

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES

February 24, 2020

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary
Ashley Kohley, Administrative Assistant-Excused
Scott Andreassi, Township Solicitor

CALL TO ORDER:

Meeting called to order by Chairperson Allen at 3:37 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Comments

MINUTES AND REPORTS AND FINANCIALS – Reviewed and Discussed

- a. Reviewed the minutes of February 10, 2020 Regular Meeting
- b. Reviewed Employee Payroll #3 and #4
- c. Reviewed Monthly Report of Municipal Net Assets for January 31, 2020
- d. Committee Reports (except road)
 - Park-Jim Halstead reported on the following items
 1. Planned Park Open House to be held on May 2, 2020
 2. Grant Application was mailed. The grant is for the removal of Russia Olive; it is very invasive.
 3. March 7, 2020 will be a work day at the Park for the committee
 4. The Park is hopefully opening in March for the summer season.
 - Planning Commission-Kathy Allen reported the Planning Commission is meeting on March 2, 2020.

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CORRESPONDENCE

Butler County Association of Township Officials Spring Convention

The Board discussed the Spring Convention and the Board and members of the staff will be attending.

OLD BUSINESS – Reviewed and Discussed

- General Code
- Roadmaster
- Pension Plan
- Employee Handbook

NEW BUSINESS – Reviewed and Discussed

No New Business

COMMUNITY DEVELOPMENT-Reviewed and Discussed

- a. Building Permits
 - 1. Building Permit
 - 2. Zoning Certificate
 - 3. Occupancy Permits

ROAD DEPARTMENT – Reviewed and Discussed

- a. Reviewed and Discussed Re-Bids for Callen Road Project
- b. Reviewed and Discussed Complaint Forms
- c. Reviewed and Discussed Residents Request List
- d. Road Report- Duncan reported on the following:
 - Received a quote from Ford on a new F550. They are willing to give us a \$31,000.00 trade-in on a new truck priced at \$77,525.00. The Supervisors will have further discussion on this matter due to the length of the warranty
 - Duncan is also looking into a grant for a new Dump Truck. DEP has a grant offering 50% off on new Diesel vehicles. He waiting on a quote from Hunter's Truck Sales. This will replace the 1995 Dump Truck.
 - He talked about the Mold situation in the garage. Champion was supposed to send in a Mold expert and he did not show. He has rescheduled.

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- He also discussed the Garage Office and he is still looking into a trailer. He stated at this point they are still on hold for the Garage office.
- Tree Trimming on Deer Creek Road is going well.

ENGINEER'S REPORT- Review and Discuss

No Engineer's Report

Duncan asked the Engineer to review the drainage issue on Hidden Hill Road, the Ott property.

OTHER BUSINESS – Review and Discuss

No Other Business

PUBLIC COMMENT ON NON-AGENDA ITEMS


John Ham, McKay Road, reported water is dripping in the restroom and he needs to dig out a ditch behind the restroom. He asked if the Township could supply the new pipe.

MOTION TO ADJOURN

Motion by Duncan to adjourn the meeting. Second by Halstead. Motion passed

TIME 4:25 pm

Respectfully Submitted


Linda L. Harigan Secretary/Treasurer

