

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES

November 11, 2019

**Note to Residents:** Public Comments are only accepted at the times listed on the Agenda for Public Comment. You must stand and give your name and address to the Secretary before beginning your comment. You will have a 3-minute time limit for your comment.

### **BOARD OF SUPERVISORS:**

Kathy Allen  
William Duncan  
James Halstead

### **PUBLIC HEARINGS**

### **STAFF PRESENT:**

Tom Hartwig, Consulting Engineer  
Linda Harigan, Township Secretary

### **CALL TO ORDER:**

Meeting called to order by Chairperson Kathy Allen at 7:12 pm

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT ON AGENDA ITEMS- 3 minutes time limit**

No Public Comment

### **CONSENT AGENDA - MINUTES AND FINANCIALS**

**Motion to approve the following Consent Agenda Items:**

- a. Minutes of October 14, 2019 Regular Meeting of the Board of Supervisors
- b. Minutes of October 28, 2019 Agenda Setting Meeting of the Board of Supervisors
- c. Review Employee Payroll #21 & 22
- d. Pay all Bills
- e. Treasurer's Report for September 2019.

**Motion by Duncan** to approve and adopt all items on the Consent Agenda. Second by Halstead. Motion passed unanimously

### **REPORTS**

Committee Reports (except road)

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1. **Park-** Jim Halstead reported on the October 28, 2019 meeting; the following items are tentative Spring items:
  - Holding an Open House in the Spring
  - Discussion on the possibility of naming the small pavilion the "Klee Pavilion"
  - Color Coding the Trails.
2. **Butler County Tax Collection Committee-**Jim Halstead reported that no meeting was held.
3. **Planning Commission** – Kathy Allen discussed the following Items:
  - 2020 Goals Educational Workshops
  - Allen thanked the Planning Commission for their excellent work
4. **Holiday Employees and Volunteers Meeting-**Harigan report that the Meeting will be held at the Labor Union Training Center on December 19, 2019 at 6:00 pm

**CORRESPONDENCE**

**OLD BUSINESS**

- a. **Advertisement for new Road Master**
  - Plans to start the interviews next week
- b. **Hot Water Tank**
  - Install Electric and then have tank installed
- c. **Garage Repair**
  - Broke out cement and Champion Water Proofing is scheduled to begin on December 16, 2019.
- d. **Municipal Management Software**
  - a. MuniLogic
  - b. IWorQ
  - c. Traisr
  - No update at this time

**NEW BUSINESS – Review and Discuss**

**Resolution No. 2019-10 Maintenance for Cox's Corner Roundabout**

- **Motion by Duncan** to approve Resolution 2019-10 for Cox' Corner Roundabout. Second by Halstead. Motion passed unanimously

**COMMUNITY DEVELOPMENT-Review and Discuss**

- a. **Building Permits** – 18 Building Permits
- b. **Road Occupancy Permits**-14 Road Occupancy Permits
  - Only one issue with a permit from Peoples Gas and the work done on Cannon Hill Rd. We are in contact with Peoples Gas.

**ROAD DEPARTMENT – Review and Discuss**

- a. **Truck Crossing Sign**
  - Received permit from PennDot to install Truck Crossings Signs on Saxonburg Blvd
- b. **Review and Discuss Residents request list**
  - Harigan reviewed the list and we are slowing down on the requests.
- c. **Review and Discuss Complaint Forms**
  - No new Complaint Forms
- d. **Road Report – Duncan turned in the following report:**
  - One cross pipe and drainage was installed on Cherry Valley Road, just east of Wylie road to address the Collagin complaint.
  - Drainage was installed on Westminster road starting at the church and addressing Bill Marshalek's concerns.
  - Mowing continued along township roads and the roundabout. Rented a rotary mower for use on the skid loader, for mowing by the roundabout.
  - Investigated several complaints.
  - Met with the Champion and Gabe, the contractors that will address the mold concerns in the shop to coordinate their work. Cleaned out basement for the waterproofing company. Gabe and our crew removed the cement in the basement. Champion Waterproofing is scheduled for Dec. 16. And the cement is scheduled for Dec. 19.
  - Met with Cory of PennDOT to review the 2019 paving projects so he could close out the project.
  - Met with Phil Hay on the Wylie road project that the Wylie's want to perform to raise the road up in front of their new building. Approved the Phil Hay drawing for Wylie Road. This work was completed on Nov. 6.
  - Met with Kevin Gray (county bridge engineer) for a repair spec and estimate for the Cannon Hill Bridge replacement.
  - Met with Ken Campbell of PennDOT about the Saxonburg Blvd. bridge replacement and got an agreement to expedite the replacement from 10 weeks down to 5 weeks.
  - Conducted clean up from the storm of Halloween that dropped 3 inches of rain with high winds.
  - Installed insulated Panels in the ceiling of the lower building. Will be using the lower building for the office till the water proofing is complete. The internet connection and computer set up for the shop office has been postponed till early Jan. and the office is re-established in the basement.
  - Working with Linda and Peoples to get their Cannon Hill project and Noah Drive completed.

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- Rust proofed two small dump trucks.
- Prepared the trucks for winter maintenance and salted for the first time on Nov. 8.
- Reviewed computer software for work order and Maintenance documentation.

**Motion by Halstead** to approve the November Road Report. Second by Duncan, Motion passed unanimously.

**ENGINEER'S REPORT- Review and Discuss**

- Plantation** – crack sealing/repair  
Hartwig reported there were no updates at this time.
- Range Resources** – Callen Road  
Hartwig reported he is in communication with Range Resources and they do not feel the water issue on Callen Road is their issue. Hartwig suggested that any work the township does to remedy this issue; we should hold Range Resources accountable and attach their bond.

**OTHER BUSINESS – Review and Discuss**

**Budget Meeting Dates**-the December 9th meetings is scheduled for 5:00 pm at the Clinton Township Meeting Room.

- October 14, 2019 – meeting was held
- November 11, 2019-meeting was held
- December 09, 2019-Budget Approval meeting.

**Discussion**-Bill Duncan suggested moving the December 9, 2019 Budget meeting to 5:00 pm. Allen asked Harigan to re-advertise the December 9, 2019 meeting beginning a 5:00 pm at the Clinton Township Building.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**


- **Richard Craft** – with Olsen Craft Associates discussed the Municipal Separate Stormwater-MS-4 update. Clinton Township is exempt from the MS-4 program.
- **Joe Kozora**, 438 Saxonburg Blvd. discussed the ongoing issue of water drain on to his property. He also asked about the report of our Sewage Enforcement Officer. He also stated he was concerned about the property that PennDot took for the Roundabout; he feels PennDot is keeping up with the maintenance on that property.
- **Doug McCurdy**- 1071 Carriage Lane- asked "What caused the cracking on the roads in the Plantation?"

**MOTION TO ADJOURN**

**Motion by Duncan** to adjourn the meeting. Second by Halstead. Motion passed unanimously.

**TIME 8:15**

Respectfully submitted

  
Linda L. Harigan Secretary/Treasurer  
