

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## AGENDA SETTING MEETING MINUTES DECEMBER 30, 2019

### **BOARD OF SUPERVISORS:**

Kathy Allen  
William Duncan  
James Halstead

### **PUBLIC HEARINGS**

No Public Hearing

### **STAFF PRESENT:**

Linda Harigan, Township Secretary  
Ashley Kohley, Administrative Assistant

### **CALL TO ORDER:**

Meeting called to order by Chairperson Kathy Allen at 3:40 pm.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT ON AGENDA ITEMS**

No Public Comments

### **MINUTES AND REPORTS AND FINANCIALS – Review and Discuss**

- a. Reviewed the minutes of December 9, 2019 Regular Meeting of the Board of Supervisors
  1. Allen asked that Doug Wolfgang's title of State Director of Farmland Preservation be added after his name in the Planning Commission report.
  2. Duncan asked to have the wording in the Planning Commission report corrected to clarify that Kathy Allen gave the report and Duncan made a statement
  3. Allen asked to add under Public Comment to Ed Boyd's comment that the Supervisors contacted the Conservation District to look into his issue.
- b. Reviewed the minutes of December 9, 2019 Budget Approval Meeting
- c. Reviewed Employee Payroll #25 dated 12.13.19 and #26 dated 12.27.19
- d. Reviewed Monthly Report of Municipal Net Assets for November 2019
- e. Reviewed and signed checks to pay all bills.
- f. Committee Reports ( except road)  
No reports were given

### **CORRESPONDENCE**

No Public Comments

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**OLD BUSINESS – Reviewed and Discussed**

- a. Farmland Preservation Meeting is scheduled for January 15, 2020 at 7:00 pm
- b. Electric Hot Water Tank for the bathrooms is installed
- c. Garage Repair
  - 1. Duncan is not satisfied with the work that has been done. He does not like the job that Champion did on the sealing of wall covering. He has asked for a discount; due to fact the Clinton Twp. did the work of breaking the concrete out with a Jack hammer. We also held \$2000.00 until we are satisfied with the work.
  - 2. The floor drains are in.
  - 3. Removed old Hot Water Tank in garage and would like to replace it with an Electric Hot Tank
  - 4. Duncan is still waiting on bids for the electric.
  - 5. Received a quote from Steel City for 3 inches of foam on the ceiling.
  - 6. Received a bid from Rich Dougherty for a new boiler for heating at a cost of \$7228.00.
  - 7. No Motions were made All items listed above were tabled until January 6, 2020 Board of Supervisors Regular meeting.
- d. Municipal Management Software
  - a. Quotes
    - 1. IworQ
    - 2. TRAISR
    - 3. Tabled until January 6, 2020 meeting

**NEW BUSINESS – Reviewed and Discussed**

- a. Solicitors
  - 1. Charlton Law
  - 2. Hancher
  - 3. Gallagher
- b. Pension Plan

Duncan would like to look into a new Pension Plan. This was tabled until the January 6, 2020 Regular Meeting.

**COMMUNITY DEVELOPMENT-Reviewed and Discussed**

- a. Building Permits were reviewed
  - 1. Building Permit
  - 2. Zoning Certificate
- b. Road Occupancy Permits were reviewed
- c. Lazaro-Lot Line Revision
  - 1. Mr. Lazaro is seeking a Lot Line Revision. Duncan reminded him that we have seen his business trucks parked at his home This is a Code Violation and a violation of the agreement with the Township;

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not to bring his business to his home in a residential area.

2. Mr. Lazaro is scheduled to appear before the Planning Commission on January 6, 2020

**ROAD DEPARTMENT – Reviewed and Discussed**

- a. Reviewed and Discussed Residents request list
- b. Reviewed and Discussed Complaint Forms
- c. Duncan is seeking bid for the repair of Callen Road drainage issue. This was tabled until the January 6, 2020 Regular meeting.

**ENGINEER'S REPORT- Review and Discuss**

No Engineer's Report

**OTHER BUSINESS – Review and Discuss**

- 1. Allen stated she is very concerned about the remediation on Luxfer. She would like an update on this situation.


**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**MOTION TO ADJOURN**

Motion by Duncan to adjourn. Seconded by Halstead. Motion passed

**TIME 4:40 pm**

Respectfully Submitted,

  
Linda L. Harigan Secretary/Treasurer

