

CLINTON TOWNSHIP BOARD OF SUPERVISORS

AGENDA SETTING MEETING MINUTES AUGUST 26, 2019

BOARD OF SUPERVISORS:

Kathy Allen
William Duncan
James Halstead

PUBLIC HEARINGS

- a. 3:00 pm Amending Zoning Ordinance and Map.
Chairperson Allen asked for discussion and/or comments. No discussion or comments were offered.
- b. 3:10 pm Amending and Being a Part of Code Ordinances Adding Provisions Regulating Billboards
Chairperson Allen asked for discussion and/or comments. No discussion or comments were offered.
- c. 3:20 pm An Ordinance Repealing Existing Section 409 Clinton Township Zoning Ordinance and Enacting a New Section 409 of the Clinton Zoning Ordinance.
Chairperson Allen asked for discussion and/or comments. No discussion or comments were offered.

STAFF PRESENT:

Tom Hartwig, Consulting Engineer
Linda Harigan, Township Secretary

CALL TO ORDER:

Meeting called to order by Chairperson Kathy Allen at 3:30 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment

MINUTES AND REPORTS AND FINANCIALS – Review and Discuss

- a. Reviewed the minutes of July 22, 2019 Agenda Setting meeting of the Board of Supervisors
Duncan would like a correction made on item d under the Road Department Section.
- b. Reviewed to approve the minutes of August 12, 2019 Regular Meeting of the Board of Supervisors
Allen asked if a proposal was received on the electric tankless water heater.
Harigan replied that did not.
Duncan commented on the soundproofing at II-VI and stated Todd Pfiefer was on vacation.
- c. Reviewed Employee Payroll #15 July 26, 2019 and #16 August 9, 2019
- d. Reviewed Monthly Report of Municipal Net Assets for July 2019
- e. Reviewed PSATS Unemployment Compensation Group Trust

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f. Committee Reports (except road)

Duncan gave a report on Farmland Preservation. He stated that Clinton Township will be able to work with Butler County, the state has approved the new Bylaws.

CORRESPONDENCE-Review and Discuss

Double Springs Farms picked up the trash along McKay Road

OLD BUSINESS – Review and Discuss

a. Hiring new Road Master

Tabled until September 4, 2019; the Supervisors will have an Executive Meeting

b. Hot Water Tank Estimates

Linda Harigan received a text from Dave Gregoire, Plumber will drop a proposal at the office.

c. 168 Lardintown Road – Lazaro

Moved the storage trailers. He was told not to proceed with work on the wetland property until he received an authorization from the DEP

d. Bactronix Corp Report Bill Whitmer

Completed the Bactronizing Process at the Office and Storage area on 8.21.19. Treatment is guaranteed for one (1) year.

e. Clean-Up Day

Ashley Kohley and Jeff Krstonich are heading up the Clean-Up Day Committee.

f. Reimbursement for Supervisor Duncan for filling in as Road Master.

Tabled until after the Executive meeting scheduled for September 6, 2019 and for the Auditors meeting on September 9, 2019.

Discussion:

Halstead stated the Board would have to vote on this. He then asked Duncan how much time he has been devoting to this position.

Duncan replied he was putting in about 10 to 15 hours per week. He mentioned some of work he has been doing; Emergency PA 1 Calls and inspections on work that Gas Company is doing on a number of different areas in the township. Duncan also stated he does not want nor is he seeking a permanent position as Road Master.

g. Allen asked if they could discuss the Motion passed at the August 12, 2019 Board of Supervisors Regular meeting; to accept new Personnel Schedules and enforce policies and procedures as outlined in the Employee Handbook and when will this take effect.

Tabled until the Board of Supervisors can meet and discuss with the Work Crew.

f. Lowery/Quantum issue with Stormwater from Lowery's driveway.

Hartwig, Township Engineer, spoke with Mrs. Lowery and she did acknowledge the problem. The issue only became apparent after PennDot paved the road for the Roundabout. PennDot is not going to fix the problem. Hartwig will go and observe the problem and offer the Mrs. Lowery some guidance. He stated he

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did tell her it would be her responsibility to initiate any work being done to remedy the problem. He told he could not do the work for her in his position as Township Engineer.

g. Range Resources and Stark Road issue

Hartwig discussed the issue with Range Resources and requested the installation of pipe, trenching the ditch along the south side of Stark Road, and paving the ditch line.

Range has agreed to installation of pipe, catch basins and trenching the ditch. They did not agree paving of the ditch. They offered to put vegetated matting in the ditch line.

Allen asked if "If Range went with matting could we have some guarantee that Range would to back their work and repair and/or replace the matting?"

Hartwig replied that we could try.

Hartwig recommended that Clinton Township accept Range Resources' proposal with additional pipes and catch basins installed and with a written guarantee for 18 months to repair and/or replace any vegetated matting that would wash out.

Motion by Duncan to accept Hartwig's recommendation. Second by Halstead. Motion passed unanimously.

h. Plantation Road Review

Hartwig stated in has been in contact with Tom Jacobs, and Mr. Jacobs has not forgotten about us. Hartwig is expecting to hear from him within 3 weeks and then he set up a tour of the Plantation's Roads.

NEW BUSINESS-Motions to adopt new Ordinances

- a. Motion by Duncan to adopt Ordinance 2019-04 "An Ordinance of the Township of Clinton, Butler County, Pennsylvania, amending certain provisions of its Zoning Ordinance and amending the Zoning Map." Second by Halstead. Motion passed unanimously.
- b. Motion by Duncan to adopt Ordinance 2019-02 "An Ordinance of Clinton Township, Butler County, Amending and Being a Part of the Code of Ordinances Adding Provisions Regulating Billboards." Second by Halstead. Motion passed unanimously.
- c. Motion by Duncan to adopt Ordinance 2019-03 "An Ordinance Repealing Existing Section 409 of the Clinton Township Zoning Ordinance and Enacting a New Section 409 of the Clinton Township Zoning Ordinance and Enacting a New Section 409 of the Clinton Zoning Ordinance." Second by Halstead. Motion passed unanimously.

NEW BUSINESS-Review and Discuss

- a. Boom Mower Bids are advertised. They will open at 11:00 am at a Special Meeting on September 6, 2019
- b. Fuel Bids are advertised. They will be opened at 11:00am at a Special Meeting on September 12, 2019

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c. Proposals for Garage Repair

1. Gabe Ciafre – Verbal-Inside French drain \$9500.00, Floor \$10,000 and Material \$4500.00
2. James D. Miller & Sons construction Inc. – Written -
3. Champion Waterproofing
\$11,924.00 – inside French drains, two sump pumps w/ battery backup and line the wall with a special material. Work is a lifetime guarantee, if there is a leak they come back and do an outside French drain. Champion will take care of any mold issues be they start work.
4. Ever-Dry
\$19,700 – inside and outside French drains.

Duncan recommends using Champion Waterproofing for inside French drain and wall material and Gabe Ciafre for repairing the floor.

Tabled until September 16, 2019 Regular meeting.

d. Discuss Pension Plan

Tabled will discuss at Budget meeting.

e. Nuisance Ordinance- Solicitor Gallagher's suggestions

Tabled will address at the September 16, 2019 Regular meeting.

f. GIS – Catch Basins and Cross pipes

Hartwig is leaving maps showing location of catch basins, they are finishing up with the cross pipes.

g. Traffic Study

Hartwig is looking into the Traffic Study thru PennDot; he has the forms and he will review them.

COMMUNITY DEVELOPMENT-Review and Discuss

a. Building Permits

b. Road Occupancy Permits

c. Excess Maintenance Agreements

ROAD DEPARTMENT – Review and Discuss

a. Review and Discuss Residents request list

b. Review and Discuss Complaint Forms

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OTHER BUSINESS – Review and Discuss

Budget Meeting Dates-*all meetings are scheduled for 3:30pm at the Clinton Township Meeting Room.*

- a. October 14, 2019
- b. November 11, 2019
- c. December 09, 2019-Budget Approval meeting.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No Public Comment on Non-Agenda items

MOTION TO ADJOURN

Motion by Duncan to adjourn. Second by Halstead. Motion passed unanimously.

TIME 4:38

Respectfully Submitted


Linda L. Harigan Secretary/Treasurer

