

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES DECEMBER 3, 2019

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

STAFF PRESENT:

Tom Hartwig, Consulting Engineer-**Excused**
Linda Harigan, Township Secretary
Ashley Kohley, Administrative Assistant-**Excused**

CALL TO ORDER:

Meeting to called to Order by Chairperson Kathy Allen at 3:45 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comments

MINUTES AND REPORTS AND FINANCIALS – Review and Discuss

The following items were reviewed and discussed:

- a. Review the minutes of November 11, 2019 Regular Meeting of the Board of Supervisors
- b. Review Employee Payroll #23 and #24
- c. Review Monthly Report of Municipal Net Assets for October 2019
- d. Committee Reports (except road)
Duncan reported on the Planning Commission meeting. The Planning Commission will be sending the Steris Project to the Board of Supervisors for approval when all advised changes are met.

CORRESPONDENCE

The following item was reviewed:

- a. Northwest Business Additional Account Fee Schedule

OLD BUSINESS – Review and Discuss

The following items were reviewed and discussed:

- a. Hot Water Tank
- b. Garage Repair
- c. Holiday Employee and Volunteers Appreciation Dinner Meeting
- d. Municipal Management Software
- e. Quotes
 - 1. MuniLogic-**MuniLogic has been eliminated from the selection**
 - 2. IworQ
 - 3. TRAISR
- f. Roadmaster

NEW BUSINESS – Review and Discuss

Medical Reimbursement was reviewed and discussed

Medical Reimbursement for Supervisors

COMMUNITY DEVELOPMENT-Review and Discuss

The following items were reviewed and discussed

- a. Building Permits
 - 1. Building Permit
 - 2. Zoning Certificate
- b. Road Occupancy Permits
- c. Plantation Paving-Bond

ROAD DEPARTMENT – Review and Discuss

The following items were reviewed and discussed

- a. Review and Discuss Residents request list
- b. Review and Discuss Complaint Forms

Harigan discussed the Complaint Form for 162 Cannon Hill Rd. It was decided another letter would be sent.
- c. Cannon Hill Bridge

Duncan stated the Twp installed warning signs and made the bridge one lane until the repairs can be made to the support beams.

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ENGINEER'S REPORT- Review and Discuss

No Engineers Report

OTHER BUSINESS – Review and Discuss

Budget Meeting Dates- *meeting is scheduled for 5:00 pm at the Clinton Township Meeting Room.*
December 09, 2019-*Budget Approval meeting.*

PUBLIC COMMENT ON NON-AGENDA ITEMS

John Ham, McKay Road- John discussed Spring Valley Park's budget and future plans.

Kathy Allen, Supervisor-discussed the Spring Valley Park with John Ham

MOTION TO ADJOURN

Motion by Duncan to adjourn. Second by Halstead. Motion passed unanimously.

TIME 4:50

Respectfully submitted


Linda L. Harigan Secretary/Treasurer

The official seal is circular with a dotted border. The text "CLINTON TOWNSHIP" is at the top, "OFFICIAL SEAL" is in the center, and "BUTLER COUNTY, PA" is at the bottom. The year "1854" is at the very bottom.