

PLANNING COMMISSION MEETING
Minutes
DECEMBER 2, 2019

Call to Order

Meeting called to order by Chairperson Kevin Corace at 7:00 pm

Pledge of Allegiance

Roll Call

Kevin Corace, Chairperson
Gabe Ciafre, Vice Chairperson
Bill Duncan
Pat Hebda - **Excused**
Dave Koren
Todd Cress
Barb Bartley

Staff in Attendance

Linda Harigan, Township Secretary/Treasurer
Tom Hartwig, Township Engineer - **Excused**
Kathy Allen, Planning Commission Liaison/Chairperson of the Board of Supervisors - **Excused**

Public Comments - *Agenda Items*

No Public Comments

Approval of Minutes from November 4, 2019 Meeting

Motion by Duncan to approve November 4, 2019 minutes. Second by Ciafre. Motion passed

New Business

a. Steris-Driveway, Stormwater Project

Michael Ogin P.I.S from Gateway Engineers presented the project. Steris is seeking a permit to install a 12 ft Access Driveway around the existing building and create twelve (12) new parking places. Gateway would like to have the Planning Commission give their approval and send to Board of Supervisors for a final approval.

Corace, Koren, Cress and Duncan asked the following questions:

- What is the status of the Stormwater Management?
- Why is the water not draining into the swale?
- What is the percentage of lot coverage; existing and new?
- Will there be addition lighting to the area?
- Corace also reminded Gateway of the Victory Park's Covenants that the driveway must be paved

Township Engineering Firm provided a letter to Gateway with additional comments.

Motion by Duncan to approve the Steris Driveway Project providing they meet the following requirements:

- Meet all requirements stated in letter from Clinton Township's Engineer
- New Lights must be updated to Township specifications
- Update the drawing
- Inform Township of lot coverage; what existed and what the new coverage will be
- Driveway will be paved, anything stated as Gravel will now shows as being paved.
- Provide total property lines with setbacks, name of property owner and parcel number

Motion was given a Second by Koren. Motion passed.

b. Important Dates for 2020

Motion by Koren to approve all dates for 2020 Planning Commission meetings and workshops. Second by Bartley. Motion passed

Old Business

No Old Business

Correspondence

No Correspondence

Other Business

No Other Business

Previewers for December 2019

Gabe Ciafre and Bill Duncan

Public Comments – *Non-Agenda Items*

No Public Comment

Next Meeting January 6, 2019

Adjourn Meeting

Motion to adjourn by Duncan. Second by Bartley. Motion passed.

Time 7:35 pm

Respectfully submitted


Linda L. Harigan Secretary/Treasurer

