our Foreman. Interviewing to fill the vacant position.
 - Reviewed Code 360 for the road, traffic and driveway ordinances along with the zoning and subdivision ordinances.

Clinton Township Board of Supervisors
Board of Supervisors Regular Meeting Minutes March 9, 2020

ENGINEER'S REPORT

Engineer Hartwig report he will visit the Hidden Hill site with the drainage problems and Supervisor Duncan will go with him.

OTHER BUSINESS

PUBLIC COMMENT ON NON-AGENDA ITEMS

MOTION TO ADJOURN

Motion by Duncan to adjourn meeting. Second by Halstead. Motion passed.

TIME 7:30pm

Respectfully Submitted


Linda L Harigan Secretary/Treasurer

