

# CLINTON TOWNSHIP BOARD OF SUPERVISORS

## REGULAR MEETING MINUTES SEPTEMBER 16, 2019

### ABOARD OF SUPERVISORS:

Kathy Allen  
William Duncan  
James Halstead

### PUBLIC HEARINGS

### STAFF PRESENT:

Tom Hartwig, Consulting Engineer  
Linda Harigan, Township Secretary

### CALL TO ORDER:

Meeting called to order by Chairperson Kathy Allen at 7:00 pm

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT ON AGENDA ITEMS- 5 minutes time limit

No Public Comment

### MINUTES AND REPORTS AND FINANCIALS

- a. Motion by Duncan to approve minutes of July 22, 2019 Agenda Setting meeting of the Board of Supervisors. Second by Halstead. Motion passed unanimously
- b. Motion by Halstead to approve minutes of August 12, 2019 Regular Meeting of the Board of Supervisors. Second by Duncan. Motion passed unanimously
- c. Motion by Duncan to approve minutes of August 26, 2019 Agenda Setting meeting of the Board of Supervisors. Second by Halstead. Motion passed unanimously.
- d. Motion by Duncan to approve Special Meeting minutes of September 6, 2019. Second by Halstead. Motion passed unanimously.
- e. Motion by Halstead to approve payment of all bills. Second by Duncan. Motion passed unanimously.
- f. Motion by Duncan to approve Treasurer's Report for July 2019. Second by Halstead. Motion passed unanimously.

g. Committee Reports (except road)

**Park**

1. Halstead gave the following report from the August 26, 2019 Friends of Spring Valley Park meeting:

- Eagle Scout Bench project is complete
- 2. The Park Advisory Board is discussing putting before the Board of Supervisors the suggestion of naming the small shelter Klee Shelter.

2. John Ham discussed the Back Flow test.

**Planning Commission**

1. Duncan stated the Planning Commission is working on an Ordinance for Alternative Energy.

**CORRESPONDENCE**

GAI CONSULTANS INC-Stormwater Management Letter of Consistency Request

Township Engineer Hartwig will draft a Letter of Consistency and the township will mail it out.  
(note: letter was mailed on September 19, 2019)

**OLD BUSINESS**

a. Advertising for a full-time Road Master

Chairperson Allen stated the Township will be hiring a Full-time Road Master and we will begin advertising.

b. Hot Water Tank Estimates

Linda Harigan received a text from Dave Gregoire, Plumber will drop a proposal at the office.  
Tabled until the township receives a proposal.

c. Clean-Up Day

Will be held on October 5, 2019 from 8:00 am till noon.

d. Proposals for Garage Repair

1. Ciafre
2. Champion Waterproofing

Motion by Duncan to accept the Garage Repair proposals from Ciafre and Champion Waterproofing. Second by Halstead. Motion passed unanimously.

e. Boom Mower Bids – Randal Brothers were the only Bidders. Their bid was \$38,800.00 and the Board of Supervisors accepted their bid.

f. Fuel Bids-Purvis Brothers were the only bidders. The Board of Supervisors accepted their bid.

g. Pension Plan-Supervisors Duncan is exploring the possibility of changing the pension plan

**NEW BUSINESS**

- a. Employee Handbook Update-Drug & Alcohol Policy  
Motion by Duncan to Update Employee Handbook with the Drug and Alcohol Policy. Second by Halstead. Motion passed unanimously

**COMMUNITY DEVELOPMENT- The following subjects were only reviewed and discussed.**

- a. Building Permits
- b. Road Occupancy Permits

**ROAD DEPARTMENT – Review and Discuss**

- a. Reviewed and Discussed Residents request list
- b. Reviewed and Discussed Complaint Forms
- c. Road Report- was given by Duncan

**Road Report**

September 2019

Luke passed his A CDL test. All catch basins and piping was GPS'd by an Arcadias technician and Jeff Krstonich Westminster Drive Catch Basins and drainage was postponed for 7 days, due to the gas company being unable to identify where their gas lines are installed. Conducted an inventory of equipment including small tools and signs for our Emergency Management Coordinator. Marked roads for line painting, Fixed berm along Deer Creek by Gary Wylie's residence. Installed Drainage along Westminster Drive. Replace culvert on Cherry Valley Road.

Continued mowing along roads finished second pass on most roads

Motion to accept the Road Report by Halstead, Second by Duncan. Motion passed unanimously

**OTHER BUSINESS – Reviewed and Discussed**

Budget Meeting Dates-*all meetings are scheduled for 3:30pm at the Clinton Township Meeting Room.*

- a. October 14, 2019
- b. November 11, 2019
- c. December 09, 2019-*Budget Approval meeting.*

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Clinton Township Board of Supervisors  
Regular Meeting Minutes-September 16, 2019

- a. Bill Mashalek, 216 Westminster Road, commented on a few different issues
1. He commented that he feels the township should pay to have the difficult to recycle items recycled.
  2. His second comment mentioned the Storms in June and July that left debris on the Road and when he called the township, he was told they could not help him. He stated he was not going to do any with the culvert until the township did something with the berm of the road. Then question why the Township is putting two catch basins and a cross pipe in for the Allen's and he cannot get help with his property. Next, he stated that someone is riding their Gators on the road. They appear to be children and he thinks they are the Allen's grandchildren. His final comment was on the noise from the Compressor station and he believes it is on the Allen property. He also believes he was lied to when he put it in about the location of the compressor station. Allen also reminded Mr. Mashalek he is always welcome to attend the meetings and he could also complete a Complaint Form which gives the Township the need to look into a situation.
- b. Chairman of Board Allen replied: The culverts and work on Westminster Road was scheduled work for 2019 and needed done. The township will follow-up on the issue of possible Gators being driven by children on the road. Allen also stated the Compressor Station is not on Allen property, it is on the Donald Miller farm.

*The following comment was made by Supervisor and Chairperson Allen at the Agenda Setting Meeting on September 23, 2019. The Board of Supervisors recommended adding the following comment to the minutes of the Regular Meeting of the Board of Supervisors on September 16, 2019:*

*Chairperson Allen stated that all Farm Vehicles are permitted to be on the township roads. These vehicles must have proper signage. She stated this is a State of Pennsylvania Law and the Pennsylvania Farm Bureau.*

- c. Duncan stated that the Church did new asphalt which increased the amount of drainage onto Mr. Mashalek property. Duncan said he will investigate the situation. He also stated there is new Zoning which applies to the Compressor Station.

**MOTION TO ADJOURN**

Motion by Duncan to adjourn the meeting. Second by Halstead, Motion passed unanimously.

**TIME 8:10 pm**

**Respectfully Submitted**

  
Linda L. Harigan Secretary/Treasurer

